

TO: James L. App, City Manager

FROM: Ed Gallagher, Community Development Director

SUBJECT: 2012 Community Development Block Grant (CDBG) Program

DATE: March 8, 2012

Needs: For the City Council to conduct a noticed public hearing and decide which activities are to be approved for funding with the City's 2012 Community Development Block Grant (CDBG) funds and to re-allocate unspent 2010 CDBG funds.

Facts:

1. The City has been advised that it will receive \$167,775 in 2012 CDBG funds from HUD. Additionally, \$25,352 in 2010 CDBG funds that had been allocated to the Riverside Avenue Sidewalks project are available for being reprogrammed to other public facilities projects. Altogether, there will be a total of \$193,127 for use in 2012.
2. In 2012, Congress substantially reduced the amount of funds to be allocated to the CDBG Program. Hence, the City will receive \$167,775 in 2012, whereas it received \$237,838 in 2011.
3. From the \$167,127 in 2012 CDBG funds, \$134,775 (80%) will be available for projects and programs, and \$33,000 (20%) may be used for program administration. The \$25,352 in reprogrammed 2010 CDBG funds may only be used for public facilities; none of these funds may be used for administration or for public services.
4. In October 2011, the City received 20 applications for 2012 CDBG funds totaling \$640,700. Attached is a table and a narrative "Summary of the 2012 CDBG Applications", both of which summarize the 20 applications.
5. Binders containing all of the applications are available at the reference desk in the Library, at the public counter/reception desk at City Hall, and in the Council's office.
6. CDBG regulations stipulate that at least 70% of each year's allotment be spent on activities that benefit low income persons, that no more than 30% may be spent on activities that eliminate blight, and that 20% of the total may be spent for administration. (CDBG funds spent on administration are assumed to provide benefit to low income persons and to eliminate blight in the 70%/30% ratio.)
7. CDBG regulations also provide that no more than 15% of each year's funds *may* be used for public service activities such as homeless services, health services, programs for at-risk youth, etc. In 2012, this 15% cap would amount to \$25,166. Public service activities are classified as benefiting low income persons. This year's requests for public services activities funds totals \$100,700.

8. If the \$193,127 in CDBG funds is allocated per the ratios mentioned above, the allotments would be as follows:

\$134,961 minimum for low income benefit – non-public service projects
\$ 25,166 maximum for low income benefit – public service programs
\$ 33,000 maximum for administration and capacity-building
\$193,127 Total

9. At its meeting of December 6, 2011, assuming that it would receive \$237,838 in 2012 CDBG funds, and not including the \$25,352 in 2010 CDBG funds to be reprogrammed, the City Council directed that the Draft One Year Action Plan for spending the City's allotment of 2012 CDBG funds include the projects listed below.

Turtle Creek Sidewalk	\$105,965
Handicapped Ramps.....	\$ 30,000
LED Crosswalks	\$ 30,000
Public Services Activities	\$ 31,873
Administration & Capacity Building	<u>\$ 40,000</u>
	\$237,838

10. As will be discussed in the Analysis and Conclusion Section of this report, it is suggested that the \$25,352 in 2010 CDBG funds be allocated to the Turtle Creek Sidewalks Project, which has received prior allocations of CDBG funds.
11. The addition of new activities to a Program Year funding schedule and the transfer of more than \$25,000 in unspent CDBG funds from any Program Year requires an amendment to the Program Years Annual Action Plan. The Turtle Creek Sidewalks Project was not previously approved for 2010 CDBG Funds, consequently the 2010 Annual Action Plan needs to be amended to add it.
12. It should be noted that the City Council is not obligated to approve the tentative allocation of 2012 CDBG funds contained in the draft plan, and may, upon completion of a public hearing, approve any of the applications and may adjust the amounts of funds to be awarded for any given activity as long as the awards comply with regulatory limits discussed in Facts # 6 and 7.
13. The City Council directed staff to solicit additional information from applicants for public service grants to supplement the information provided in the applications filed in October. The information provided by public services applicants has been inserted into the binders described in Fact #5 and will be discussed in the Analysis section of this report.

Analysis and

Conclusion: General

There are many more applications than there will be CDBG funds to support. Criteria upon which decisions on which activities to fund are varied and complex. The criteria used by the City Council for making CDBG funding decisions in prior years include those listed below. It should be noted that the Council has not applied each of the listed criteria for every funded activity.

- Overall benefit of an activity to the City, including the number of persons to benefit from an activity given the amount of funds requested;
- Public health and safety benefits of an activity (including ability to eliminate blight);
- Whether the amount of funds requested is so large that, if an activity was funded, it would preclude other worthy activities from being funded. In such cases, the Council may wish to divide an activity into components that can be carried out over 2 or more years. Examples include the Carnegie Library Disabled Access and Therapy Pool Rehabilitation Projects, both of which were funded over 4 years.
- Thoroughness of an application, not only in the amount of information provided, but in the resources committed by/available to an applicant to carry out the project in a timely manner; (In general, CDBG funds should be able to be spent within 1.5 years of their availability.)
- Since 2001, the Council has made awards for public services, several of which have received more than one year's operating funds.

As noted under Fact #11, above, the Council is not obligated to approve the Draft One Year Action Plan and may approve any of the applications, provided that regulatory limits for certain types of activities are not exceeded.

Public Facilities Projects – 2012 CDBG Funds

With the substantial decrease in amount of CDBG Funds to be available in 2012, the City will not have sufficient funds to undertake all three projects that the Council recommended be listed in the draft Annual Action Plan (Turtle Creek Sidewalks, Handicapped Ramps, and LED-Lighted Crosswalks).

Design plans are nearly complete for the Turtle Creek Sidewalk Project and, if most public facilities funds are allocated to that project, the City will be able to construct the Scott Street Component (sidewalks adjacent to the Dog Park) in 2012. A future allocation (e.g. 2013) of CDBG funds will be necessary to complete the Brookhill Drive Component. It is suggested that a nominal amount of 2012 CDBG funds be allocated to the Handicapped Ramps Project to supplement about \$20,000 in remaining 2011 CDBG

funds so that a viable 2012 project might be undertaken. With the foregoing in mind, it is suggested that the \$134,961 for public facilities be allocated as follows:

Turtle Creek Sidewalk	\$ 89,619
Handicapped Ramps.....	\$ 20,000
Total	\$ 109,609

Public Facilities Projects – Reallocated 2010 CDBG Funds

It is suggested that the \$25,352 in unused 2010 CDBG funds from the Riverside Avenue Sidewalks Project be allocated to the Turtle Creek Sidewalks Project, which has received prior allocations of CDBG funds. This project consists of constructing curbs, gutters, and sidewalks along a 225-foot section along the south side of Scott Street, east of the Senior Center, and replacement of existing asphalt sidewalk in Turtle Creek Park with concrete, and construction of new handicapped ramps along Brookhill Drive.

Public Service Applications – 2011 CDBG Funds

All of the applicants for public service funds submitted complete supplemental applications, and an analysis of these is attached. All of the applications are complete and meet federal regulations for use of CDBG funds. The City Council retains the authority and discretion to decide which, if any, of the public service applications they wish to fund.

The City began to make allocations for public services in 2001. In recent years, the amount of funds requested has greatly exceeded the amount of funds available. The City Council has historically awarded grants to all reasonable applicants. Doing so requires that most applicants receive a lesser amount of CDBG funds than they applied for. Attached, for the Council's information, is a history of awards to public services since 2002.

This year's requests total \$100,700. With only \$25,166 available, the Council will need to decide which programs receive funding and at what level. There are innumerable options for dividing public services activity funds. In 2011, the City Council identified categories of services and percentages of available funds that would be allocated to each category, and then awarded grants within those percentages in the manner indicated below.

Homeless services.....	50%	(3 grants were made within this category);
Counseling/Youth.....	30%	(6 grants were made within this category);
Food.....	10%	(2 grants were made within this category);
Health/Seniors.....	10%	(1 grants were made within this category);

Option A

Option A proposes to divide 2012 public service funds into the same categories and follow the same percentages for Homeless Services and Food Categories. However, since only one application was filed for the "Health" Category, (CAPSLO's Senior Health Screening Program), 5% is proposed to be re-assigned to the "Counseling/Mentoring" Category. The table on the following page is a suggested allocation for the \$25,166 in public service funds. The Council, however, may make changes to suit its own consensus of needs (i.e., Options "B" or "C", as noted below).

Activity	Original Request	Option A	Percent by Category
Homeless Services (50%)			
TFS Medical Fragile	20,000		5,166
ECHO	5,000		2,550
PR Fellowship Development	21,900		5,000
Subtotal			50%
Counseling/Youth (35%)			
CAPSLO-TAPP	2,800		1,450
Literacy Council	5,000		1,450
Big Brothers/Big Sisters	5,000		1,450
Lifestyles Recovery Center	12,000		1,450
Boys & Girls Club	7,000		1,450
NC Adaptive Sports	2,500		1,450
Subtotal			35.1%
Food (10%)			
Senior Nutrition	10,000		1,250
Loaves & Fishes	7,000		1,250
Subtotal			10.0%
Health/Seniors (5%)			
CAPSLO-Senior	2,500		1,250
Subtotal			5.1%
Total	100,700	25,166	100.0%

- B. Give all applicants an even share. In this option, there are 12 applications vying for \$25,166. An even share would be \$2,097.
- C. Other. The Council may elect to formulate alternative options for dividing public services funds. They may decide not to award grants to certain applicants. There are no regulations that mandate grant awards.

Potential Reduction of CDBG Funds

It has not been uncommon for Congress and HUD to adjust the amount of CDBG funds allocated in any Program Year and to do so after the City Council holds its annual hearing and adopts a resolution allocating CDBG funds. It has been the City's practice to include a final Section to the resolution to authorize the City Manager to administratively revise the grant amounts in proportion to the amount of change if the amount of change is within 20%.

Policy

Reference: Federal regulations for the Community Development Block Grant Program

Fiscal

Impact: Participation in the federal CDBG Program has involved and will continue to demand a commitment of staff resources. Utilizing CDBG funds avoids adverse impacts on the City's General Fund. It should be noted that any funding request that would come from administration would have an equal adverse effect on the City's Redevelopment Low and moderate Income Housing Fund or the General Fund.

Options: Upon completion of a public hearing, take one of the following actions:

- a. Option A: Adopt the attached Resolution 12-XX to allocate the City's allotment of 2012 CDBG funds and unspent 2011 CDBG funds as follows:

Public Facilities (2012 CDBG Funds allocated as shown below).....\$109,609
Turtle Creek Sidewalk \$89,609
Handicapped Ramps \$20,000

Public Facilities (2010 CDBG Funds re-allocated as shown below).....\$ 25,352
Turtle Creek Sidewalks..... \$25,352

Public Services Activities (2012 CDBG funds allocated as shown below) .\$ 25,166
TFS Medical Fragile\$ 5,166
El Camino Homeless Organization.....\$ 2,550
PR Fellowship Development\$ 5,000
CAPSLO -Teen Academic Parenting Program\$ 1,450
Literacy Council.....\$ 1,450
Big Brothers/Big Sisters\$ 1,450
Lifestyles Recovery Center.....\$ 1,450
Boys & Girls Club\$ 1,450
North County Adaptive Sports\$ 1,450
Senior Nutrition.....\$ 1,250
Loaves & Fishes.....\$ 1,250
CAPSLO -Senior Health.....\$ 1,250

Capacity Building (an administrative use of CDBG funds)	\$ 16,500
Administration	<u>\$ 16,500</u>
Total	\$193,127

- b. Option B (Even Share Method): Adopt the attached Resolution 12-XX to allocate the City's allotment of 2012 CDBG funds and unspent 2010 CDBG funds as follows:

Public Facilities (2012 CDBG Funds allocated as shown below)	\$109,609
Turtle Creek Sidewalk	\$89,609
Handicapped Ramps	\$20,000

Public Facilities (2010 CDBG Funds re-allocated as shown below)	\$ 25,352
Turtle Creek Sidewalks.....	\$25,352

Public Services Activities (2011 CDBG funds allocated as shown below) .	\$ 25,166
TFS Medical Fragile	\$ 2,099
El Camino Homeless Organization.....	\$ 2,097
PR Fellowship Development	\$ 2,097
CAPSLO -Teen Academic Parenting Program	\$ 2,097
Literacy Council.....	\$ 2,097
Big Brothers/Big Sisters	\$ 2,097
Lifestyles Recovery Center.....	\$ 2,097
Boys & Girls Club	\$ 2,097
North County Adaptive Sports	\$ 2,097
Senior Nutrition.....	\$ 2,097
Loaves & Fishes.....	\$ 2,097
CAPSLO -Senior Health.....	\$ 2,097

Capacity Building (an administrative use of CDBG funds)	\$ 16,500
Administration	<u>\$ 16,500</u>
Total	\$193,127

- c. Option C: Amend, modify or reject the proposed activities listed in this report.

Attachments:

1. Resolution Adopting an Annual Action Plan for 2012 CDBG Funds and Re-Allocating 2010 CDBG Funds
2. Table Summary of the Applications for CDBG Funds
3. Narrative Summary of CDBG Applications
4. Analysis of Supplemental Information for Public Service CDBG Applications
5. Newspaper Notice Affidavit

RESOLUTION NO. 12-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DETERMINING THOSE PROJECTS TO BE FUNDED WITH THE CITY'S ALLOTMENT
OF 2012 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS
AND \$25,352 IN RE-ALLOCATED 2010 CDBG FUNDS

WHEREAS, the City has been notified by the Federal Department of Housing and Urban Development (HUD) that it is entitled to receive Community Development Block Grant (CDBG) funds; and

WHEREAS, via a Cooperation Agreement with the County of San Luis Obispo (hereafter referred to as "County") executed on June 28, 2005, the City waived its individual entitlement status for a period of three years with an option for an automatic three year renewal in order that the County and the cities located therein may qualify as an "Urban County"; and

WHEREAS, on May 17, 2011, the City Council adopted Resolution 11-059 approving a three year renewal of the 2014 Cooperation Agreement; and

WHEREAS, via the Cooperation Agreement, the City retains the authority to determine which projects are to be funded with its allotment of CDBG funds; and

WHEREAS, based on the CDBG entitlement allocation for 2011, the City expects to receive \$167,775 in entitlement CDBG funds in 2012; and

WHEREAS, the City has \$25,352 in unused 2010 CDBG funds from the Riverside Avenue Sidewalks Project that can be reallocated; and

WHEREAS, on September 14, 2011, the urban county published a "Request for Proposals" for projects to be funded under the 2012 CDBG Programs, which provided that proposals were to be submitted by October 24, 2011; and

WHEREAS, on September 15, 2011, the urban county conducted a public meeting in Atascadero for residents of the City and of northern San Luis Obispo County to ascertain the housing and community development needs to be addressed in the Consolidated Plan; and

WHEREAS, on January 31, 2012, the urban county conducted a public meeting in Atascadero for residents of northern San Luis Obispo County, including the City of Paso Robles, to accept comments on the Draft 2012 Consolidated Plan; and

WHEREAS, on February 3, 2012, the City published a notice in the Tribune, indicating that a public hearing would be conducted on the Draft 2012 Annual Action Plan on March 8, 2012; and

WHEREAS, on February 3, 2012, the City published a notice in the Tribune, indicating that a public hearing would be conducted on the Draft 2011 Annual Action Plan on March 3, 2012 to consider re-allocating unspent 2010 CDBG funds that had been allocated to the Riverside Avenue Sidewalks Project to be re-allocated to the Turtle Creek Sidewalks Project; and

WHEREAS, at its meeting of March 8, 2012, the City Council conducted a public hearing to obtain public testimony on the proposed Draft Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of El Paso de Robles, California, as follows:

SECTION 1. To recommend that the Board of Supervisors for the County of San Luis Obispo amend the 2010 Annual Action Plan to re-allocate \$25,352 in unused 2010 CDBG funds from the Riverside Avenue Sidewalks Project to the following activity:

1. **Turtle Creek Sidewalks:**
 Applicant:.....City of Paso Robles
 Amount Requested:.....\$25,352
 Activity Description: **Brookhill Drive Component:** Replace a 2,000 foot length of asphalt sidewalk on the north side of Brookhill Drive in Turtle Creek Park with a Portland Cement Concrete

sidewalk; add 3 handicapped ramps to provide access to the sidewalk; and replace 6 existing non-ADA-compliant ramps. It now presents a tripping hazard, primarily to seniors who live in the adjacent Sierra Bonita Neighborhood. Scott Street Component: Install 225 linear feet of sidewalk, curbs, gutter and angled parking on south side of Scott Street, east of Camino Lobo.

CDBG Eligibility:Public Facility (24 CFR 570.201(c))
 National Objective:Low and Moderate Income Benefit
 Explanation.....(1) Area-wide basis (24 CFR 570.208(a)(1)): Turtle Creek Park and Scott Street are located in the heart of Block Group 1 of Census Tract 102.02 , and more than 51% of the households in this block group are of low or moderate income; (2) Limited-clientele basis (24 CFR 570.208(a)(2)): Handicapped ramps serve the physically-disabled, which are considered to be a group that is principally of low and moderate income.

SECTION 2. Based on an expectation that the City will receive \$167,775 in 2012 CDBG funds, to recommend that the Board of Supervisors for the County of San Luis Obispo adopt the 2012 Draft Annual Action Plan, a copy of which shall be kept on file in the Community Development Department, which shall include the following programs to be funded with the City's allotment of CDBG funds:

Public Facilities

Public Facilities are eligible to receive CDBG funds under Section 24 CFR 570.201(c)

1. Turtle Creek Sidewalks:

Applicant:.....City of Paso Robles
 Amount Requested:.....\$89,609
 Activity Description: Brookhill Drive Component: Replace a 2,000 foot length of asphalt sidewalk on the north side of Brookhill Drive in Turtle Creek Park with a Portland Cement Concrete sidewalk; add 3 handicapped ramps to provide access to the sidewalk; and replace 6 existing non-ADA-compliant ramps. It now presents a tripping hazard, primarily to seniors who live in the adjacent Sierra Bonita Neighborhood. Scott Street Component: Install 225 linear feet of sidewalk, curbs, gutter and angled parking on south side of Scott Street, east of Camino Lobo.

The requested \$89,609 will supplement \$25,352 in 2010 CDBG Funds awarded to this project.

CDBG Eligibility:Public Facility (24 CFR 570.201(c))
 National Objective:Low and Moderate Income Benefit
 Explanation.....(1) Area-wide basis (24 CFR 570.208(a)(1)): Turtle Creek Park and Scott Street are located in the heart of Block Group 1 of Census Tract 102.02 , and more than 51% of the households in this block group are of low or moderate income; (2) Limited-clientele basis (24 CFR 570.208(a)(2)): Handicapped ramps serve the physically-disabled, which are considered to be a group that is principally of low and moderate income.

2. Handicapped Ramps:

Applicant:.....City of Paso Robles
 Amount Requested:.....\$20,000
 Activity Description: Install handicapped ramps where none presently exist and replace non-ADA-compliant ramps in various locations on the West Side. The following priorities are suggested:

- Spring Street north of 22nd Street;
- At the 4 corners of 13th and Park Streets (this would also entail constructing bulb-outs at the corners and possibly installing pavers in the sidewalk, which would entail considerably more than \$7,500 per corner);
- Other locations on the West Side of Paso Robles.

CDBG Eligibility:Public Facility (24 CFR 570.201(c))
 National Objective:Low and Moderate Income Benefit
 Explanation.....Limited Clientele basis (24 CFR 570.208(a)(2)): Handicapped ramps serve the physically-disabled, which are considered to be a group that is principally of low and moderate income.

Public Services

Public Services to low income persons are eligible for CDBG funding under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2). Recipients must demonstrate that 51% or more of their clients qualify as low and moderate income persons.

3. **Senior Health Screening Program:**

Applicant:.....Community Action Partnership of San Luis Obispo County (CAPSLO)
Amount Requested:.....\$1,250
Activity Description:..... Operating expenses for a county-wide senior health screening program
Number of beneficiaries:.....600 persons county-wide.

The City has supported this program continuously since 2001 and allocated \$1,900 in 2011.

4. **Teen Academic Parenting Program (TAPP):**

Applicant:.....Community Action Partnership of San Luis Obispo County (CAPSLO)
Amount Requested:.....\$1,450
Activity Description:..... Operating expenses for a County-wide counseling and child care program for pregnant and parenting teen mothers and fathers
Number of beneficiaries:.....115 persons county-wide.

The City has supported this program continuously since 2001 and allocated \$1,830 in 2011.

5. **Emergency Shelter:**

Applicant:.....Transitional Food and Shelter (TFS)
Amount Requested:.....\$5,166
Activity Description:..... Operating expenses for various emergency shelters for medically-fragile persons located County-wide.
Number of beneficiaries:.....500 persons in county-wide.

The City has supported this program continuously since 2005 and allocated \$9,646 in 2011.

6. **The Literacy Program:**

Applicant:.....Literacy Council
Amount Requested:.....\$1,450
Activity Description:..... Operating expenses for a County-wide program to provide English Language classes.
Number of beneficiaries:.....700 persons county-wide.

The City has supported this program continuously since 2002 and allocated \$1,830 in 2011.

7. **Mentoring Program:**

Applicant:.....Big Brothers & Big Sisters
Amount Requested:.....\$1,450
Activity Description:..... Operating expenses for a County-wide program to provide mentoring services to "at-risk" youth.
Number of beneficiaries:.....240 persons county-wide.

The City has supported this program continuously since 2002 and allocated \$1,830 in 2011.

8. **Project Learn:**

Applicant:.....Boys and Girls Club of North San Luis Obispo County
Amount Requested:.....\$1,450
Activity Description:..... Operating expenses for after-school programs for youth n in the Paso Robles area.
Number of beneficiaries:.....285 persons in the Paso Robles area.

The City has supported Boys and Girls Club educational programs 6 times since 1996. In 2011, the City provided a grant of \$3,740.

9. **Senior Nutrition Program:**
Applicant:.....Senior Nutrition Program of San Luis Obispo County
Amount Requested:.....\$1,250
Activity Description:..... Operating expenses for a County-wide program to provide hot meals to seniors
Number of beneficiaries: 30 persons county-wide.

The City supported this program in 2011 with a grant of \$3,740.

10. **Drug/Alcohol Counseling for Youth and Adults:**
Applicant:.....Lifestyles Recovery Center
Amount Requested:.....\$1,450
Activity Description:..... Operating expenses for a drug and alcohol counseling services for low income adults and youth in the Paso Robles area.
Number of beneficiaries:.....300 persons (per month) in Paso Robles.

The City has supported this program most years since 2002 and allocated \$3,900 in 2011.

11. **Emergency Shelter:**
Applicant:.....El Camino Homeless Organization (ECHO)
Amount Requested:.....\$2,550
Activity Description:..... Operating expenses for an emergency shelter located in Atascadero that serves the North County.
Number of beneficiaries:.....450 persons in North County.

The City has supported this program continuously since 2005 and allocated \$4,470 in 2011.

12. **Sports & Recreation Program:**
Applicant:.....North County Adaptive Sports and Rec.
Amount Requested:.....\$1,450
Activity Description:..... Operating expenses for a North County program to provide sports and recreation services to disabled youth and adults.
Number of beneficiaries:.....104 persons north county.

This organization has not previously asked the City for funding.

13. **Food Pantry:**
Applicant:.....Loaves & Fishes
Amount Requested:.....\$1,250
Activity Description:..... Provides food to low to very low income people of Greater Paso Robles area.
Number of beneficiaries:.....1805 households in Paso Robles.

This program received \$2,300 in 2010.

14. **Christ Kitchen and CBS Ministry Programs:**
Applicant:.....Paso Robles Fellowship Development
Amount Requested:.....\$5,000
Activity Description:..... Purchase food, supplies, and operating expenses for providing meals, showers, and donated clothing to the homeless in the Paso Robles area.
Number of beneficiaries:.....150 persons in North County.

The City has supported this program in 2001, 2007, and in 2010. In 2011, \$4,470 was granted.

Administration and Capacity-Building

15. **CDBG Program Administration.**
Applicant:.....City of Paso Robles
Amount Requested:.....\$16,500
Activity Description:..... Administer the CDBG program and all of the activities that are approved.
CDBG Eligibility: Program Administration (24 CFR 570.206)

National Objective:Low and Moderate Income Benefit; Blight Elimination
Explanation.....Administration and Capacity Building (24 CFR 570.208(d)(4)): This section provides that administrative and capacity building activities are considered to address National Objectives.

16. Capacity-Building:

Applicant:.....City of Paso Robles
Amount Requested:.....\$16,500
Activity Description:.....City staff time to implement programs identified in the City's Housing Element of the General Plan and in its Redevelopment Implementation Plan to benefit low and moderate income persons and to aid in the prevention or elimination of slums or blight. This activity will further the City's efforts to provide affordable housing to low and moderate income households.
CDBG Eligibility:Capacity Building Activities (24 CFR 570.205)
National Objective:Low and Moderate Income Benefit; Blight Elimination
Explanation.....Administration and Capacity Building (24 CFR 570.208(d)(4)): This section provides that administrative and capacity building activities are considered to address National Objectives.

The City of Paso Robles has annually conducted a CDBG-funded capacity building program since 1994.

SECTION 3. If, after the adoption of this resolution, the City learns that the amount of 2012 CDBG funds varies from the \$167,775 expected, the additional or reduced CDBG funds shall be allocated as follows:

- A. If the amount of change (addition or reduction) is within twenty percent (20%) of the expected allocation of \$167,775, the City Manager may administratively direct that the amounts to be allocated to the 20 activities listed in Section 2 of this resolution may be revised in a proportionate manner and subject to conformance with federal regulations for allocating CDBG Funds set forth in 24 CFR Part 570.
- B. If the amount of change (addition or reduction) is greater than twenty percent (20%) of the expected allocation of \$167,775, the City Council shall conduct a subsequent public hearing, to be noticed in accordance with federal regulations governing the Consolidated Plan set forth in 24 CFR Part 91 to allocate any additional funds or to distribute any reduction.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 8th day of March 2012 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk

CITY OF PASO ROBLES: 2012 CDBG APPLICATIONS

A. Public Facilities, Building Rehab, Housing, Economic Development Projects (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
1	City of Paso Robles	Replace damaged sidewalks in Turtle Creek Park	\$120,000
2	City of Paso Robles	Install/replace handicapped ramps at various locations on West Side of City	\$60,000
3	City of Paso Robles	Install LED-lighted crosswalks at various locations on West Side of City	\$60,000
4	Transitional Food & Shelter	Purchase property	\$200,000
5	North County Connection	Recovery and Resource Center	\$ 45,000
6	Mission Comm. Services Corp.	Women's Business Center	\$ 5,000
	Total Requested		\$490,000
	Total Available		\$134,961 *

* Assumes that \$25,166 is used for Category B.

B. Public Services (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
7	Community Action Partnership of SLO County (CAPSLO)	Senior Health Screening Program	\$2,500
8	CAPSLO	Teen Academic Parenting Program	\$2,800
9	Transitional Food & Shelter	Medical Fragile	\$20,000
10	Literacy Council	The Literacy Program	\$5,000
11	Big Brothers & Big Sisters	Mentoring Program for disadvantaged youth	\$5,000
12	Boys & Girls Club of SLO County	Leadership for project development	\$7,000
13	Senior Nutrition of SLO County	Senior Nutrition Program	\$10,000
14	Lifestyles Recovery Center	Group Counseling	\$12,000
15	El Camino Homeless Org.	Homeless shelter operating costs and motel vouchers	\$5,000
16	NC Adaptive Sports	Disabled Sports Programs	\$ 2,500
17	Loaves & Fishes	Food Pantry	\$7,000
18	PR Fellowship Development	Providers of meals and care for homeless	\$ 21,900
	Total Requested		\$100,700
	Total Available		\$25,166

C. Administration and Capacity-Building

#	Applicant	Program/Project	Amount Requested
19	City of Paso Robles	Capacity-Building Program: activities to implement Housing Element Programs	\$15,000
20	City of Paso Robles	Administration of City's CDBG Program and all CDBG-funded activities	\$25,000
	Total Requested		\$33,000
	Total Available		\$33,000

CITY OF PASO ROBLES: 2012 CDBG APPLICATIONS

Estimated Revenues

2012 HUD Entitlement	167,775	Amount expected to be allocated to the City from HUD
Re-Programmed 2010 CDBG	25,352	2010 CDBG funds to be allocated to Turtle Creek Sidewalks Project.
Total	193,127	

Expenditure Summary

A. Low Income Benefit- non public service	165,965	Must be at least 70% of \$237,838 (this amount calculated after deducting \$40,000 in administrative funds and \$31,873 in public service funds).
B. Blight Elimination	0	May not exceed 30% of \$248,190 (assuming \$60,000 spent on administrative funds).
C. Low Income Benefit - public service	25,166	May not exceed 15% of \$300,090 (this amount calculated before deducting administrative funds).
D. Administration & Capacity-Building	33,000	May not exceed 20% of \$308,090
Total	193,127	

NARRATIVE SUMMARY OF 2011 CDBG APPLICATIONS

Public Facilities1. **Turtle Creek Sidewalks:**

Applicant: City of Paso Robles

Amount Requested:..... \$120,000

Activity Description: **Brookhill Drive Component:** Replace a 2,000 foot length of asphalt sidewalk on the north side of Brookhill Drive in Turtle Creek Park with a Portland Cement Concrete sidewalk; add 3 handicapped ramps to provide access to the sidewalk; and replace 6 existing non-ADA-compliant ramps. It now presents a tripping hazard, primarily to seniors who live in the adjacent Sierra Bonita Neighborhood. **Scott Street Component:** Install 225 linear feet of sidewalk, curbs, gutter and angled parking on south side of Scott Street, east of Camino Lobo.

CDBG Eligibility: Public Facility (24 CFR 570.201(c))

National Objective: Low and Moderate Income Benefit

Explanation..... (1) **Area-wide basis (24 CFR 570.208(a)(1)):** Turtle Creek Park and Scott Street are located in the heart of Block Group 1 of Census Tract 102.02 , and more than 51% of the households in this block group are of low or moderate income; (2) **Limited-clientele basis (24 CFR 570.208(a)(2)):** Handicapped ramps serve the physically-disabled, which are considered to be a group that is principally of low and moderate income.

2. **Handicapped Ramps:**

Applicant: City of Paso Robles

Amount Requested:..... \$60,000

Activity Description: Install handicapped ramps where none presently exist and replace non-ADA-compliant ramps in various locations on the West Side. The following priorities are suggested:

- Spring Street north of 22nd Street;
- At the 4 corners of 13th and Park Streets (this would also entail constructing bulb-outs at the corners and possibly installing pavers in the sidewalk, which would entail considerably more than \$7,500 per corner);
- Other locations on the West Side of Paso Robles.

CDBG Eligibility: Public Facility (24 CFR 570.201(c))

National Objective: Low and Moderate Income Benefit

Explanation..... **Limited Clientele basis (24 CFR 570.208(a)(2)):** Handicapped ramps serve the physically-disabled, which are considered to be a group that is principally of low and moderate income.

3. **LED-Lighted Crosswalks:**

Applicant: City of Paso Robles

Amount Requested:..... \$60,000

Activity Description: Install LED-lighted crosswalks at locations with high volumes of pedestrian traffic to enhance public safety. The following priorities are suggested:

- 34th and Oak Streets;
- 26th and Spring Streets;
- Spring Street at 11th Street (between City Park and the Paso Robles Inn);
- 13th and Park Streets.

CDBG Eligibility: Public Facility (24 CFR 570.201(c))

National Objective: Low and Moderate Income Benefit
 Explanation..... Area-wide basis (24 CFR 570.208(a)(1)): All proposed crosswalks are located in Census Tract 101, in which 62% of the households are of low or moderate income.
 National Objective: Elimination of Blight
 Explanation..... All of the locations are within the City's Redevelopment Project Area, which is defined as a blighted area. The 2010-2014 Redevelopment Implementation Plan provides documentation that lack of safe pedestrian crossings contributes to a blighting condition.

Economic Development Projects

4. **Property Aquisition:**

Applicant: Transitional Food and Shelter, Inc.
 Amount Requested:..... \$200,000
 Activity Description: Request money to help with the purchase of property in the City of Atascadero for transitional or group housing.
 CDBG Eligibility: Property Acquisition (24 CFR 570.201(a))
 National Objective: Low and Moderate Income Benefit

The City has yet to award CDBG funds for this type of activity. This application was not suggested for inclusion in the Draft One Year Action Plan.

5. **Property Aquisition:**

Applicant: North County Connection
 Amount Requested:..... \$45,000
 Activity Description: Request money to help with the purchase of property in the City of Atascadero for non-profit recovery resource center.
 CDBG Eligibility: Property Acquisition (24 CFR 570.201(a))
 National Objective: Low and Moderate Income Benefit

The City has yet to award CDBG funds for this type of activity. This application was not suggested for inclusion in the Draft One Year Action Plan.

6. **Women's Business Center Program:**

Applicant: Mission Community Services Corp.
 Amount Requested:..... \$5,000
 Activity Description: Operate a county-wide program to provide training for small businesses operated or being started by an estimated 55 low income persons. Although the program is entitled "Women's Business", grant recipients need not be women.
 CDBG Eligibility: Special Economic Development Activities (24 CFR 570.203)
 National Objective: Low and Moderate Income Benefit
 Explanation..... Guidelines for Economic Development Projects (24 CFR 570.209): Provide one full-time equivalent job per \$35,000 of CDBG Funds.

The City has yet to award CDBG funds for this type of activity. This application was not suggested for inclusion in the Draft One Year Action Plan.

Public Services

Public Services to low income persons are eligible for CDBG funding under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2). Recipients must demonstrate that 51% or more of their clients qualify as low and moderate income persons.

7. **Senior Health Screening Program:**

Applicant: Community Action Partnership of San Luis Obispo County (CAPSLO)
Amount Requested:..... \$2,500
Activity Description: Operating expenses for a county-wide senior health screening program
Number of beneficiaries: .. 600 persons county-wide.

The City has supported this program continuously since 2001 and allocated \$1,900 in 2011.

8. **Teen Academic Parenting Program (TAPP):**

Applicant: Community Action Partnership of San Luis Obispo County (CAPSLO)
Amount Requested:..... \$2,800
Activity Description: Operating expenses for a County-wide counseling and child care program for pregnant and parenting teen mothers and fathers
Number of beneficiaries: .. 115 persons county-wide.

The City has supported this program continuously since 2001 and allocated \$1,830 in 2011.

9. **Emergency Shelter:**

Applicant: Transitional Food and Shelter (TFS)
Amount Requested:..... \$20,000
Activity Description: Operating expenses for various emergency shelters for medically-fragile persons located County-wide.
Number of beneficiaries: .. 500 persons in county-wide.

The City has supported this program continuously since 2005 and allocated \$9,646 in 2011.

10. **The Literacy Program:**

Applicant: Literacy Council
Amount Requested:..... \$5,000
Activity Description: Operating expenses for a County-wide program to provide English Language classes.
Number of beneficiaries: .. 700 persons county-wide.

The City has supported this program continuously since 2002 and allocated \$1,830 in 2011.

11. **Mentoring Program:**

Applicant: Big Brothers & Big Sisters
Amount Requested:..... \$5,000
Activity Description: Operating expenses for a County-wide program to provide mentoring services to "at-risk" youth.
Number of beneficiaries: .. 240 persons county-wide.

The City has supported this program continuously since 2002 and allocated \$1,830 in 2011.

12. **Project Learn:**

Applicant: Boys and Girls Club of North San Luis Obispo County
Amount Requested:..... \$7,000
Activity Description: Operating expenses for after-school programs for youth n in the Paso Robles area.
Number of beneficiaries: .. 285 persons in the Paso Robles area.

The City has supported Boys and Girls Club educational programs 6 times since 1996. In 2011, the City provided a grant of \$3,740.

13. **Senior Nutrition Program:**

Applicant: Senior Nutrition Program of San Luis Obispo County

Amount Requested:..... \$10,000

Activity Description: Operating expenses for a County-wide program to provide hot meals to seniors

Number of beneficiaries: . 30 persons county-wide.

The City supported this program in 2011 with a grant of \$3,740.

14. **Drug/Alcohol Counseling for Youth and Adults:**

Applicant: Lifestyles Recovery Center

Amount Requested:..... \$12,000

Activity Description: Operating expenses for a drug and alcohol counseling services for low income adults and youth in the Paso Robles area.

Number of beneficiaries: .. 300 persons (per month) in Paso Robles.

The City has supported this program most years since 2002 and allocated \$3,900 in 2011.

15. **Emergency Shelter:**

Applicant: El Camino Homeless Organization (ECHO)

Amount Requested:..... \$5,000

Activity Description: Operating expenses for an emergency shelter located in Atascadero that serves the North County.

Number of beneficiaries: .. 450 persons in North County.

The City has supported this program continuously since 2005 and allocated \$4,470 in 2011.

16. **Sports & Recreation Program:**

Applicant: North County Adaptive Sports and Rec.

Amount Requested:..... \$2,500

Activity Description: Operating expenses for a North County program to provide sports and recreation services to disabled youth and adults.

Number of beneficiaries: .. 104 persons north county.

This organization has not previously asked the City for funding.

17. **Food Pantry:**

Applicant: Loaves & Fishes

Amount Requested:..... \$7,000

Activity Description: Provides food to low to very low income people of Greater Paso Robles area.

Number of beneficiaries: .. 1805 households in Paso Robles.

This program received \$2,300 in 2010..

18. **Christ Kitchen and CBS Ministry Programs:**

Applicant: Paso Robles Fellowship Development

Amount Requested:..... \$21,900

Activity Description: Purchase food, supplies, and operating expenses for providing meals, showers, and donated clothing to the homeless in the Paso Robles area.

Number of beneficiaries: .. 150 persons in North County.

The City has supported this program in 2001, 2007, and in 2010. In 2011, \$4,470 was granted.

Administration and Capacity-Building

19. CDBG Program Administration.

Applicant: City of Paso Robles

Amount Requested:..... \$25,000

Activity Description: Administer the CDBG program and all of the activities that are approved.

CDBG Eligibility: Program Administration (24 CFR 570.206)

National Objective: Low and Moderate Income Benefit; Blight Elimination

Explanation..... Administration and Capacity Building (24 CFR 570.208(d)(4)): This section provides that administrative and capacity building activities are considered to address National Objectives.

20. Capacity-Building:

Applicant: City of Paso Robles

Amount Requested:..... \$15,000

Activity Description: City staff time to implement programs identified in the City's Housing Element of the General Plan and in its Redevelopment Implementation Plan to benefit low and moderate income persons and to aid in the prevention or elimination of slums or blight. This activity will further the City's efforts to provide affordable housing to low and moderate income households.

CDBG Eligibility: Capacity Building Activities (24 CFR 570.205)

National Objective: Low and Moderate Income Benefit; Blight Elimination

Explanation..... Administration and Capacity Building (24 CFR 570.208(d)(4)): This section provides that administrative and capacity building activities are considered to address National Objectives.

The City of Paso Robles has annually conducted a CDBG-funded capacity building program since 1994.

City of Paso Robles CDBG Program
Analysis of Supplemental Information for Public Services for 2012 CDBG Applications

The applicants' proposed programs serve clients who live within the following communities:

Activity	Paso Robles	Templeton, San Miguel, Lake Nacimiento, Shandon, Jardine & Geneseo Roads	Atascadero and Santa Margarita	Communities South of the Cuesta Grade or along the North Coast
TFS Medical Fragile	32%	1%	17%	50%
ECHO	21%	3%	37%	15%
PR Fellowship Development	90%	10%	0%	0%
CAPSLO – Teen Parenting	30%	2%	15%	53%
Literacy Council	10%	8%	32%	50%
Big Bros/Big Sisters	6%	1%	7%	86%
Lifestyles Recovery Center	95%	2%	2%	1%
Boys and Girls Club	90%	5%	4%	1%
Senior Nutrition	22%	3%	10%	68%
CAPSLO – Senior Health	18%	1%	12%	69%
N.C. Sports and Rec. Program	34%	10%	54%	0%
Loaves and Fishes	79%	21%	0%	0%

From which other jurisdictions do you solicit CDBG or other funds for this program?

Activity	Jurisdictions
TFS Motel Voucher	Atascadero, Arroyo Grande, Grover Beach, SLO, County
ECHO	Atascadero, County
PR Fellowship Development	none
CAPSLO – Teen Parenting	Arroyo Grande,
Literacy Council	Atascadero, Arroyo Grande, Grover Beach, SLO
Big Bros/Big Sisters	Atascadero, Arroyo Grande, Grover Beach, SLO, County
Lifestyles Recovery Center	none
Boys and Girls Club	none
Senior Nutrition	Atascadero, Arroyo Grande, Grover Beach, Pismo Beach, SLO, County
CAPSLO – Senior Health	Arroyo Grande, Grover Beach, Pismo Beach, SLO, County
N.C. Sports and Rec. Program	Atascadero
Loaves and Fishes	none

The supplemental applications include organizations' budgets for the current (calendar or fiscal) year, detailed statements of the services they provide, and a list of their officers. Copies of the supplemental applications have been placed in the binders with the Applications for 2012 CDBG Funds that are kept in the City Council's Office, the Library, and in the Community Development Department.

PROOF OF PUBLICATION

LEGAL NEWSPAPER NOTICES

PLANNING COMMISSION/CITY COUNCIL
PROJECT NOTICING

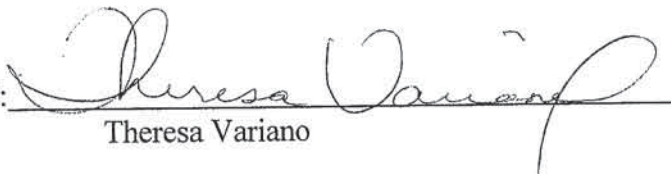
Newspaper: Tribune

Date of Publication: February 3, 2012

Hearing Date: March 8, 2012
(City Council – Special Meeting)

Project: 2012 Consolidated Plan and Amendment to 2010 Consolidated Plan

I, Theresa Variano, employee of the Community Development Department, Planning Division, of the City of El Paso de Robles, do hereby certify that this notice is a true copy of a published legal newspaper notice for the above named project.

Signed: 
Theresa Variano

forms/newsaffi.691

CITY OF EL PASO DE ROBLES
NOTICE OF PUBLIC HEARING
2012 Consolidated Plan
and
Amendment to 2010 Consolidated Plan

NOTICE IS HEREBY GIVEN that the City Council of the City of El Paso de Robles will hold a Public Hearing on the following matters:

1. Draft 2012 Annual Action Plan for Federal Community Development Block Grant (CDBG), Home Investment Partnership (HOME), Emergency Service Grant (ESG), and American Dream Downpayment Initiative (ADDI) Programs. The Annual Action Plan is a component of the 5 year Consolidated Plan for these funding programs. The City Council will be deciding which applications for the City's share of 2012 CDBG funds, which is estimated to be \$212,486, will be approved and will be making a recommendation to the County Board of Supervisors regarding the proposed expenditures of 2012 HOME, ESG, and ADDI Funds.
2. An amendment to the 2010 Annual Action Plan for Federal Community Development Block Grant (CDBG) Program for the City of Paso Robles. The subject amendment proposes that \$25,352 in CDBG funds allocated to the Riverside Avenue Sidewalks Project be re-allocated to the Turtle Creek Sidewalks Project, which had been allocated CDBG funds from the 2010 and 2011 Program Years. The reason for the reallocation is that the Riverside Avenue Sidewalks Project was completed at a lower cost than originally estimated and the Turtle Creek Sidewalk Project will cost more than originally estimated in order to meet Americans with Disabilities Act requirements.

This hearing will take place in the Conference Room at the Paso Robles Library/City Hall, 1000 Spring Street, Paso Robles, California, on Thursday, March 8, 2012, at the hour of 7:00 pm.

All interested parties may appear and be heard at the above hearing.

Copies of the staff report with the proposed funding are available at Paso Robles City Hall, 1000 Spring Street, Paso Robles, and will be posted on the City's web site: www.prcity.com one week prior to the hearing. Copies of the staff report may be purchased at City Hall for the cost of reproduction.

Comments on the Draft 2012 Annual Action Plan and amendment to the 2011 Annual Action Plan may be mailed to the Community Development Department, 1000 Spring Street, Paso Robles, CA 93446 or e-mailed to CDdirector@prcity.com provided that such comments are received prior to the time of the hearing.

If you have questions about this matter, you may call Darren Nash, Associate Planner, at (805) 237-3970 or send email to dnash@prcity.com.

Darren Nash, Associate Planner
February 3, 2012 6974588