

TO: James L. App, City Manager
FROM: Ed Gallagher, Community Development Director
SUBJECT: Ad Hoc Committee – Olsen Beechwood Specific Plan, Consultant Selection
DATE: March 6, 2012

NEEDS: For the City Council to decommission the existing Ad Hoc Committee for the Olsen Ranch Beechwood Specific Plan and formulate a new committee for the purpose of reviewing and selection of consultant proposal(s) for this project.

FACTS:

1. The City Council has an existing Ad Hoc Committee that was appointed in 2009 to provide input on process-related issues for the Olsen Ranch Beechwood Specific Plan.
2. This specific plan was on hold the last couple years pending completion of the City's Circulation Element of the General Plan. The Circulation Element was completed in 2011.
3. The City and property owners are actively working together to engage a consulting firm to complete the Olsen Ranch Beechwood Specific Plan.
4. By law, establishment of ad hoc committees are to be formulated for specific purposes and temporary in duration. Since the existing committee was established over two years ago, it is appropriate to formulate a new committee for the specific purpose identified above.
5. Ad Hoc Committee review of consultant proposal(s) for the Olsen Beechwood Specific Plan would benefit the consultant selection process, property owners, and public interests.

ANALYSIS &
CONCLUSION:

The City received a proposal from the planning firm Studio 81 to complete the Olsen Ranch Beechwood Specific Plan. The proposal is complex and expensive. It may be beneficial to solicit additional proposals to complete this project.

Ad Hoc Committee input is suggested to review consultant proposal(s). As noted above, the existing Ad Hoc Committee formulated for this project was established over two years ago. Therefore, to be consistent with the intent of state law with regard to the purpose and duration of ad hoc committees, it is appropriate to decommission the existing Ad Hoc Committee and establish a new one.

POLICY

REFERENCE: None.

FISCAL

IMPACT: None.

Report prepared by Susan DeCarli

- OPTIONS:
- a. Decommission the existing Ad Hoc Committee for the Olsen Ranch/Beechwood Specific Plan and formulate a new committee.
 - b. Amend, modify or reject the foregoing option.