



# MINUTES OF THE PARKS AND RECREATION ADVISORY COMMITTEE

April 12, 2011 – Centennial Park, 600 Nickerson Drive, Paso Robles

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## **CALL TO ORDER**

Chairman Moos called the meeting to order at 4: 06 p.m.

## **ROLL CALL**

Members present: Randal Moos, Janice Watson, and Karen Kinsell  
Absent: Ralph Almirol and Christopher Taranto  
City staff present: Charlotte Gorton, Judy O’Neal, and Doug Monn  
Absent: Julie Dahlen  
City Council present: John Hamon  
Absent: Nick Gilman  
Planning Commissioner absent: Vince Vanderlip  
Guest: Manley Feducia

## **PUBLIC COMMENT**

Randal Moos introduced Manley Feducia, one of the applicants who signed up for the Parks & Recreation Advisory Committee. Mr. Feducia discussed his background working with kids in sports and his interest in serving on this Committee. He also served on the Bearcat Boosters with Doug Monn and on the Rotary Club with Randal Moos.

## **CONSENT AGENDA**

It was moved and seconded by Watson/Kinsell to approve the Minutes of the March 8, 2011 meeting - motion carried.

## **DISCUSSION ITEMS**

### **Recruitment for new Advisory Committee members**

Charlotte Gorton, Recreation Services Manager, advised we have three vacancies to fill on this Committee and we have received two applications. The application deadline is Friday, April 29 and City Council will interview in May.

## **CITY COMMUNICATION/REPORTS**

1. Charlotte discussed staff re-organization due to her impending retirement as well as the retirement of Judy O’Neal and Vicky Jeffcoach on June 30, 2011. Lynda Holt

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will be promoted to Interim Recreation Manager, and other Recreation staff will absorb Judy and Vicky's duties.

2. Charlotte also reviewed recent City Council decisions to reorganize Recreation programming and announced upcoming Recreation events including:
  - Annual Father/Daughter Ball-Saturday, April 16
  - Annual Senior Sensation Picnic at the Senior Center—Saturday, April 30
  - Monster Skate—Saturday, April 30
3. Doug Monn, Public Works Director, reviewed recent and upcoming staff reductions in the Public Works Department and the impact on special events in the City.

### **UNSCHEDULED MATTERS**

Member Kinsell said the City recognized its volunteers at their annual reception in the Public Library on April 5, just before the Council meeting. The Paso Robles Police Department is starting up their Police Academy again and instead of using staff will use volunteers. Chairman Moos highly recommended attending the Police Academy.

### **ADJOURNMENT**

- It was moved and seconded by Watson/Kinsell to adjourn the meeting at 4:50 p.m.
- Adjourn to the next regular meeting on Tuesday, May 10, 2011, at 4:00 p.m. at Centennial Park-in the Live Oak Room, 600 Nickerson Drive, Paso Robles.

THESE MINUTES WERE APPROVED BY THE PARKS & RECREATION ADVISORY COMMITTEE AT THEIR NEXT 5/10/11 MEETING



# MINUTES OF THE LIBRARY BOARD OF TRUSTEES

April 14, 2011

*Board Members: President Denise Surber  
Jerome Boxer, Doug Bates, Jane Jennifer Carey, and Mary Morrison*

**Library Conference Center, 1000 Spring Street, Paso Robles**

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## **CALL MEETING TO ORDER**

President Surber called the meeting to order at 9:07 a.m.

## **ROLL CALL**

Judy O'Neal, Administrative Assistant, took roll as follows:

Members present:	Doug Bates, Jerome Boxer, Mary Morrison, and Denise Surber
Absent:	Jane Jennifer Carey
City Staff present:	Kris Bell, Library Manager
Absent:	Julie Dahlen, LRS Director
City Council rep absent:	Councilman Fred Strong
Absent:	Councilman: Nick Gilman

## **PUBLIC COMMENTS** - None

## **CONSENT AGENDA**

Items on the Consent Agenda are considered routine, and, therefore do not require separate discussion. However, if discussion is necessary, or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by the Advisory members without removal from the Agenda.

1. It was moved and seconded by Trustees Bates/Morrison to approve the Minutes of the March 14, 2011 meeting – motion carried.

## **BUSINESS ITEMS**

2. **Advocacy Activities/Opportunities**
  - Trustees reported on advocacy related issues.

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3. **Policy Review**

President Surber passed out the latest version of the changes recommended by the Board of Trustees to the Code of Ordinances, Title 2 – Administration and Personnel, Chapter 2.12 Library Administration section, along with the draft letter to Jim App, City Manager. After review and the drafts and Councilman Strong received clarification, it was moved and seconded by Trustees Bates/Morrison to email Jim App, City Manager, the following items with copies to City Council members, Library Board of Trustee members, as well as library staff as noted on the letter – motion carried:

- a) Original copy of Paso Robles Code of Ordinances, Title 2 – ADMINISTRATION AND PERSONNEL, Chapter 2.12 – LIBRARY ADMINISTRATION section,
- b) Changes highlighted and recommended by the Library Trustees to the Paso Robles Code of Ordinances, Title 2 – ADMINISTRATION AND PERSONNEL, Chapter 2.12 – LIBRARY ADMINISTRATION section, and
- c) Library Board of Trustees Bylaws.

4. **Reviewed and Approval of May Art**

- Kris noted that entries from the “Brushmarks” teen art show will be displayed in the Library in May; the “Brushmarks” reception is Friday, May 6 from 5:30-6:30 p.m.

5. **Library Board Presentation update**

- Trustee Carey sent the updated draft of the Library Board presentation to Judy for the Trustees’ review and/or recommendation.
- Kris will use this draft to create a PowerPoint presentation. A Cal Poly student may be able to do some free work for the Library; if so, Kris may have a draft copy ready by the May 12 Library Board meeting.
- Russ Surber has agreed to help the Board with artwork for this project, and he may have a draft by the May 12 Library Board meeting.

**COMMUNICATIONS/REPORTS**

- Kris talked about the new Envision Ware computer program the Library will introduce to the public that will allow computer users in the Library to make their own one-hour computer reservations, no more than two hours per day. Also, patrons will be paying for their print jobs at the Reference Desk. Next week, the Library will offer several spring programs including children’s art classes, a teen program and a family movie night. Kris is participating in a San Luis Obispo grant associated with libraries. Black Gold is working on budget-saving measures including discontinuing several reference database subscriptions and doubling fees for requesting materials from other libraries.
- Judy asked Trustees for their help in recruiting one or more people to help fill the vacancy on this Board before the April 29<sup>th</sup> application deadline. City Council interviews will be held on May 26, 2011.

- Councilman Strong gave the City Council report from its 4/5 meeting. He also provided information from other government committees he represents.

#### **UNSCHEDULED INFORMATIONAL MATTERS**

- Jerry Boxer advised that he will not re-apply for another term with the Library Board due to health and family reasons.

#### **ADJOURNMENT**

- President Surber adjourned the meeting at 10:35 a.m. to the next regular meeting on Thursday, May 12, 2011, at 9:00 a.m. in the Library Conference Room, 1000 Spring Street, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE LIBRARY BOARD OF TRUSTEES AT THEIR 5/12/11 MEETING**

Respectfully submitted by Judy O'Neal, Administrative Assistant