

TO: JAMES L. APP, CITY MANAGER
FROM: ED GALLAGHER, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: ADD JULIE BROUGHTON TO THE CITY'S PRE-APPROVED CERTIFIED ARBORIST LIST
DATE: July 17, 2012

Needs: For the City Council to consider adding one new Arborist to the City's Certified Arborist consultant list.

- Facts:
1. Chapter 10.01.040 of the City Municipal code requires that a person who provides services as an Arborist in the City must be certified by the Western Chapter of the International Society of Arboriculture (ISA) and must be on a list of Certified Arborists approved by the City Council.
 2. The purpose of the pre-approved arborist consultant list is to ensure that only ISA-certified arborists are used by applicants in addressing oak tree issues.
 3. The following Arborist has requested to be added to the City's List to do work within the City boundaries (see Attachment 1, Applicant Letter):

Julie Broughton, ISA Certificate Arborist: #8726AM
 4. Julie Broughton has returned a signed statement acknowledging that she understands the conditions under which the City will accept her for approval on the List (Attachment 2).
 5. Staff has confirmed by reviewing the ISA website that Ms. Broughton is listed as an ISA Certified Arborist. Based on the ISA Certification, Ms. Broughton is qualified to provide consulting services and to prepare arborist reports to the City pursuant to Chapter 10.01 requirements.

Analysis
and
Conclusion:

The Oak Tree Protection Ordinance (Municipal Code Chapter 10.01) was amended in September 2002 to strengthen the protection of oaks in the City of Paso Robles. The amended code requires that an arborist consulting in the City must be certified by the ISA as qualified to determine whether an oak tree is diseased, and able to make recommendations regarding pruning, cutting, and preservation measures.

Ms. Broughton was sent a copy of the Oak Tree Protection Ordinance and Oak Tree Evaluation Criteria, and was asked to sign a statement that she had read the Ordinance and agrees to conform to the City's criteria for evaluation reports. She responded in writing to provide his certification number and current

address/telephone and e-mail information. In addition, Ms. Broughton was advised of the need to obtain a City Business License to perform work in the City.

Policy
Reference: Municipal Code Chapter 10.01

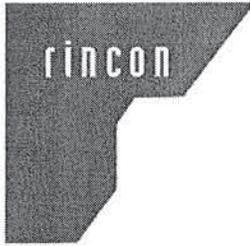
Fiscal
Impact: Adopting an updated Arborist Consultant List would expedite the process of selecting a qualified consultant for both the applicant and for City-initiated projects.

Options:

- a. Adopt the attached Resolution adding Julie Broughton to the City's pre-approved consultant list.
- b. Amend, modify, or reject above options.

Attachments:

1. Letter of Request
2. Arborist Certification Statement
3. Resolution Approving Revised Consultant List



Rincon Consultants, Inc.
180 North Ashwood Avenue
Ventura, California 93003

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FAX 644 4240

info@rinconconsultants.com
www.rinconconsultants.com

December 7, 2011

Paso Robles City Council
City of Paso Robles
1000 Spring Street
Paso Robles, CA 93446

Subject: Letter of Request for Placement on City of Paso Robles Certified Arborist List

Dear Paso Robles City Council Members:

This letter is our formal request to be added to the City's list of Certified Arborists eligible to perform work within the City of Paso Robles. By way of summary, Rincon Consultants is a full service environmental services firm that was established in 1994 by five senior principals, each with over 20 years of professional experience. Since that time the firm has grown to a staff of over 43 professionals stationed in three offices located in Ventura, San Luis Obispo, and Carlsbad, California.

Specific to your needs, I, Julie Broughton, am a Certified Arborist/Municipal Specialist (WE-8726AM), a Certified Tree Risk Assessor (#1027) and a member of the American Society of Consulting Arborists (ASCA). I graduated from the University of California, Santa Barbara (UCSB) with a Bachelor of Science in Ecology and Evolution and am currently completing my PhD in Geology with an emphasis in Paleobotany from the Earth Science Department at UCSB. I have been a Certified Arborist for over three years and have over 15 years experience within the arboriculture and restoration ecology fields. I am active in the Western Chapter of the International Society of Arboriculture and ASCA, graduating from ASCA's Consulting Academy both attending and presenting at regional conferences.

Rincon has established working relationships with many local and regional government entities within central and southern California. We have completed tree protection plans, inventories, health and risk assessments, interpretation of tree ordinances and have provided short and long term monitoring reports.

Rincon's philosophy is to work closely with our clients to provide high quality professional services at competitive rates. We look forward to the opportunity to serve the City of Paso Robles.

Sincerely,
RINCON CONSULTANTS, INC.

A handwritten signature in black ink, appearing to read "Julie Broughton". The signature is stylized and somewhat cursive.

Julie Broughton
Certified Arborist/Municipal Specialist

Arborist Certification Statement

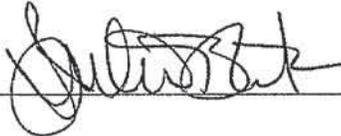
I, JULIE D. BROUGHTON (print name),

of RINCON CONSULTANTS (firm name),

hereby acknowledge that:

1. I have read the City of Paso Robles Oak Tree Protection Ordinance (Chapter 10.01) and am aware of its provisions;
2. I understand that I will be held accountable for violation of the terms of this ordinance;
3. I have read the City's Oak Tree Impact Evaluation Report Guidelines and understand that any report must comply with this criteria or it will be rejected by the City;
4. I understand that I require a valid City business license to perform work within the City limits; and,
5. I would like to be included on the City's approved list of ISA-certified arborists.

My ISA Certification number is: WE-8726 AM

Signature:  _____

Date: 12 JUNE 2012 _____

Please make the following address /phone/e-mail corrections:

180 N. ASHWOOD AVENUE _____

VENTURA, CA 93003 _____

OFFICE CELL FAX
805-644-4455 / 805-452-9192 / 805-644-4240

JBROUGHTON@RINCONCONSULTANTS.COM

RESOLUTION NO. 12-xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
ADOPTING THE ADDITION OF ONE ARBORIST TO THE CITY'S PRE-APPROVED
CERTIFIED ARBORIST LIST

WHEREAS, Chapter 10.01.040 of the City Municipal code requires that a person who provides services as an arborist in the City must be certified by the Western Chapter of the International Society of Arboriculture (ISA) and must be on a list of certified arborists approved by the City Council; and

WHEREAS, the purpose of the pre-approved arborist consultant list is to ensure that only ISA-certified arborists are used by applicants in addressing oak tree issues; and

WHEREAS, the City has received a request from Julie Broughton to be added to the City's Certified Arborist list; and

WHEREAS, both Arborist is listed as certified by ISA and located within San Luis Obispo County; and

WHEREAS, In accordance with the Oak Tree Ordinance, the City developed Oak Tree Evaluation Report criteria, and a copy of the criteria and the amended ordinance was forwarded to each arborist; and

WHEREAS, staff has reviewed the consultant's Certification Statement, and determined that Ms. Broughton is qualified to prepare arborist reports and provide consultation services to the City; and

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the City Council of the City of El Paso de Robles to adopt the attached revised pre-approved ISA-Certified Arborist consultant list adding Julie Broughton to the list.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 17th day of July, 2012 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk