

TO: JAMES L. APP, CITY MANAGER
FROM: ED GALLAGHER, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: ADD CORTNEY E. POOLE TO THE CITY'S PRE-APPROVED CERTIFIED ARBORIST LIST
DATE: September 6, 2011

Needs: For the City Council to consider adding one new Arborist to the City's Certified Arborist consultant list.

- Facts:
1. Chapter 10.01.040 of the City Municipal code requires that a person who provides services as an Arborist in the City must be certified by the Western Chapter of the International Society of Arboriculture (ISA) and must be on a list of Certified Arborists approved by the City Council.
 2. The purpose of the pre-approved arborist consultant list is to ensure that only ISA-certified arborists are used by applicants in addressing oak tree issues.
 3. The following Arborist has requested to be added to the City's List to do work within the City boundaries (see Attachment 1, Applicant Letter):

Cortney E. Poole, ISA Certificate Arborist: #WE-8984A

4. Cortney Poole has returned a signed statement acknowledging that she understands the conditions under which the City will accept her for approval on the List (Attachment 2).
5. Staff has reviewed the qualifications for Ms. Poole and found that she is qualified to provide consulting services and to prepare arborist reports to the City pursuant to Chapter 10.01 requirements.

Analysis
and
Conclusion:

The Oak Tree Protection Ordinance (Municipal Code Chapter 10.01) was amended in September 2002 to strengthen the protection of oaks in the City of Paso Robles. The amended code requires that an arborist consulting in the City must be certified by the ISA as qualified to determine whether an oak tree is diseased, and able to make recommendations regarding pruning, cutting, and preservation measures.

Ms. Poole was sent a copy of the Oak Tree Protection Ordinance and Oak Tree Evaluation Criteria, and was asked to sign a statement that she had read the Ordinance and agrees to conform to the City's criteria for evaluation reports. She responded in writing to provide their certification number and current address/telephone and e-mail information. In addition, Ms. Poole was advised of the need to obtain a City Business License to perform work in the City.

Policy
Reference: Municipal Code Chapter 10.01

Fiscal
Impact:

Adopting an updated Arborist Consultant List would expedite the process of selecting a qualified consultant for both the applicant and for City-initiated projects.

Options:

- a. Adopt the attached Resolution adding Cortney E. Poole to the City's pre-approved consultant list.
- b. Amend, modify, or reject above options.

Attachments:

1. Letter of Request
2. Arborist Certification Statement
3. Resolution Approving Revised Consultant List

Date: August 15, 2011

To: City of Paso Robles

From: Cortney E. Poole, ISA Certified Arborist, #WE-8984A

I would like to be included on the City of Paso Robles approved list of ISA certified arborists.

I was born in Templeton, California and have lived in San Luis Obispo County my entire life. I graduated from Cal Poly, San Luis Obispo in 2007 with a Bachelor of Science in Forestry and Natural Resource Management with a minor in Wildlife Biology. My love and admiration of the great outdoors or more specific the great trees, has inspired my education and pursuit of a degree in traditional forestry.

I have been working for the past 3 years as an ISA certified arborist and Utility Forester for the Davey Resource Group. Consulting the Vegetation Management Department of Pacific Gas and Electric and managing vegetation near power utilities across San Luis Obispo, Santa Barbara and Monterey Counties.

Although, I enjoy my current job very much, I am looking to expand my knowledge in Arboriculture and Urban Forestry. I very much look forward to working with individual home and property owners; helping to balance their desire and need to build and improve their land while protecting and preserving the trees which make it so special.

I have read, understand and agree to follow all provisions of the City of Paso Robles Oak Tree Protection Ordinance and the Oak Tree Impact Evaluation Report Guidelines. I have applied for a business license from the City of Paso Robles which is pending approval.

I look forward to working with the City's Planning and Public Works Departments with high hopes of establishing a prosperous professional relationship.



Cortney E. Poole,

ISA Certified Arborist #WE-8984A

Attachment 1

Arborist Certification Statement

I, Courtney E. Poole (print name),

of _____ (firm name),

hereby acknowledge that:

1. I have read the City of Paso Robles Oak Tree Protection Ordinance (Chapter 10.01) and am aware of its provisions;
2. I understand that I will be held accountable for violation of the terms of this ordinance;
3. I have read the City's Oak Tree Impact Evaluation Report Guidelines and understand that any report must comply with this criteria or it will be rejected by the City;
4. I understand that I require a valid City business license to perform work within the City limits; and,
5. I would like to be included on the City's approved list of ISA-certified arborists.

My ISA Certification number is: WE-8984

Signature: Courtney Poole

Date: 8/11/2011

Please make the following address /phone/e-mail corrections:

1175 # B La Vida Lane

Arroyo Grande, CA 93420

805-610-4524 Cortpoole@gmail.com

ISA CERTIFIED ARBORIST LIST
(International Society of Arboriculture)
Certified Members residing in San Luis Obispo County

Local members (alphabetically Z-A):

	NAME	ISA CERT. No.	FIRM NAME/ADDRESS	PHONE/FAX/EMAIL
1	Woodard, Charles	WE5065A	Chuck Woodard Woodward Tree Consulting 4591 San Anselmo Road Atascadero, CA 93422	(805) 462-2423
2	Tutt, Michael	WC1016	Michael Tutt Tutt Tree & Crane Service P. O. Box 6039 Los Osos, CA 93412	(805) 543-3033 (805) 528-3450 (fax)
3	Tamagni, Chip	WE 6436	Alvarez and Tamagni Arborists and Plant Management P.O. Box 1311 Templeton, CA 93465	(805) 431-2602 (805) 466-6304 (fax) tamagni@charter.net
4	Sistek, George	WC3553	George Sistek Sistek Joslin Environmental Consulting 491 Lawrence Drive San Luis Obispo, CA 93401	(805) 545-9428 (phone & fax) gsistek@earthlink.net
5	Small, Kevin J.	WE7333A	Kevin Small PleinAire Design Group 124 W. Main St., Suite F Santa Maria, CA 93458	(805) 349-9695 (805) 928-4689 (fax) kjsmall@pleinairedg.com
6	Scovell, Charles Sr.	346	Charles Scovell, Sr. Scovell Tree Surgery 3850 Maricopa Road Atascadero, CA 93422	(805) 466-0252
7	Schreiber, Robert	FL0314	Robert Schreiber Arbor First 170 Terra Street Morro Bay, CA 93442	(805) 772-5400 arborfirst@calinet.com Fax 805 772-5400 Cell 805 441-3715
8	Rodrigues, Donald	ISA: 272	Donald F. Rodrigues Pacific Horticulture Consultants 1000 Wood Stock Lane Ventura, CA 93001	(805) 641-3931 pachort@earthlink.net (805) 641-0122 (fax)

CITY OF PASO ROBLES
ISA CERTIFIED ARBORIST LIST

	NAME	ISA CERT. No.	FIRM NAME/ADDRESS	PHONE/FAX/EMAIL
9	Patterson, Jim	WE0663A	James Patterson 9312 N. Santa Margarita Rd. Atascadero, CA 93422	(805) 466-2645 jpatterson@fix.net
9	Poole, Cortney	WE8984A	Cortney E. Poole 1175 #B La Vida Lane Arroyo Grande, CA 93420	(805) 610-4524 cortpoole@gmail.com
10	McCabe, Jack	WL3376	Jack McCabe Davey Resource Group 14305 Mesa Road Atascadero, CA 93422	(805) 466-2910 jmccabe@davey.com
11	Leach, Carolyn	WC727	Carolyn B. Leach 444 Blume Street Nipomo, CA 93444	(805) 929-9020 (phone & fax) ctleach@charter.net
12	Lewis, Jim	26651	Jim Lewis Davey Resource Group 14305 Mesa Road Atascadero, CA 93422	(805) 710-1450 therlewis@msn.com
13	Elder, Ted	2301	Elder & Elder Ltd 128 Florin Street Shell Beach, CA 93449	(805) 773-0140 (805) 712-3123 telderster@gmail.com
14	Curtis, Henry	WE6345A	Henry Curtis Wit's Turn Tree Service PO Box 3028 Atascadero, CA 93422	(805) 462-9958
15	Brown, Dave	WE-7992A	Dave Brown ACE Certified Tree Care 2550 Tienda Place Arroyo Grande, CA 93420	(805) 474-8013 www.acecertifiedtreecare.com
16	Brazeal, Jack	WE0163	Jack Brazeal's Tree Consulting 4531 Skipjack Lane Paso Robles, CA 93446	(805) 227-6140 (805) 238-9217 (fax) brazeals@tcsn.net
17	Alvarez, Steven	WC0511	Alvarez & Tamagni Arborists and Vegetation Management P.O. Box 1311 Templeton, CA 93465	805 431-2581 salvarez@tcsn.net

Last Modified 07-27-10

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INTERNATIONAL SOCIETY
OF ARBORICULTURE

CERTIFICATION PROGRAM

P.O. Box 3129 • Champaign, IL 61826-3129 • (217) 355-9411 • Fax (217) 355-9516
email: cert@isa-arbor.com • internet: http://www.isa-arbor.com

MEMORANDUM

TO: Cortney E. Poole, Certified Arborist: WE-8984A
FROM: ISA Certification Program Coordinator
DATE: Wednesday, September 23, 2009
RE: Promotional Information

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Enclosed are the following items: [1] Certification Hard Hat Decal; [2] Certification Patch; [3] Certification Certificate; [4] Press Release; [5] Contract Between Employer of ISA Certified Arborist and the ISA; [6] Recertification Information Sheet; [7] Post Approval Forms; [8] Reorder Form for Promotional Materials; [9] Advertising logo sheets; and [10] Branding and Style Guide.

If your employer will be using your Certification Designation in advertising, it's important that the enclosed contract between the employer of an ISA Certified Arborist and the ISA be filed with our office. **PLEASE HAVE THIS COMPLETED, SIGNED AND RETURN TO THE ISA OFFICE.**

Should you have any questions or desire additional information, please feel free to contact the ISA Certification Department or your Chapter Liaison.

To access your CEUs on the ISA website, you will need your:

Username\* field on this letter is blank, please contact ISA at [ceu@isa-](mailto:ceu@isa-)

Please lift gently to remove your wallet ID card.



International  
Society  
of Arboriculture

**CERTIFIED ARBORIST**

**Cortney E. Poole**

Certificate Number: WE-8984A

Expiration Date: Dec 31, 2012



# International Society of Arboriculture Certified Arborist

*Cortney E. Poole*

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist



Jim Skiera, Executive Director  
International Society of Arboriculture



WE-8984A      Sep 12, 2009      Dec 31, 2012  
Certification Number      Certified Since      Expiration Date



RESOLUTION NO. 11-xxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
ADOPTING THE ADDITION OF ONE ARBORIST TO THE CITY'S PRE-APPROVED CERTIFIED  
ARBORIST LIST

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WHEREAS, Chapter 10.01.040 of the City Municipal code requires that a person who provides services as an arborist in the City must be certified by the Western Chapter of the International Society of Arboriculture (ISA) and must be on a list of certified arborists approved by the City Council; and

WHEREAS, The purpose of the pre-approved arborist consultant list is to ensure that only ISA-certified arborists are used by applicants in addressing oak tree issues; and

WHEREAS, the City has received a request from Cortney E. Poole to be added to the City's Certified Arborist list; and

WHEREAS, both Arborist is listed as certified by ISA and located within San Luis Obispo County; and

WHEREAS, In accordance with the Oak Tree Ordinance, the City developed Oak Tree Evaluation Report criteria, and a copy of the criteria and the amended ordinance was forwarded to each arborist; and

WHEREAS, staff has reviewed the consultant's Certification Statement, and determined that Ms. Poole is qualified to prepare arborist reports and provide consultation services to the City; and

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the City Council of the City of El Paso de Robles to adopt the attached revised pre-approved ISA-Certified Arborist consultant list adding Cortney E. Poole to the list (Exhibit A).

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 6<sup>th</sup> day of September 2011 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Duane Picanco, Mayor

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Caryn Jackson, Deputy City Clerk