



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

AIRPORT ADVISORY COMMITTEE
MINUTES

Thursday, April 28, 2011 - - 7:00 PM
Airport Terminal Conference Room – 4900 Wing Way

CALL TO ORDER - 7:00 PM

Roll Call:

Committee members: Diefenderfer, Kenyon, Rice, Rose & Willis
Alternate: Angel York
City Council: John Hamon, Ed Steinbeck
Planning Commission: Al Garcia
Staff: Meg Williamson, Doug Monn, Roger Oxborrow

PUBLIC COMMENT - None

COMMITTEE BUSINESS

1. Minutes

A motion by Mr. Rose, seconded by Mr. Diefenderfer, to approve the March 24, 2011, minutes passes unanimously.

2. City Liaison Reports

No report.

DISCUSSION

3. Sub-committee Reports

- Airport Master Plan (Rose/Willis): Review of some final details is underway. The next step is a meeting with staff. Presentation to the full committee will follow.
- Airport Promotion (York): A meeting was held with Museum representatives to offer support and coordination with their activities. No other action has been taken.
- Bylaws (Diefenderfer): The committee has received a copy of the approved Bylaws template. The work is now to insert the relevant information into the format provided.

4. Development Status Report

Staff provides a detailed briefing on the proposed addition to the Vina Robles facility, located to the south of the airport, in Airport Review Area, Zone 5. At issue is a 3300-person amphitheatre/event center to be constructed on the 25+ acre site. Questions in interpretation of the Airport Land Use Plan were referred to the County Airport Land Use Commission, and that determination opened the way for further project review by the City.

Representatives of the project have requested the opportunity to provide a presentation to the committee at their May meeting, as a courtesy, in order to assure the understanding of the proposal. Staff will keep the committee advised as the project proceeds through the review process.

Director/Manager Business

- Lease negotiations with the prospective FBO are in their final stages. Completion of the agreement is anticipated within the next 30 days.
- Safety issues raised under public comment, particularly the airport listing in the FAA's A/FD publication were reviewed and the listing was determined to be complete and accurate, with the exception of one phone number, which change has been requested...

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- The runway construction project under the FAA Grant Program has been given authorization to go ahead with the design phase. With the completion of design, we will go to bid to determine a solid project cost before receiving the actual FAA grant.
- The City is working with the FAA to facilitate the relocation of their remote communications equipment back to the airport. This will improve local aircraft ability to contact FAA Flight Service and Center for weather and clearance information .
- The bids were opened on the Terminal Paint project. City Council approval and Notice to Proceed with the project are anticipated within the next 30 days.
- Research is underway to develop an improvement program to provide necessary maintenance and repair of the Jet Center (Kyodo) building prior to its next occupancy. Work will begin in late summer or early fall.

Committee Business - None

ADJOURN –7:55 PM, to the regular Committee meeting, May 26, 2011, 7:00 PM, 4900 Wing Way.



MINUTES OF THE PASO ROBLES YOUTH COMMISSION

May 4, 2011

School District Board Room, 800 Niblick Road, Paso Robles

CALL MEETING TO ORDER

Chairman Fabian called the meeting to order at 3:34 p.m.

ROLL CALL

6-Members present: Noel Aschenbrener, Nicki Fabian, Cameron Holt, Salomé Jansen Van Rensburg, Travis Martinus, and Nicholas Van Wiggeren
6-Absent: Paul Cleland, Talitha Jansen Van Rensburg, Anthony Kalvans, Nikita Kinsell, Arianna Meleandez, and Christian Prusi
City staff present: Judy O'Neal, Charlotte Gorton, Jennifer Sorensen, Lynda Holt, and Julie Dahlen
Absent: Vicky Jeffcoach
City Council present: Duane Picanco and Nick Gilman

CONSENT AGENDA

1. It was moved and seconded by Holt/Martinus to approve the Minutes of the April 6, 2011 meeting - motion carried.

BUSINESS ITEMS

2. Guest Speaker

- Jennifer Sorensen, Finance Manager, was born in Santa Maria and attended Cal Poly where she received her Bachelors Degree in Business. She later went back to school to get her Masters Degree in Finance.
- Jennifer gave her job description, passed out and reviewed the City's yearly budget and the March Treasurer's Report to show some of the financial information and reporting done in the City and Finance Department.
- Jennifer encouraged the Commissioners to finish high school and get their degrees. When the City of Paso Robles hires a person, they look for someone that has a degree in their line of work.

3. Recap 2010-2011 Year – Speaker for City Council meeting

Youth Commission Minutes of 5-4-11

- After discussion, Members Aschenbrener and Holt will give the yearly recap at the last City Council meeting.
 - They will meet with Charlotte and Julie at the June 1st meeting to discuss the context of the presentation.
4. **Last meeting of June 1**
- The last Youth Commission meeting will be at the School District Office in the large conference room.
 - Youth Commissioners made recommendation of what types of food they would like for their last meeting.
 - Potential Youth Commissioners will be interviewed by the City Council on May 5 and May 26. New Youth Commissioners will be invited to attend the June 1st meeting.

AD HOC COMMITTEE UPDATES

Community Service (*Arianna, Christian, Nicholas, Paul, and Gorton*)

- Vicky sent forms to be handed out to all Youth Commissioners who plan to volunteer to work the Taco Bell Track Meet on May 21. Please fill out the form and turn it in to Centennial Park as soon as possible.
- We also need your shirt size. Vicky will order you a shirt to work this event.

Sports Outreach (*Nicki, Nikita, Talitha, and Travis*) **No report**

Active Lifestyles for Teens (*Anthony, Cameron, Noel, Salomé, and Jeffcoach*)

- Three members turned in their Fitness training report forms. Other members are to finish and turn in to Centennial Park so Vicky can finalize reports for the Presidential Fitness Awards.

CITY COMMUNICATION

- Charlotte gave recreation update. She thanked all Commissioners who worked the Father/Daughter Ball at Centennial Park. Noel gave her input working at the event.
- Lynda Holt, interim Recreation Manager, discussed the Festival of the Arts event held in the City Park on Saturday, May 28.
- Mayor Picanco thanked Commissioners for their participation at bi-weekly Council meetings.

UNSCHEDULED MATTERS/TEEN ISSUES - None

ADJOURNMENT

- It was moved and seconded by Fabian/Van Wiggeren, to adjourn the meeting at 3:02 p.m. - motion carried.
- Adjourn to the next regular meeting on Wednesday, June 1, 2011, 2:30 p.m., at the School District, 800 Niblick Road, Paso Robles.

- **NOTE: JUNE 1, 2011 MEETING WILL BE IN THE SCHOOL DISTRICT - LARGE CONFERENCE ROOM.**

THESE MINUTES WERE APPROVED BY THE YOUTH COMMISSION AT THEIR 6/1/11 MEETING

Minutes respectfully submitted by:

Noel Aschenbrener, Youth Commissioner and Judy O'Neal, Administrative Assistant



MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

May 9, 2011

Senior Center, 270 Scott Street, Paso Robles

CALL MEETING TO ORDER

Chairman Austin called the meeting to order at 1:33 p.m.

PLEDGE OF ALLEGIANCE

Chairman Austin led the Pledge of Allegiance.

ROLL CALL

Members present: Marie Brinkmeyer, Steve Austin, Pamela Janes, Sammy Nemeth,
Bertha Bybee, and Dale Gustin
Absent: Joni Watson and Bill Pluma
City staff present: Trine Marlen, Julie Dahlen, and Lynda Holt
Absent: Charlotte Gorton and Judy O'Neal
City Council reps present: Ed Steinbeck
Absent: Duane Picanco

PUBLIC COMMENT

CONSENT AGENDA

1. It was moved and seconded by Nemeth/Gustin to approve the Minutes of the April 11, 2011 meeting - motion carried.
2. **Senior Endowment and Volunteer Fundraising Reports**
The Senior Endowment Report was received and filed with a balance of \$214,826.04 dated 4/20/11 and the Senior Volunteer Account balance was \$2493.94 dated 4/11/11.

It was moved and seconded by Gustin/Nemeth to receive the Senior Endowment report – motion carried.

BUSINESS ITEMS:

3. **Guest Speaker**
Kris Kington-Barker, Executive Director for Hospice in San Luis Obispo originated in

1977, was guest speaker. There is confusion between volunteers and medical certified hospice which works hand and glove with one another. They provide services for seniors and the community in general, respite for caregivers, counseling, and more. They also help to prepare until the end of life.

SENIOR PROGRAM UPDATE (*Lynda Holt – Recreation Coordinator – Senior Programs*)

GOAL UPDATES

Fundraising (*Members Austin, Pluma, and Janes*)

- 200 Tickets were sold for John Partridge painting collecting \$200.
- 100 Tickets were sold for the T.V. collecting \$100: \$50 for Senior Endowment Fund & \$50 for the Veterans.

CITY COMMUNICATION

- Lynda noted she became official as of May 1, 2011. Trine Marlen will move to the Senior Center by May 16.
- FOTA is May 28 in the City Park.
- Councilman Ed Steinbeck reported Mayor Picanco sent his regrets he could not attend he is out-of-town. He attended the Senior Sensation barbecue/picnic that was a great event. Fourth of July celebration, Art Pelino is looking for pledges and Council has extended deadline to May 17 to make a decision on event at Barney Schwartz Park. City received a \$350,000 grant for bike trail in the Charlois and River Road area on city owned property. Discussed advisory committee May 5 interviews and potential applicants: Martha Durrett, Kooki Peters, Bill Pluma and Ernest Madsen. We have two more to interview on May 26: Lark Ireland and Joni Watson.

UNSCHEDULED MATTERS - None

ADJOURNMENT

- It was moved and seconded by Janes/Nemeth to adjourn the meeting - motion carried.
- Adjourn to the next regular meeting on Monday, June 13, 2011, 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

THESE MINUTES WERE BY THE SENIOR ADVISORY COMMITTEE AT THEIR 6/13/11 MEETING

Respectfully submitted by Marie Brinkmeyer and Trine Marlen



MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE

May 10, 2011 – Centennial Park, 600 Nickerson Drive, Paso Robles

CALL TO ORDER

Chairman Moos called the meeting to order at 4:09 p.m.

ROLL CALL

Members present: Randal Moos, Christopher Taranto, and Janice Watson
Absent: Karen Kinsell and Ralph Almirol
City staff present: Judy O'Neal, Charlotte Gorton, Julie Dahlen, Doug Monn, Susan De Carli, and Lynda Holt
City Council present: John Hamon
Absent: Nick Gilman
Planning Commissioner absent: Vince Vanderlip

PUBLIC COMMENT - None

CONSENT AGENDA

1. It was moved and seconded by Taranto/Watson to approve the Minutes of the April 12, 2011 meeting - motion carried.

BUSINESS ITEMS

2. **City Council & Planning Commission meetings**
 - Chairman Moos suggested members attend City Council meetings to enhance communication and advocate for Recreation.
 - Director Dahlen suggested members wear their name badges when attending City meetings.
 - Directors Monn and Dahlen noted two important Council meetings members should attend: May 17 regarding the Uptown Family Park Grant for Council approval to construct a new park and June 21 regarding the City's Financial Plan.
 - Councilman Hamon would like to have our advisory committee members introduce themselves at the City Council meetings, i.e. Youth Commission. Library Board, etc.
 - After discussion, members Moos and Taranto signed up to attend May and June City Council and Planning Commission meetings.

CITY COMMUNICATION/REPORTS

Director Dahlen noted Paula O'Farrell of Parks-4-Pups was going to attend the meeting today to give an update regarding use of City property to build a dog park. Various City properties have been considered for a potential dog park, including: space adjacent to Larry Moore Park, Barney Schwartz Park, Sherwood Forest Park, and Pioneer Park. Susan De Carli, City Planner, was present discuss the locations and regulations of building a dog park.

It was noted the advisory committee application process was re-opened with a deadline of Monday, May 16th. The second round of City Council interviews will be Thursday, May 26. After those interviews, the Council will make the appointments to the LRS four advisory committees.

Charlotte Gorton, Recreation Services Manager, gave an update on upcoming City events:

1. Amgen Tour - May 19
2. Wine Festival - May 20-21
3. Taco Bell Track Meet - May 21
4. Festival of the Arts - May 28

UNSCHEDULED MATTERS

Susan De Carli informed members that the City recently received an Environmental Mitigation Grant for the design and construction of a trail in the Charlois area.

Julie introduced Lynda Holt, Interim-Recreation Manager, replacing Charlotte Gorton upon her June 30th retirement.

Member Taranto discussed the upcoming events and their effects on downtown:

- **Wine Festival**
- **Amgen Tour**

ADJOURNMENT

- It was moved and seconded by Watson/Taranto to adjourn the meeting at 4:56 p.m.
- Adjourn to the next regular meeting on Tuesday, June 14, 2011 at 4:00 p.m. at Centennial Park-in the Live Oak Room, 600 Nickerson Drive, Paso Robles.

THESE MINUTES WERE APPROVED BY THE PARKS & RECREATION ADVISORY COMMITTEE AT THEIR 6/14/11 MEETING