

TO: James L. App, City Manager  
FROM: Jim Throop, Director of Administrative Services  
SUBJECT: Surplus Property  
DATE: December 6, 2011

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Needs: For the City Council to consider declaring certain City property as surplus and authorize its disposal.

Facts:

1. City equipment, from time to time, is declared surplus due to age, cost of maintenance and/or obsolescence.
2. The property listed in Exhibit A is no longer serviceable or needed for City operations.
3. Disposal of said equipment cannot take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the General Fund, Equipment Replacement Fund, or the appropriate Enterprise Fund.
5. Due to age, some computers have only a nominal (virtually no) market value. The City may transfer ownership to the school district for the benefit of the district and its students.

Analysis & Conclusion:

The equipment identified in the attached exhibit is no longer being used by the City. The equipment will be sold by public auction, bid or sale, whichever method is for the least cost or the greatest benefit to the City. Unsold computer equipment may be transferred to the Paso Robles Unified School District.

Fiscal Impact:

Sale proceeds will be deposited back into the appropriate fund(s).

Options:

- a. Adopt Resolution No. 11-xxx declaring certain City property as surplus and authorize their sale to recyclers, wholesalers or by public auction, bid or sale, with unsold computer equipment transferred to the Paso Robles Unified School District; or
- b. Amend, modify, or reject the above option.

Surplus Equipment - Exhibit A

106 – 1999 Jeep Cherokee

- 101,540 Miles
- \$4,108 in repairs since 2007
- This vehicle has been replaced and if it is not sold it will constitute an addition to the fleet resulting in additional unbudgeted expenditures.

301 – 2001 Dodge Pickup Truck

- 101,920 Miles
- \$9,812 in repairs since 2007
- Truck is disabled with a broken rear differential. Cost to repair expected to exceed the value of vehicle.
- This vehicle has been replaced and if it is not sold it will constitute an addition to the fleet resulting in additional unbudgeted expenditures.

308 – 1999 GMC 3500 Truck

- 86,436 Miles
- \$12,452 in repairs since 2007
- Truck is in very poor condition.

320 – 1985 Pump Station Generator

- 373 Hours
- \$1,527 in repairs since 2007
- All parts must be fabricated
- Does not comply with Air Quality Board requirements.

506 – 2000 Generator

- 276 Hours
- \$456 in repairs since 2007
- Does not comply with Air Quality Board requirements.

507 – 2000 Generator

- 253 Hours
- \$389 in repairs since 2007
- Does not comply with Air Quality Board requirements.

509 – 2000 Trash Pump

- N/A hours
- \$354 in repairs since 2007
- Worn out and too expensive to repair

551 – 1999 Ford Ranger Pickup Truck

- 73,709 Miles
- \$8,369 in repairs since 2007

- This vehicle has been replaced and if it is not sold it will constitute an addition to the fleet resulting in additional unbudgeted expenditures.

554 – 1999 Ford Ranger Pickup Truck

- 60,897 Miles
- \$4,703 in repairs since 2007
- This vehicle has been replaced and if it is not sold it will constitute an addition to the fleet resulting in additional unbudgeted expenditures.

686 – 2005 Chevy Classic Sedan

- 103,893 Miles
- \$4,503 in repairs since 2007

411 – 2002 Toro Mower

- Poor condition
- This vehicle has been replaced and if it is not sold it will constitute an addition to the fleet resulting in additional unbudgeted expenditures.

Road Broom Attachment

- Poor condition; was replaced in 2003 and no longer needed as a spare.

Pool Table

- Brand: Olhausen.
- Originally purchased for Sr. Center in 2003.
- Moved to Oak Park (program now discontinued) in 2008.
- Does not fit in Sr. Center or Centennial Teen Room.
- Worn condition due to continual use

Neopost Mail Opener IM-35

- No longer functions and parts are no longer available
- No longer supported by manufacturer

Desktop Computers and associated monitors

- 81 PC of different configurations and 74 monitors
- Obsolete due to age as all computers 5 or more years old
- Replaced as planned in Computer Equipment Replacement Schedule and no longer in service

IBM Notebook Computers

- 7 IBM notebook computers
- Obsolete due to age as all notebooks 5 or more years old
- Replaced as planned in Computer Equipment Replacement Schedule and no longer in service

RESOLUTION NO. 11-xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES  
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

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WHEREAS, the City no longer has a need or use for the equipment listed on Attachment A due to age, obsolescence and/or cost of maintenance; and

WHEREAS, it is highly desirable to sell or dispose of the surplus equipment for the highest return possible;

WHEREAS, due to age, some computers have only a nominal market value and the City may transfer ownership to the Paso Robles Unified School District for the benefit of the district and its students;

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit A, which is incorporated herein by reference, is declared surplus and is to be sold by public auction, bid or sale at the least cost or greatest benefit to the City, as determined by the Director of Administrative Services; and

BE IT FURTHER RESOLVED that if any computer equipment is not able to be sold, the Director of Administrative Services may transfer such computer equipment to the Paso Robles Unified School District; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser or donee.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 6th day of December 2011 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

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Duane Picanco, Mayor

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Caryn Jackson, Deputy City Clerk