

TO: James L. App, City Manager  
FROM: Meg Williamson, Assistant City Manager  
SUBJECT: Airport Advisory Committee – Applicant Interview Date  
DATE: October 16, 2012

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NEEDS: For the City Council to set a date to conduct interviews with Airport Advisory Committee applicants.

- FACTS:
1. The Citizen Airport Advisory Committee acts in an advisory capacity to the City Council in matters pertaining to aeronautical activities, proposed uses and safety of operations at the Paso Robles Municipal Airport.
  2. The Committee consists of five (5) regular appointed members and one (1) alternate who are each assigned in staggered two year terms. Three (3) regular committee seats are open after October 31, 2012.
  3. Community based advertising and recruitment for the committee member positions is underway.
  4. Candidate applications will be accepted through 5:00Pm on Wednesday, October 31, 2012.
  5. The City Council traditionally has conducted oral interviews at an adjourned meeting date, and made Committee appointments at the conclusion of the interviews.

ANALYSIS &  
CONCLUSION: The last meeting for the seated Airport Advisory Committee members will be October 25, 2012. Their next scheduled meeting will be December 6, 2012. Conducting interviews in November will allow reorganization of the Advisory Committee members at their regular December meeting. An interview date of Thursday, November 15<sup>th</sup> at 7:00 PM is suggested.

POLICY  
REFERENCE: City Council Policies and Bylaws - Advisory Bodies.

FISCAL  
IMPACT: No fiscal impact is anticipated in association with the Advisory Committee interviews.

- OPTIONS:
- a. For the City Council to set Thursday, November 15, 2012 at 7:00 PM as the intended adjourned Council meeting date to conduct oral interviews for membership of the Citizen Airport Advisory Committee.
  - b. Amend, modify or reject above option.