



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CITY COUNCIL MINUTES

Thursday, May 5, 2011 7:00 PM

ADVISORY BODY INTERVIEWS & APPOINTMENTS

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL
CONFERENCE CENTER, 1000 SPRING STREET

7:00 PM – CONVENE REGULAR MEETING

CALL TO ORDER – Downstairs Conference Center

ROLL CALL Council members: John Hamon, Nick Gilman, Ed Steinbeck, Fred Strong, and Mayor Duane Picanco

PUBLIC COMMENTS - None

DISCUSSION

1. Advisory Body Interviews & Appointments to the Paso Robles Youth commission, Parks & Recreation Advisory Committee and Senior Citizen Advisory Committee

J. Dahlen, Interim-Director, Library and Recreation Services

The City Council conducted interviews on May 5, 2011 to fill vacancies on the Paso Robles Youth Commission, Parks and Recreation Advisory Committee, Library Board of Trustee, and the Senior Citizen Advisory Committee as follows:

Paso Robles Youth Commission:

Council interviewed one applicant, Noel Aschenbrener, and deferred a decision until the second interview date of Thursday, May 26, 2011.

Parks & Recreation Advisory Committee:

Council interviewed two applicants, Manley Feducia and Brenda Keene-Grilli, and deferred a decision until the second interview date of Thursday, May 26, 2011.

Senior Citizens Advisory Committee:

Council interviewed four applicants, Martha Durrett, Ernest Madsen, Kooki Peters, and Bill Pluma, and deferred a decision until the second interview date of Thursday, May 26, 2011.

The meeting was adjourned by the following unanimous roll call vote:

AYES: Strong, Hamon, Steinbeck, Gilman, and Picanco

NOES:

ABSTAIN:

ABSENT:

ADJOURNMENT: 9:00 P.M.

Submitted by Julie Dahlen, Director of Library & Recreation Services

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CITY COUNCIL MINUTES

Thursday, May 26, 2011 7:00 PM

ADVISORY BODY INTERVIEWS & APPOINTMENTS

**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL
CONFERENCE CENTER, 1000 SPRING STREET**

7:00 PM – CONVENE REGULAR MEETING

CALL TO ORDER – Downstairs Conference Center

ROLL CALL Council members: John Hamon, Nick Gilman, Fred Strong, and Mayor Duane Picanco

PUBLIC COMMENTS

This is the time the public may address the Council on items other than those scheduled on the agenda. **PLEASE SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

DISCUSSION

1. Advisory Body Interviews & Appointments to the Paso Robles Youth Commission

Julie Dahlen, Interim Director - Library and Recreation Services

The Youth Commission acts as a communication liaison between Paso Robles' youth and the City Council and advises City Council regarding the needs and interests of youth. The City Council interviewed one applicant at the May 5, 2011 special meeting; no action was taken pending further interviews on May 26, 2011. At the May 26 special meeting, the Council interviewed eleven additional applicants.

After discussion and collection of written ballots Councilmember Hamon, moved to seat the applicants as follows – motion carried.

3 regular, 2-year member terms: Cameron Holt
Alex Cushing
Nikianne Ochoa

6 regular, 1-year member terms: Noel Aschenbrener
Marco Gut
Iris Anastacio
Jessica Mihelic
Talitha Jansen Van Rensburg
Dakota Cleland

2 alternate, 2-year member terms: Jennifer Janes
Elisa Santiago

AYES: Gilman, Hamon, Strong, and Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

2. Advisory Body Interviews & Appointments to the Senior Citizens Advisory Committee

Julie Dahlen, Interim Director - Library and Recreation Services

The Senior Citizens' Advisory Committee represents the senior citizens of the community on issues and matters related to the Senior Center and its attendant recreation programs. The Senior Citizens' Advisory Committee is responsible for researching and advising the City on the needs of senior citizens, making recommendations regarding the Senior Endowment Fund and annual Senior Center expenditures, and is a communication liaison to the senior citizens of Paso Robles. The City Council interviewed four applicants at the May 5, 2011 special meeting; no action was taken pending further interviews on May 26, 2011. The Council interviewed one additional applicant at the May 26, 2011 special meeting.

After discussion and collection of written ballots, Councilmember Gilman, seconded by Councilmember Strong, moved to seat Martha Durrett, Kooki Peters, Bill Pluma, and Joni Watson, and one alternate position with Ernest Madsen on the Senior Citizen Advisory Committee. Motion carried.

AYES: Gilman, Strong, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

3. Advisory Body Interviews & Appointments to the Library Board of Trustees

Julie Dahlen, Interim Director - Library and Recreation Services

The Library Board of Trustees makes recommendations regarding City Library services, proposes policies, plans and implements goals and objectives, and acts as a library advocate. The City Council interviewed two applicants to fill the one vacancy on the Library Board of Trustees. After discussion and collection of written ballots, no consensus was reached. Action on this appointment will be deferred until the June 21, 2011 regular City Council meeting.

4. Advisory Body Interviews & Appointments to the Parks and Recreation Advisory Committee

Julie Dahlen, Interim Director - Library and Recreation Services

The Parks and Recreation Advisory Committee provides a communication link among the community, City Council and the staff of the Department of Library and Recreation Services as the City strives toward a better quality of life for its citizens. The Committee is advisory in all matters pertaining to parks, recreation, playgrounds, and entertainment. The City Council

interviewed two applicants at the May 5, 2011 special meeting; no action was taken pending further interviews on May 26, 2011. The Council interviewed one additional applicant at the May 26, 2011 special meeting.

After discussion and collection of written ballots, Councilmember Gilman, seconded by Councilmember Hamon, moved to seat Manley Feducia, Brenda Keene-Grilli, and Jillian Shumate to the Parks and Recreation Advisory Committee. Motion carried.

AYES: Gilman, Hamon, Strong, and Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

Submitted by Julie Dahlen, Director of Library & Recreation Services

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CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CITY COUNCIL MINUTES

Tuesday, June 7, 2011 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL
CONFERENCE CENTER, 1000 SPRING STREET

PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR
TO THE MEETING WITH A COPY TO THE CITY CLERK

PLEASE REFRAIN FROM CELL PHONE USE DURING THE MEETING - PLEASE TURN RINGER OFF

7:30 PM – CONVENE REGULAR MEETING

CALL TO ORDER – Downstairs Conference Center

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL Councilmembers John Hamon, Nick Gilman, Ed Steinbeck, Fred Strong, and
Mayor Duane Picanco

STAFF INTRODUCTIONS

PUBLIC COMMENTS

- **Noel Aschenbrener** spoke on behalf of the Youth Commission.
- **Betty Miller** spoke on behalf of the Warbird Museum as the new City liaison.
- **Mike Gibson** of the Chamber invited everyone to the Financial Forecast held June 9th at 8:30 am. at the Atascadero Galaxy Theatre.
- **Ian Hoover** spoke on behalf of Paso Robles Waste Disposal.
- **Kathy Barnett** spoke about temporary banner signs around town. She would also like more information regarding staff salary and benefits, etc.

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AGENDA ITEMS TO BE DEFERRED (IF ANY)

PRESENTATIONS - None

PUBLIC HEARINGS

1. LAFCO Sphere of Influence Update

R. Whisenand, Community Development Director

Determine geographic scope of a mandatory Sphere of Influence update with the Local Agency Formation Commission.

Mayor Picanco opened the public discussion. Speaking from the public was Kathy Barnett. There were no other comments from the public, either written or oral, and the public discussion was closed.

Councilman Hamon, seconded by Councilman Steinbeck moved to direct City staff to initiate the SOI update process, as well as expand the Vina Robles study area to include the entire Vina Robles development, add City parcels recently acquired adjacent to the landfill, and to exclude certain other study areas as directed by the Council.

Motion passed by the following roll call vote:

AYES: Hamon, Steinbeck, Gilman, Strong, Picanco

NOES:

ABSTAIN:

ABSENT:

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION.

However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. INDIVIDUAL ITEMS ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.

2. Approve City Council Minutes from May 17, 2011

D. Fansler, City Clerk

3. Approve Warrant Register No. 97246-97348 (5/13/11), 97349-97523 (5/20/11), 97524-97624 (5/27/11), and other payroll services

J. Throop, Administrative Services Director

4. Approve Advisory Body Minutes

Parks and Recreation Advisory Committee Meeting Minutes from April 12, 2011
Library Board of Trustees Meeting Minutes from April 14, 2011

5. Adopt Resolution No. 11-071 authorizing application of Federal Excess Personal Property in accordance with Title IV, Rural Development Act of 1972 (PL 92-419)

K. Johnson, Emergency Services Chief

6. Adopt resolutions 11-072 and 11-073 authorizing the City Manager to enter into professional service contracts for tourism related services: visitor center services with the Chamber of Commerce for FY 2011/12 in the amount of \$60,000, and public relations services with the Paso Robles Wine Country Alliance for FY 2011/12 in the amount of \$45,000.

M. Williamson, Assistant City Manager

7. Proclamation –Drowning Prevention Month

Mayor Picanco opened the public discussion. There were no comments from the public, either written or oral, and the public discussion was closed.

Consent Calendar items 2 thru 7 were approved on a single motion by Councilman Strong, and seconded by Councilman Hamon. *Councilman Steinbeck then excused himself from the meeting.*

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Gilman, Steinbeck, Picanco
NOES:
ABSTAIN:
ABSENT

DISCUSSION

8. 46 East (aka Dual Lefts) Project

D. Monn, Public Works Director

For City Council to consider a construction contract for the 46 East Dual Left Project, DPW No. 06-01A.

Mayor Picanco opened the public discussion. Speaking from the public was Jesse W. Bishop from Granite Construction. There were no other comments from the public, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Gilman moved to adopt Resolution No. 11-074 awarding a contract to Papich Construction "without prejudice" to other bidders and did not make a determination of whether Granite Construction's bid is responsive.

Motion passed by the following roll call vote:

AYES: Strong, Gilman, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

9. Oak Tree Removal – 1120 Chestnut Street

R. Whisenand, Community Development Director

For the City Council to consider a request by Tina Soto, to remove one oak tree on her property located at 1120 Chestnut Street.

Mayor Picanco opened the public discussion. Speaking from the public was Chip Tamagni of A&T Arborists speaking in favor of the removal, Donna Buckholz speaking in opposition, and Kathy Barnett. Richard Williams, Donna Buchholz, and Marian Von Dollen submitted a letter to Council along with a petition and photographs. The letter and petition are attached hereto. The letter originals, along with photographs, will be filed by the Planning Department in subject Oak Tree Removal file. There were no other comments from the public, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Gilman, moved to adopt Resolution No. 11-075 approving OTR 11-002, allowing the removal of the 23-inch Coast Live Oak tree based on the tree having excessive lean that could cause damage to the existing house if it were to fail, and requiring a single replacement oak tree to be placed on-site under the direction of a qualified arborist.

Motion passed by the following roll call vote:

AYES: Strong, Gilman, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

10. Oak Tree Removal – Townhouse Terrace Apartments (12th Street)

R. Whisenand, Community Development Director

For the City Council to consider a request by Janet Gallo, to remove one oak tree at the Townhouse Terrace Apartment complex located at 152 Townhouse Terrace, off of 12th Street.

Mayor Picanco opened the public discussion. Speaking from the public was Chip Tamagni of A&T Arborists speaking in favor of the removal, Donna Buckholz speaking in opposition, and Kathy Barnett. Richard Williams, Donna Buchholz, and Marian Von Dollen submitted a letter to Council along with a petition and photographs. The letter and petition are attached hereto. The letter originals, along with photographs, will be filed by the Planning Department in subject Oak Tree Removal file. There were no other comments from the public, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Gilman, moved to adopt Resolution No. 11-076 approving OTR 11-003, allowing the removal of the 14-inch Coast Live Oak tree, based on the tree causing damage to the retaining wall and possibly the apartment building if not removed, and requiring 2 replacement oak trees to be planted under the direction of a qualified arborist.

Motion passed by the following roll call vote:

AYES: Strong, Gilman, Hamon, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

11. Airport Fixed Based Operator (FBO) Lease: Aviation Consultants, Inc.

M. Williamson, Assistant City Manager

For the City Council to authorize entering into a lease for airport Fixed Base Operator (FBO) services with Aviation Consultants, Inc. (ACI).

Councilman Hamon declared a potential conflict of interest and stepped out.

Mayor Picanco opened the public discussion. Speaking from the public was William Borgsmiller and Ron Rose. There were no other comments from the public, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Gilman, moved to adopt Resolution No. 11-077 authorizing the City Manager to enter in to a Lease and Concession Agreement with Aviation Consultants, Inc. (ACI) for the Fixed Based Operation (FBO) services needs at the Paso Robles Airport.

Motion passed by the following roll call vote:

AYES: Strong, Gilman, Picanco
NOES:
ABSTAIN: Hamon
ABSENT: Steinbeck

Councilman Hamon resumed his seat.

12. Transit Operations Contract Extension

J. Throop, Director of Administrative Services

For the City Council to approve an extension of the City of El Paso de Robles Transit Operating Agreement with First Transit, Inc.

Mayor Picanco opened the public discussion. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Hamon, moved to adopt Resolution No. 11-078 approving extension of Transit Agreement for one year through June 30, 2012.

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Gilman, Picanco
NOES:
ABSTAIN:
ABSENT: Steinbeck

13. Design Services at 4990 Wing Way (Kyodo Building), Paso Robles Municipal Airport

D. Monn, Public Works Director

For City Council to consider preparation of bid documents to rehabilitate the exterior of a City owned building at 4990 Wing Way (a.k.a. the Kyodo building).

Mayor Picanco opened the public discussion. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilman Hamon, seconded by Councilman Strong, moved to Resolution No. 11-079 allocating a sum *not to exceed* \$35,000 to Budget No. 602.910.5452.694 from the Airport Enterprise Fund, and authorizing the City Manager to enter into a contract with Vitetta Architects in the amount of \$31,600 to prepare bid documents for maintenance improvements at 4990 Wing Way (a.k.a. Kyodo Building).

Motion passed by the following roll call vote:

AYES: Strong, Hamon, Picanco

NOES: Gilman

ABSTAIN:

ABSENT: Steinbeck

14. Airport Terminal Exterior Painting Contract Award

D. Monn, Public Works Director

For the City Council to consider a contract to Fix Painting Company for exterior painting of the Airport Terminal and FAA Building at 4912 Wing Way.

Mayor Picanco opened the public discussion. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilman Strong, seconded by Councilman Gilman moved to adopt Resolution No. 11-080 awarding a contract to Fix Painting Company, appropriate a sum *not to exceed* \$35,000 (bid price and contingency) from the Airport Fund Reserves, and directing the City Manager to execute said contract.

Motion passed by the following roll call vote:

AYES: Strong, Gilman, Hamon, Picanco

NOES:

ABSTAIN:

ABSENT: Steinbeck

COUNCIL COMMENTS (Including oral reports on conferences attended)

- Councilman Strong spoke about his intention to talk to the State regarding the proposed prison (old Cal Youth Authority) project on Airport Road.

CLOSED SESSION ITEMS

CALL TO ORDER – Large conference room, 2nd Floor

- **Conference with Legal Counsel – Existing Litigation**
Subdivision (a) of Government Code section 59456.9
John Borst, et al. v. City of Paso Robles, San Luis Obispo County Superior Court,
Case No. CV 09-8117

There was no reportable action.

ADJOURNMENT AT 10:40PM TO:

- PLANNING COMMISSION MEETING – 7:30 PM ON TUESDAY, JUNE 14, 2011 AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

- PLANNING COMMISSION/CITY COUNCIL BREAKFAST – 7:00 AM ON FRIDAY, JUNE 17, 2011 AT TOUCH OF PASO RESTAURANT.
- REGULAR CITY COUNCIL MEETING - 7:30 PM ON TUESDAY, JUNE 21, 2011 AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/citycouncil/agendas.asp>.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

Submitted by:
Caryn Jackson, Deputy City Clerk

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