

TO: James L. App, City Manager
FROM: Doug Monn, Public Works Director
SUBJECT: Award Design Services for Turtle Creek and Senior Center Pedestrian Paths
DATE: May 17, 2011

NEEDS: For City Council to consider allocating funding from CDBG Funds and awarding design services for pedestrian path improvements at Turtle Creek and at Scott Street adjacent to the Senior Center.

FACTS: 1. Turtle Creek: In the late 1970's/early 1980's an asphalt sidewalk was installed on the north side of Brookhill Road in Turtle Creek Park. This is a linear park that follows a creek and offers passive recreation (i.e. walking and picnic tables) primarily to senior-aged residents of the Sierra Bonita Subdivisions on either side. Over the past 30 years, the asphalt walkway has been damaged by tree roots and wear and tear. It now presents a tripping hazard to seniors using the park.

The project consists of removing the existing asphalt walkway and replacing it with a more durable portland cement concrete sidewalk. The estimated length is 2,000 linear feet. Minor re-grading may be necessary to prepare the base and remove tree roots and handicapped ramps to be upgraded to comply with ADA requirements.

2. Scott Street has a 225 lineal feet section on the south side of the street, between Commerce Way and Camino Lobo that has no curbs, gutters, or sidewalks. This section is on a pedestrian path that links the Sierra Bonita Senior Subdivision with the City's Senior Center. Installation of the improvements will entail some grading and may potentially affect existing culvert and storm drain inlets on the south side of Scott Street. Additionally, there are existing utility vaults that will need to be evaluated for possible conflicts to the proposed project. The installation of curbs and gutters and a sidewalk that will be ADA-compliant is also part of the project scope.

3. On February 17, 2011, the City issued a Request for Proposals (RFP) for design services for the above improvements.

4. The City received six proposals with fees ranging from \$17,605 to \$51,310:
Above Grade Engineering Penfield and Smith
4 Creeks Rick Engineering
Insite Civil, Inc. RRM

**ANALYSIS &
CONCLUSION:**

The Business and Professional Code outlines the requirements for evaluating proposals and negotiating final scope and fee with an engineering firm. The code states that engaging the services of a professional consultant must be based on qualifications first. Once a firm is selected, the City may then negotiate the final scope and fee and enter a contract with the most qualified firm.

Staff reviewed the proposals and determined that the one submitted by Rick Engineering was the most comprehensive and responsive to the City's needs as outlined in the RFP.

Staff negotiated the final scope with Rick Engineering and a fee of \$28,210.

POLICY

REFERENCE: Business and Professional Code

FISCAL

IMPACT: This design contract will be funded with Community Development Block Grant (CDBG) Funds. The City Council has an approved allocation of \$154,700 (\$89,700 and \$65,000 in 2010 and 2011 CDBG Funds respectively for this project).

- OPTIONS:**
- a. Adopt Resolution No. 11-xx authorizing execution of a contract with Rick Engineering to perform design services for the Turtle Creek/Scott Street pedestrian path improvements, in the amount of \$28,210 allocated from Budget No. 227.910.5452.386, to be signed by the City Manager.
 - b. Amend, modify, or reject the above option.

Prepared by: Ditas Esperanza, P.E., Capital Projects Engineer

Attachments: Resolution

RESOLUTION NO. 11-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
ALLOCATING CDBG FUNDS AND AUTHORIZING A CONTRACT FOR DESIGN SERVICES
FOR TURTLE CREEK PARK AND SCOTT STREET PEDESTRIAN IMPROVEMENTS

WHEREAS, the asphalt walkway in Turtle Creek Park has been damaged by tree roots and wear and tear over the past 30 years; and

WHEREAS, staff recommends replacing the Turtle Creek Park walkway with a more durable portland cement concrete sidewalk, which may require minor re-grading, removal of tree roots, and upgrades to at least four handicapped ramps to comply with ADA requirements; and

WHEREAS, Scott Street has a 225 lineal feet section between Commerce Way and Camino Lobo that has no curbs, gutters, or sidewalks; and

WHEREAS, staff recommends installation of ADA-compliant curbs, gutters and sidewalk on the above section of Scott Street (improvements may require grading, and changes to culverts, storm drain inlets and utility vaults); and

WHEREAS, the City issued a Request for Proposals (RFP) on February 17, 2011 for design services for the above improvements, and received six proposals in response, ranging from \$17,605 to \$51,310; and

WHEREAS, staff reviewed the proposals and determined that the one submitted by Rick Engineering was the most comprehensive and responsive to the City's needs as outlined in the RFP; and

WHEREAS, City Council has an approved allocation of \$154,700 in 2010 and 2011 CDBG Funds (\$89,700 and \$65,000 respectively) for this project.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby allocate \$154,700 in 2010 and 2011 CDBG Funds for this project.

SECTION 2. The City Council does hereby authorize execution of a contract with Rick Engineering to perform design services for the Turtle Creek/Scott Street pedestrian path improvements, in the amount of \$28,210 (from Budget No. 227.910.5452.386), and authorizes signature by the City Manager.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 17th day of May 2011 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Duane Picanco, Mayor

Caryn Jackson, Deputy City Clerk