



**CITY OF EL PASO DE ROBLES**  
*"The Pass of the Oaks"*

***AIRPORT ADVISORY COMMITTEE***  
**MINUTES**

**Thursday, March 24, 2011 - - 7:00 PM**  
**Airport Terminal Conference Room – 4900 Wing Way**

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**CALL TO ORDER** - 7:00 PM

**Roll Call:**

Committee members: Diefenderfer, Kenyon, Rice, Rose & Willis  
Absent: Angel York  
City Council: John Hamon  
Planning Commission: Al Garcia  
Staff: Meg Williamson, Doug Monn, Roger Oxborrow

**PUBLIC COMMENT** - Phil Corman, President of the Paso Robles Airport Association provides comment: (1.) It appears that the Airport/Facilities Directory, published by the FAA, is providing incorrect information about the airport. Staff will investigate and make the necessary corrections. (2.) The issue of incoming traffic making right turns in the pattern continues to cause concern. The effort to include notification in the remarks section of the weather broadcast continues to be a priority. (3.) Members of the local EAA chapter are working to develop a program that will target teenagers and stimulate interest in aviation subjects through a ground school and additional activities which expose them to aviation. A scholarship program is also being discussed.

Wayne Rice reminds members of the Blood Drive to be held on May 6, at the Museum. He has posters available. He also reminds of the Museum's Wings & Wheels car show event on Saturday, May 14. There is effort to start a north county squadron of the Civil Air Patrol. Currently they have 4 or 5 cadets. The Museum has agreed to provide meeting space for them. The Museum currently has a scholarship program in place for young aviators.

**COMMITTEE BUSINESS**

**1. Minutes**

A motion by Mr. Diefenderfer, seconded by Mr. Rose, to approve the February 24, 2011, minutes passes unanimously.

**2. City Liaison Reports**

Ron Rose reports on his attendance at the City Council goal setting workshop of 3/19/11. City staff elaborates on the Council's review process and the decisions that were made during this workshop.

The committee's airport training session, held on March 10 was discussed. It was well attended and the information presented was beneficial, as it helped members to more fully understand the many regulations and procedures imposed on airport operations.

**DISCUSSION**

**3. Sub-committee Reports**

- Airport Master Plan (Rose/Willis): Review of the current plan is essentially complete. The sub-committee has met. They plan to meet again to further refine their findings. They then propose a meeting with staff to determine how best to implement their recommendations before the report comes back to the full committee for review.

- Airport Promotion (York): The last meeting with City tourism staff further focused on the goals of tourism, the visitor experience – both at the airport and with attractions in the surrounding area, and available airport services and events. As these areas are further refined and partnerships developed with local service providers, the promotions and outreach programs can be initiated.
- Bylaws (Kenyon): Review of the current Bylaws document is underway. More work is needed. Mr. Diefenderfer offers to assist, which is welcomed by Mr. Kenyon.

#### **4. Development Status Report**

The report provided at the last meeting gave a full review of all of the projects within the airport area. There have been no developments or progress on any of the projects since then.

#### **Director/Manager Business**

- Discussions with the prospective FBO continue, as both sides are working to gather additional information.
- The proposal for the restaurant has been withdrawn. Since this is the third attempt to attract a new restaurant, we will now wait a few months before publishing a new Request for Proposals..
- The FAA Grant Program has been placed on Hold, pending legislative action by Congress. We are ready to pursue project development as soon as we receive authorization to do so.

#### **Committee Business** - None

**ADJOURN** –7:50 PM, to the regular Committee meeting, April 28, 2011, 7:00 PM, 4900 Wing Way.



# MINUTES OF THE PASO ROBLES YOUTH COMMISSION

April 6, 2011

School District Board Room, 800 Niblick Road, Paso Robles

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## **CALL MEETING TO ORDER**

Chairman Fabian called the meeting to order at 2:35 p.m.

## **ROLL CALL**

Members present: Paul Cleland, Nicholas Van Wiggeren, Talitha Jansen Van Rensburg, Cameron Holt, C.J. Prusi, Nicki Fabian, Noel Aschenbrener, Travis Martinus and Anthony Kalvans  
Absent: Salomé Jansen Van Rensburg, Nikita Kinsell, and Arianna Meleandez  
City staff present: Charlotte Gorton, Judy O'Neal and Vicky Jeffcoach  
Absent: Julie Dahlen  
City Council present: Duane Picanco and Nick Gilman  
Guest: Clyde Ganes

## **CONSENT AGENDA**

1. It was moved and seconded by Cleland/Van Wiggeren to approve the Minutes of the March 2, 2011 meeting - motion carried.

## **BUSINESS ITEMS**

2. **Guest Speaker**
  - Clyde Ganes has worked for the City of Paso Robles as Deputy Building Official for five years, but in this line of work for over 19 years. Clyde has a Bachelor of Science Degree in Construction and teaches building codes at Cuesta College and also has his own consulting firm.
  - He explained the benefit of the building code to the public and City, discussed what justifies the government changing a building code, and his role with the City of Paso Robles. After his presentation, there was time for questions and answers.
3. **Recruit new Advisory Members**
  - Charlotte Gorton, Recreation Services Manager, discussed the ten vacancies on the

Youth Commission. She passed out a flyer and advisory committee application that is due at Centennial Park by Friday, April 29. We are interviewing to fill nine regular positions and one alternate position on this Committee. We encourage all members to recruit at least one new member.

### **AD HOC COMMITTEE UPDATES**

#### **Community Service** (*Arianna, Christian, Nicholas, Paul, and Gorton*)

- Charlotte took the names of volunteers to work at the Fish, Fly, and Feel event on Saturday, 4/9 at Barney Schwartz Park.
- The City is also looking for volunteers to work the Amgen of California bike race in Paso Robles on Thursday, May 19. Rose O' Sullivan, who is in charge of volunteers, will contact the members who volunteered to work.

#### **Sports Outreach** (*Nicki, Nikita, Talitha, and Travis*)

#### **Active Lifestyles for Teens** (*Anthony, Cameron, Noel, Salomé, and Jeffcoach*)

- Since the members did not have their forms, Vicky and Charlotte asked members to be sure and drop off forms by the end of next week, 4/15, at Centennial Park.
- Vicky asked for the names of volunteers to work at the Taco Bell Track Meet on Saturday, 5/21, at the High School track field to work from 8 a.m. to 12 noon.
- Vicky also needs volunteers to work the annual Father/Daughter Ball on 4/16 at Centennial Park. Volunteers signing up to decorate will work from 10 – 2 p.m. We are decorating to a Mardi Gras theme this year. Volunteers working the evening should arrive at 5:30-9 p.m. Men dress formal and will have garters to wear and the girls are to dress in formals.
- Cameron will work with the Dixieland Band performing at the event.

### **CITY COMMUNICATION**

#### **Charlotte:**

- Charlotte noted that Judy, Vicky, and she are all retiring from the City of Paso Robles as of 6/30/11. The City is not replacing positions vacated due to the Layoff Prevention Plan. Several of the recreation programs are being over or will be by recreation user groups.
- Municipal Pool will be open this year for swim lessons and public swim. Centennial Park pool will not be open this summer as a temporary cost saving measure.

#### **Mayor Picanco**

- The Mayor thanks Noel for attending the 4/5 Council meeting.
- Council adopted the water rates.
- Council also discussed the Circulation Element of the General Plan.
- The Mayor congratulated the Youth Commission for their dedication in attendance at these meetings since we are so close to the end of the school year and their attendance at the City Council meetings.

**UNSCHEDULED MATTERS/TEEN ISSUES** - None

**ADJOURNMENT**

It was moved and seconded by Fabian/Kalvans to adjourn the meeting at 3:44 p.m. - motion carried.

Adjourn to the next regular meeting on Wednesday, May 4, 2011 at 3:15 p.m., at the School District Board Room, 800 Niblick Road, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE YOUTH COMMISSION AT THEIR 5/4/11 MEETING**

Respectfully submitted by Judy O'Neal, Administrative Assistant



# MINUTES OF THE SENIOR CITIZEN ADVISORY COMMITTEE

April 11, 2011

Senior Center, 270 Scott Street, Paso Robles

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## **CALL MEETING TO ORDER**

Chairman Austin called the meeting to order at 1:35 p.m.

## **PLEDGE OF ALLEGIANCE**

Chairman Austin led the Pledge of Allegiance.

## **ROLL CALL**

Members present: Steve Austin, Pamela Janes, Marie Brinkmeyer, Dale Gustin, Joni Watson, Sammy Nemeth and Bertha Bybee  
Absent: Bill Pluma  
City staff present: Judy O'Neal, Lynda Holt, Charlotte Gorton, and Trine Marlen  
Absent: Julie Dahlen  
City Council reps present: Duane Picanco and Ed Steinbeck  
Guest: Barbara Partridge

## **PUBLIC COMMENT**

Charlotte introduced staff member, Trine Marlen, Recreation Coordinator – Marketing and Classes.

## **CONSENT AGENDA**

1. It was moved and seconded by Watson/Nemeth to approve the Minutes of the March 14, 2011 meeting - motion carried.
2. **Senior Endowment and Volunteer Fundraising Reports**  
The Senior Endowment Report was received and filed with a balance of \$222,169.97 dated 3/23/11. The Senior Volunteer Fund balance is \$2492.26.

## **BUSINESS ITEMS:**

### **3. Barbara Partridge, Guest Speaker**

Barbara Partridge, retired Director of Library and Recreation, spoke about the Senior Endowment Fund which originated back in 1978. The goal of the Senior Citizen Advisory Committee was to “*protect and preserve senior programs*” through the Senior Endowment Fund with their fundraising efforts such as weekly bingo that would bring in \$1,000/week, estate gifts, etc. The name of this fund is actually a rainy day fund, not a true endowment fund. In 1998, the Senior Citizen Advisory Committee voted to donate monies from the Senior Endowment Fund to help build the Senior Center at 270 Scott Street and to fund one part-time staff person at the Senior Center.

### **4. LRS Staff Reorganization**

Charlotte Gorton, Recreation Services Manager, advised when she, Judy O’Neal, Administrative Assistant, and Vicky Jeffcoach, Recreation Coordinator – Youth and Teens, retire on June 30, 2011, this will change staffing in the recreation division to:

1. Lynda Holt will move to Centennial Park as Interim Recreation Manager. She will still be in charge of the Senior Center.
2. Trine Marlen, Recreation Coordinator – Classes, Marketing, and Trips will take over the day-to operations at the Senior Center.
3. Judy’s duties will be split up and allocated to several staff members.

Barbara Partridge thanked Charlotte and Judy for their dedication and years of service with the City.

## **SENIOR PROGRAM UPDATE**

Lynda Holt, Recreation Coordinator – Senior Programs discussed the following:

1. Special edition flyer advertising the April 30<sup>th</sup> Open House at the Senior Center.
2. Fundraising drawing and sale during the months of April and May. All of John Partridge’s paintings are 10% off and 100% of the proceeds benefit the Senior Endowment Fund.
3. Dottie’s Retirement Party is Friday, April 15, at 12 noon at the Senior Center. Dottie is retiring at the young age of “93 years young”.

## **GOAL UPDATES**

### **Promote Senior Activities (*Members Watson and Nemeth*)**

- Member Watson is working on the senior program DVD presentation, handout, and talking points for advisory members to do for local service groups. She passed around a draft of the handout.

### **Promote Volunteerism (*Members Bybee, Brinkmeyer, and Gustin*)**

- Member Brinkmeyer advised that RSVP is recognizing three senior centers in our area: Paso Robles, Morro Bay, and Oceano.

**Fundraising** (*Members Austin, Pluma, and Janes*) **No update**

### **CITY COMMUNICATION**

Mayor Picanco gave an update from the April 5 Council meeting:

- Surplus equipment of a Crown Victoria car to be donated to CAPSLO
- Circulation Element of the General Plan
- Adopted water rates

Councilman Steinbeck passed out and discussed a Uniform Water Rate sheet.

### **UNSCHEDULED MATTERS**

- Member Bybee advised there is a new Community Action Partnership Clinic opening up in May off Ramada Drive for the residents in the Villa Paseo Palms Senior Apartments.
- Judy O'Neal, Administrative Assistant, discussed the Senior Citizen Advisory Committee has five vacancies and three applications to date. Before the application deadline of April 29, we still need at least two more applicants. Judy had applications available for members to pass out to prospective new applicants.

### **ADJOURNMENT**

- It was moved and seconded by Nemeth/Watson to adjourn the meeting at 2:50 p.m. - motion carried.
- Adjourn to the next regular meeting on Monday, May 9, 2011, 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

**THESE MINUTES WERE APPROVED BY THE SENIOR ADVISORY COMMITTEE AT THEIR 5/9/11 MEETING**

Respectfully submitted by secretaries Marie Brinkmeyer and Judy O'Neal