

TO: James L. App, City Manager
FROM: Julie Dahlen, Director, Library and Recreation Services
SUBJECT: Award Contract to Provide Design Services for Paso Robles Uptown Family Park
DATE: January 17, 2012

NEEDS: For the City Council to consider awarding a contract to Verde Design, Inc. for design work associated with the construction of the new Paso Robles Uptown Family Park.

- FACTS:**
1. Following an application process that began in February 2010, and the award of a Proposition 84 Statewide Park Development and Community Revitalization Grant in the amount of \$2,575,000 in November 2010, on May 17, 2011, City Council authorized contracts with (1) the State of California accepting the grant of \$2,575,000; and (2) the San Luis Obispo County Office of Education, for a 30-year Ground Lease Agreement for the construction and operation of the Uptown Family Park on the First Five property at 641 36th Street.
 2. On August 18, 2011, the City issued an Invitation to Submit Statements of Qualifications and Proposals to provide design services for the Paso Robles Uptown Family Park. 15 firms submitted proposals which were reviewed and scored by a community and staff committee based on stated RFP criteria reflecting the requirements of the Proposition 84 Grant.
 3. Government Code Section 4525 – 4529.5 and Public Contract Code Section 6100 – 6615 outline the requirements for evaluating proposals and negotiating final scope and fee with a professional consultant. The code states that engaging the services of a professional consultant must be based on qualifications first. Once a firm is selected, the City may then negotiate the final scope and fee and enter a contract with the most qualified firm.
 4. On December 6, 2011, City Council authorized staff to commence negotiations with Verde Design to provide design services for the Uptown Family Park. Verde Design averaged the highest score in both the review of the written proposal and in the oral presentation evaluation.

ANALYSIS & CONCLUSION: Typically, design fees represent 10-13% of total construction costs. Scope review and negotiations with Verde Design resulted in fees totaling 10.1% of construction costs while still covering all required tasks. Staff therefore recommends that Verde Design, Inc. be retained to provide the City with design services.

POLICY REFERENCE: Resolution No. 10-021 authorizing the City to apply for Proposition 84 Statewide Park Development and Community Revitalization Grant funds; Resolution No. 11-065 authorizing the acceptance of the Proposition 84 Statewide Park Development and Community Revitalization Grant and a 30-year lease with the San Luis Obispo

County Office of Education; Government Code Section 4525 – 4529.5 and Public Contract Code Section 6100 – 6615.

FISCAL IMPACT: Grant funds will cover all Uptown Family Park design and construction costs. No City funds are required. Staff requests that a budget be established as follows:

Design fee	\$221,838.50
10% Contingency	<u>22,184.00</u>
	\$244,022.50

Once the design is complete and bids are received, a construction budget will be requested.

- OPTIONS:**
- a. Adopt Resolution No. 12-xx authorizing \$244,022.50 from funds awarded through the Proposition 84 Statewide Park Development and Community Revitalization Grant and to authorize the City Manager to enter into a contract with Verde Design, Inc. in the amount of \$221,838.50.
 - b. Amend, modify, or reject the above option.

Prepared by Freda Berman

Attachments (2)

- 1) Verde—Response for Design Services
- 2) Resolution

Exhibit A

December 16, 2011

Ms. Freda Berman
City of Paso Robles
Public Works Department
1000 Spring Street
Paso Robles, CA 93446

Subject: Response for Design Services for Paso Robles Uptown Family Park
Verde Project No.: 1109400-1400

Dear Ms. Berman:

In response to your request, Verde Design, Inc. is pleased to submit our proposal for Design Services on the above mentioned project. This proposal shall remain valid for a period of sixty (60) days.

Project Implementation

The following Scope of Work is the Verde Design detailed work plan to complete the design and construction documents for Paso Robles Uptown Family Park for the City of Paso Robles (City). Uptown Family Park is a 1.3 acre neighborhood park to be located on San Luis Obispo County Board of Education property, with a lease agreement to the City, in the Uptown Planning Area, in northwest Paso Robles. The project site is located on the northwest corner of Spring Street and 36th Street, and adjacent to new First 5 Early Education Center.

A conceptual site plan has been developed and the program design includes: on-site parking lot, outdoor class room, landscaping, pathways, play area, splash pad, restroom building, climbing area, community garden, green wall, fencing, lighting, shade structures and picnic areas. Our plans anticipate the design of the project irrigation systems, retaining walls, utilities, and drainage improvements.

Verde Design will work with the design team to transition from the conceptual design to schematic design and construction documents, integrating the infrastructure, grading, drainage, program updates and vehicular and pedestrian circulation into an updated design. Our services for the programming and schematic plan update will include the refinement of the base plan for the design. We will setup the schematic plan design in cad and have that available for use and analysis. We will also work with the City staff and design team to update the plan for any program modifications and site refinements. Included in our services are eight meetings with the City to review progress and gain input on the design evolution through construction documents.

Our services for construction documents for the Uptown Family Park development will include design and documentation for the following park and informal recreation facilities:

1. Base plan development and updates.
2. Site preparation, grading, drainage and sediment and erosion control prevention.
3. Street interface with ramps and ADA access alignment with improvements at First 5 Early Education Center and current sidewalk renovations.
4. Lighting for parking lot, pathways and emergency lighting. We will review options for solar and LED lighting.
5. Underground storm drainage system and alignment with the City's C3 requirements.
6. Concrete pathways, plazas, play area border, pads for benches, picnic tables and furnishings.
7. Play area, splash pad, and climbing walls options and final design.
8. Picnic, shade structures and informal recreation area.

9. Community gardening space and design options for size, height and operations.
10. Amphitheater/outdoor classroom.
11. Site built design restroom building with two restrooms, chase, storage and changing area.
12. Parking lot (approximately 17 stalls) with drainage system and landscaping.
13. Landscaping including turf, trees, groundcovers, and shrubs reflecting native environment.
14. Automatic irrigation system with central or stand-alone control (electrical and phone connection).
15. Utility connections anticipated for the project for electrical, phone, sewer, water, storm drainage, and others as appropriate.
16. Drinking fountains with water and sewer connection as directed.
17. Site furnishings and rules signage.
18. Entry signage/plazas to the project.
19. Property fencing and green wall along highway off-ramp.

Our services will include programming design, schematic design, finite design, construction document, bid support and construction. These phases follow the City scope of work in the RFP and we have added or modified scope based on these park improvements. Following completion and acceptance of the schematic design phase, we will move forward with the construction documents will be submitted at Finite Design, 50%, 90%, and 100% documents. The plans will be set up into a single bid package.

For the building plans, we are proposing services for a site built building that will align with the desired architecture and community context and Uptown Area Planning. Our team's architect will work with the City and Stakeholders to develop a building floor plan based on the desired program. Architectural options will be reviewed to create a site built building that creates better options for alignment with the neighborhood character. We do not anticipate the need for fire sprinklers in the building but if required we can provide as an optional service.

For the play area, splash pad and climbing area, we will review design options and City standards for equipment. For these types of projects we like to explore the option of theming the play area. We have found that having a related community theme improves the quality and experience of the play area.

We will coordinate with Caltrans for the potential aspect of improving the ROW along the park's side of the off-ramp from Highway 101. Services will include an encroachment permit if Caltrans will approve the improvements.

Our team includes the following consultants to complete the park design and development plans:

- MBS Land Surveys for the site surveying.
- Alvarez & Tamagni will provide the arborist review.
- Thoma Engineering will provide the electrical engineering design.
- Smith Structural Group will provide structural engineering design.
- William Kempf Architecture will provide the building and mechanical design.

During this submittal process, cost estimates, specifications and material recommendations will be developed for review.

1. Cost estimates will be developed by each team member and compiled for your review. We will include contingencies and coordinate percentage levels.
2. For the specifications we will utilize the City's boiler plate and follow the CSI format. City front end documents will be update to align with the project and bid form setup for review and inclusion.
3. With the 50% submittal package we will provide a basis of design and material recommendation booklet. The basis of design will include an outline of the program and project components. It will include proposed furnishings with color, model number, size and other related

- properties. Cut sheets for the proposed equipment will be included for park, play and site furnishings.
4. With this package we will provide recommendations for maintenance and use for turf and landscape. These recommendations include the irrigation system and planting design narratives.
 5. Progress report that identifies the design updates, responses to comments, and questions we have.
 6. Design log will be setup and updated to capture the project information requests, direction needs, resolution and any materials provided. This log helps document the discussions and direction coordinated.

Schedule for the project has been included in the proposal with a start date in January 2012, completing the 100% construction documents by November 2012 and construction completing in October 2013. A \$2.2 million budget for the construction costs for the park has been established.

Scope of Work

The following scope of work is an approach to completing the programming design, schematic design, construction documentation, and bidding and construction support outlined above for the Uptown Family Park.

Task 1 – Programming Phase

- A. Project Start-up:
 1. Receive all available data, maps, reports, etc.
 2. Coordinate the boundary search and topographic maps with City and our survey consultant.
 3. Establish files and in-house documentation.
 4. Update and provide input on the milestone schedule with design team.
 5. Obtain City documents and CEQA documents relating to the site and other requirements and regulations for development of the facilities.
- B. Kick-Off Meeting: Meet with the City in a workshop to determine the project intent, scope, budget and timetable.
 1. Identification of roles and responsibilities.
 2. Review the conceptual plan and CEQA process and steps toward input, consensus and development of the final plan.
 3. Review or develop the project's goals and objectives with staff.
 4. Identification of City staff members and all other stakeholders who will be included in the design process.
 5. Scheduling, by purpose, for each phase of the design process and any other public hearings, committee, commission or council involvement. Review the draft schedule submitted with the proposal.
 6. Review pertinent data to the project including:
 - a. CEQA reports and status.
 - b. Street improvement plans and proposed improvements on adjacent streets in this portion of the Paso Robles.
 - d. Programming comments, available budget, implementation strategy and work tasks for design phase.
- C. Site and Data Review
 1. Review assembled data and historical information.
 2. Review City codes, ordinances and policies pertaining to project design.
 3. Review existing utility systems and locations.
 4. Site Survey
 - a. Electronic format in AutoCAD format
 - b. Scaled to 20' scale
 - c. 25' grid for spot elevations

- d. Provide any easements if on property.
- e. Property lines if desired.
- f. Provide one foot contours and additional spot grades at: building edges, drainage structures, steps in grade, fencing, gates, driveways, utility structures, trees, etc.
- g. Flow line at curbs and elevation at back of sidewalks.
- h. Survey trees, provide existing canopy edge and caliper of tree at DBH.
- i. Drainage structures rims, inverts and pipe size if available.
- j. Survey will include the following existing elements: building edges, fences, gates, paving type, paving edges, planting areas, mowbands, etc.
- k. Set two (or more) nails for future work outside of site development area
- l. Base the survey on the City benchmarks in adjacent streets.
- 7. Site visit to review prepared survey, perform visual analysis and become familiar with to existing conditions and constraints. We recommend walking the site with City staff to review conditions and known issues or constraints.
- D. Setup site survey prepared by survey consultant. Update existing conceptual plan components to align with survey property lines and site information.
- E. Arborist will review the existing trees at the site and provide an analysis of the tree's condition, size and constraints. Recommendations for development setbacks and preservation will be included. Trees will be numbered and a plan will be setup based on arborist's input.
- E. Design Objectives & Program Input
 - 1. Develop / refine the project goals and objectives.
 - 2. Review maintenance practices and concerns with Staff.
 - 3. Review available site information, conditions, programs, and code issues.
 - 4. Review and record utility information related to electrical, sewer, communications, irrigation and storm drainage.
 - 5. Establish an initial assessment of your existing recreation programs and facilities at other neighborhood parks.
 - 6. Set up site analysis graphic and narrative per visit and input. Provide recommendations for code compliance, utility service, sustainability, safety and facility condition.
 - 7. Generate a park program and recreation uses list with options and spatial sizes.
 - 8. Itemize related park and recreation elements related to the park from previous community outreach and recommendations.
 - 9. Review CIP and General Plan recommendations.
 - 10. Review County Health Department water play requirements.
- F. Programming Report & Plan
 - 1. Develop a use relationship plan based on the proposed programs in relation to spatial needs, site analysis, codes, infrastructure and City standards.
 - 2. Setup the analysis and research into a narrative.
 - 3. Develop a report with the graphics and narrative for staff review. Provide 4 copies of the report and the report shall be limited to 5 pages of narration.
- G. City Staff Workshop to review programming report / plan and site analysis plan.
- H. Project administration

Task 2 – Schematic Design Phase

- A. Conceptual Alternatives Development
 - 1. We will setup 3 conceptual design alternatives for review with staff. The plans will include park site and facility improvements developed using the input received. Graphics will include plan graphics. We can provide these electronically for City use.
 - 2. A restroom building will be included in these options and a preliminary floor plan will be generated.
 - 3. Preliminary construction cost estimates will be setup for each of these options.
 - 4. Preliminary code analysis will be setup at this stage.

5. Material images and options will be setup to include play area, climbing wall, green wall, community garden and amphitheater.
6. Other input on programming will be illustrated graphically or listed.
- B. City Staff Workshop and Input
 1. We will present and review the Conceptual Alternatives Development plans, building plans, code analysis, material options and the estimate with Staff.
 2. Each concept will be reviewed with Staff to receive their input on organization, use relationships, and priorities.
 3. Develop consensus on a proposed layout from the 3 conceptual alternatives to a preferred design. Options can be utilized from all 3 alternatives.
- C. Draft Schematic Design
 1. Develop a single preferred concept into the Draft Schematic Design.
 2. We will setup a plan view rendered graphic and a 3D graphic from an aerial view
 3. Refine the codes, material choices and preliminary cost estimate.
- D. City Staff Workshop
 1. Review the design updates on the Draft Schematic Design.
 2. Receive input and review revisions.
- E. Final Draft Schematic Design
 1. Develop a refined plan and 3D graphic based on input.
 2. Update the codes, material choices and preliminary cost estimate.
 3. Provide 3 hardcopies of the plans and materials to the City and one electronic copy.
- F. Project administration

Task 3 – 50% Construction Documents

This stage involves a more detailed design of the project's improvements and refinement of the parking lot, play areas, entry features, hardscapes, park furniture, natural elements, planting plans, construction details, and so on. We will coordinate design of the demolition, grading, drainage, parking facilities, lighting, irrigation, signage, and utilities within the scope. This submittal is the opportunity to prepare documentation of the initial phase of construction to a level enabling the City and the design team to review all design components, then make informed decisions about elements that should be included or excluded based on the prepared cost analysis included with this submittal.

- A. Finite Design - Review finite design with the City in a workshop with design team to review plans for the system concept design and material selections. Design level will be at approximately 20% level. Verde Design will work with the team to set up the infrastructure design for the neighborhood park. We see this phase developing refined layout of circulation, entry, parking, grading, drainage, and infrastructure.
 1. Selection of basic material and components.
 2. Preparation of finite design for park facilities and informal recreation areas to include: layout, materials, grading, and drainage plans.
 3. Develop a base plan incorporating data provided by the City and the survey.
 4. Parking design
 - a. Review curb cuts and pedestrian circulation integration.
 - b. Review parking layout and accessible access connections.
 - c. Entry development will be setup and integrated with signage and planting design.
 5. Utility and Irrigation
 - a. Coordinate storm, sewer and water needs for site improvements and locations for service.
 - b. Work with the City to develop storm drainage C3 requirements and collection systems infrastructure. Review spatial needs and integration of the drainage design with park program elements.
 - c. Coordinate the irrigation design and planting design configuration.

- d. Coordinate lighting locations for security and parking lot lighting. Panel and electrical infrastructure needs and locations will also be collaborated.
6. Grading design
 - a. Work with the City on the overall site rough grading design.
 - b. Verde Design will develop the grading design for the park and alignment of the site topography differences between the adjacent parcels and the park parcel.
7. Layout and Material Plan
 - a. Provide information on layout of proposed improvements for critical items and widths, clearances and setbacks.
 - b. Provide materials and details for improvements.
 - c. Include a play area enlargement plan.
8. Prepare for City Staff Workshop.
 1. Prepare plans and concept development for systems to review with City.
 2. Setup a 2D graphic of the proposed base plan.
9. Meeting with City Staff to review material.
 1. At this meeting we will review the finite design plans and preliminary systems design
 2. We will review the systems design evolution and influences.
 3. Outcome of this meeting will generate direction for the design development plans.
- B. Design Team Meeting.
- C. Prepare a 50% Construction Document Submittal
 1. The submittal includes plans, a draft technical specifications book, and a submittal book. Plans will be setup at 20' to 30' scale, sheet size to align with City requirements, and enlargements at 10' scale (this format will apply to all CD submittals). The plans include the following:
 - a. Cover sheet
 - b. Existing Conditions Plans
 - c. Demolition Plans
 - d. Erosion Control Plans
 - e. Grading Plans
 - f. Drainage / Utility Plans
 - g. Layout Plans
 - h. Material and Detail Reference Plans
 - i. Play Area Plans
 - j. Enlargement Plans
 - k. Irrigation Plans
 - l. Planting Plans
 - m. Construction Details and Enlargements
 - n. Irrigation and Planting Details
 - o. Structural Plans and Details
 - p. Architecture Plans – floor plan, elevation, materials and finishes.
 - q. Electrical Plans and Details
 - i. Lighting, power, signal and communication plans with all switching and controls
 - ii. Fixture schedule and equipment
 - iii. Electrical distribution information
 - iv. Low voltage design
 - v. Security camera design
 2. Specifications manual setup in CSI format utilizing City's boiler plate. City's front end and bid form documents will be updated to align with the project. Technical

- specifications will be provided per the improvement plans. We will coordinate any modifications or updates to the City specifications.
3. The submittal book supplements the plans and specifications showing:
 - a. Progress Report.
 - b. Statement of Probable Construction Costs.
 - c. Basis of design document to outline proposed program, implementation strategy and package setup.
 - d. Material Reference/Catalog Cut Sheets.
 - e. Park use and maintenance recommendations.
 - g. Playground Equipment.
 - h. Code analysis update.
 - i. Questions and Comments – Design Log
 4. Redline and review (QC).
 5. Submittal preparation and coordination. Provide one set of our plans to City in PDF format and 3 hardcopy sets.
- D. City Staff Workshop
1. Following completion of the submittal, we propose a drawing review meeting with the City team to ensure they all understand the reasons behind specific decisions, materials, methodologies, etc.
 2. At this meeting we will review and coordinate City comments.
 3. Discuss approach to presentations to the City's Committees, Commissions and City Council
- E. Committee, Commission and Council Packet Preparation
1. Work with City Staff to set up project information for packets
 2. Project narrative assistance to capture project process and recommendations to date.
 3. Prepare Power Point presentation and review with Staff.
- F. Up to 3 presentations to City of Paso Robles's: Committees, Commissions or City Council.

Task 4 – Final Construction Document

- The following outlines the work to complete the plans and specifications for bidding construction.
- A. Review 50% CD Submittal comments and coordinate modifications with Design Team. Modify base plan as required to incorporate City and design team comments.
 - B. Design team meeting to coordinate comments and updates for final package submittals.
 - C. Prepare a 90% Construction Document Submittal.
 1. The submittal includes updated plans, a technical specifications book, and a submittal book updates.
 2. Update bid form and front end documents.
 3. Redline and review (QC).
 4. Submittal preparation and coordination. Provide one set of our plans to City in PDF format and 3 hardcopy sets.
 5. Submittal, permitting and coordination for agency review that include the City Building Department.
 6. Design and comment review meeting with City Staff.
 - D. 100% Submittal
 1. Review 90% submittal comments from the City and design team.
 2. Make revisions to drawings, specifications, and cost estimates to incorporate any comments.
 3. Redline and review (QC).
 4. Submittal preparation and coordination.
 5. Project administration as required to coordinate work with the City and design team.
 6. Provide City with one set of wet stamped vellum reproducible plans and specifications, and one final statement of probable construction costs. Cad files of plans will be provided to the City in a format that aligns with their software.

Task 5 – Bidding Services

The consultant agrees to provide the following services to the City on an on-call basis following submittal of the bid submittal.

- A. Coordinate bidding procedures and pre-qualification material with City
- B. Contact potential bidders for notification of project
- C. Attend the pre-construction meeting
- D. Answer questions during bidding.
- E. Assist in preparing addenda
- F. Assist in bid evaluation and contractor selection

Task 6 – Construction Services

The consultant agrees to provide the following services to the City on an on-call basis following the award of construction contract. City will perform the project inspections and testing.

- A. Attend the pre-construction meeting
- B. Respond to questions, request for information and provide clarifications.
- C. Review submittals and shop drawings.
- D. 8 site observation visits are included. Visits will include site grading, drainage, utilities, hardscape, fencing, planting, irrigation and park improvements review at specific stages of construction. Site observation reports will be provided.
- E. Review price requests and change orders.
- F. Provide a punch list of the constructed improvements. Punch list will be completed when the project is complete.
- G. Review contractor as-built plans and setup a cad file of the plans and submit to the City. As we provide RFI or field directive responses, we update our cad files during construction.

Meetings - The following outlines the meetings to be included:

- A. Workshop meetings with City – Seven
- B. Site visit meetings – One.
- C. City Committee, Commission and Council meetings - Three
- D. Pre-bid conference meeting - One
- E. Pre-construction meeting - One
- F. Construction meetings and visits – Eight

Schedule of Services – See Schedule.

Special Provisions

- A. Services or Information Required from the City:
 - 1. Improvement plans or As-Built for utilities servicing the site.
 - 2. Any new development plans that may be related to the project site.
 - 3. Previous site survey work in digital format.
 - 4. Guidelines and standards for development work.
 - 5. Final EIR document and mitigation measures.
 - 6. Applicable City standards and guidelines.
 - 7. City specifications and electronic title block.
 - 8. Inspection and testing during construction.
 - 9. Bid set copies for project team.
 - 10. Project site title report.
 - 11. Geotechnical report and study.
- B. Without attempting to be all-inclusive and for purposes of clarity, the following items are specifically not included in the Scope of Services:
 - 1. Meetings other than those listed.

2. Offsite improvements – streets, traffic lights and utility runs.
 3. Additional CEQA documentation.
 4. Additional renderings beyond what is included in the scope of work
 5. Separate bid packages or construction sequences implementation
 6. Fire sprinkler design for building
 7. Title 24 energy compliance forms
 8. Permits and fees
 9. SWPP permit and QSD services - We will provide an erosion control plan for the contractor to submit to the State for SWPP permitting and responsibility.
 10. Geotechnical report
- C. Services will be diligently pursued and every reasonable effort will be made to meet the mutually agreed upon schedule. If the completion of the services is delayed at any time in the progress of the work undertaken in this Agreement by conditions beyond the control of the Consultant; including but not limited to: strikes, lockouts, labor disputes, or the inability of City, his consultants, utility companies, or jurisdictional agencies to provide required information, processing or direction; the time of completion shall be extended during such period and Consultant shall be held harmless from any and all claims arising out of such delay.

Schedule Of Compensation And Costs

The total compensation to Consultant for all work, service, material, equipment, and incidentals necessary for performing and completing the Tasks set forth in Scope of Services, shall be based on a Fixed Fee Payment Schedule outlined below.

▪ Task 1: Programming Phase	\$ 16,583
▪ Task 2: Schematic Design Phase	\$ 32,462
▪ Task 3: 50% Construction Documents	\$64,395
▪ Task 4: Final Construction Documents	\$57,985
▪ Task 5: Bidding Phase	\$7,822
▪ Task 6: Construction Phase	\$42,591
Total:	\$ 221,838

The above fee includes all identified reimbursable expenses that are included in the project scope. Additional services will be charged on a time and material basis. Charges for additional services will be billed separately. Should the project be delayed beyond the agreed upon project schedule by the City to a level that puts the project on hold, a re-start fee will apply. This fee will be determined at that point based on the amount of downtime and additional work required to bring the project on line.

Change In Services

City may order changes in scope, budget or character of service, either decreasing or increasing the amount of Consultant's services, and if necessary, changing the character of services. In the event that such changes are ordered, Consultant is entitled to full compensation for all services performed and expenses incurred prior to receipt of notice of change.

Billings And Payment

Invoices will be sent by the 10th of the month for work completed through the 25th of the previous month. Any additional services will be billed separate from contracted services. Payment is due and payable within 30 days of the statement date.

If this proposal meets with the approval of City of Paso Robles, please sign the proposal below. Thank you again for the opportunity for working with the City of Paso Robles.

Paso Robles Uptown Family Park
December 16, 2011
Page 10

Exhibit A

Respectfully Submitted,
Verde Design, Inc.

Derek C. McKee, RLA
Principal
California Lic. No. 4148

CC: Devin Conway, Verde Design
Nance Cronin, Verde Design
Mark Baginski, Verde Design
Vicki Vickers, Verde Design

Verde Design, Inc.
Charge Rate Schedule
Effective until December 31, 2012

The following chart outlines the current charge rate for professional and office costs. Reimbursable rates and expenses are shown at the bottom.

PROJECT RATES

Principal	\$185.00 per hour
Project Manager/Construction Manager	
Level Four	\$160.00 per hour
Level Three	\$140.00 per hour
Level Two	\$130.00 per hour
Level One	\$125.00 per hour
Systems Administrator	\$135.00 per hour
Project Designer	\$120.00 per hour
Job Captain/Staff Engineer/Construction Administrator	\$115.00 per hour
Draftsperson Level II	\$105.00 per hour
Draftsperson Level I	\$95.00 per hour
Project Administrator	\$80.00 per hour
Intern	\$70.00 per hour

REIMBURSABLE RATES

Blueprints, Printing and Reproductions	Cost plus 10%
Sub Consultant Services	Cost plus 10%

REIMBURSABLE EXPENSES

Blueprints and Reproductions	Travel Expenses
Photography	Parking and Toll Expenses
Models and Renderings	Permit Fees
Postage/Overnight Mail Service	Courier Delivery Service
Administrative Services	

RESOLUTION NO. 12-xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AWARDING THE CONTRACT TO PROVIDE DESIGN SERVICES FOR PASO ROBLES
UPTOWN FAMILY PARK

WHEREAS, the City was awarded and accepted a Proposition 84 Statewide Park Development and Community Revitalization Grant in the amount of \$2,575,000; and

WHEREAS, on May 17, 2011, City Council authorized a contact with the San Luis Obispo County Office of Education for a 30-year Ground Lease Agreement for the construction and operation of the Uptown Family Park on the First Five property at 641 36th Street; and

WHEREAS, on August 18, 2011, the City issued an Invitation to Submit Statements of Qualifications and Proposals to provide design services for the Paso Robles Uptown Family Park; and

WHEREAS, 15 firms submitted proposals; and

WHEREAS, based on proposal review, reflected scope of work, demonstrated experience and interviews, staff recommends that Verde Design, Inc. be retained to provide the City with design services; and

WHEREAS, Grant funds will cover all Uptown Family Park design and construction costs, with design fees as follows: design fee - \$221,838.50, contingency - \$22,184.00 for a total of \$244,022.50; and

WHEREAS, once design is complete and bids are received, a construction budget will be requested.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby approve a design budget of \$244,022.50, wholly funded by a Proposition 84 Statewide Park Development and Community Revitalization Grant.

SECTION 2. The City Council does hereby authorize the City Manager to enter into a contract with Verde Design, Inc. in the amount of \$221,838.50.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 17th day of January 2012 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk