

TO: James L. App, City Manager
FROM: Jim Throop, Director of Administrative Services
SUBJECT: Surplus Property
DATE: April 5, 2011

Needs: For the City Council to consider declaring certain City property as surplus and authorize its disposal.

Facts:

1. City equipment, from time to time, is declared surplus due to age, cost of maintenance and/or obsolescence.
2. The equipment, per Exhibit A, is no longer servicable or needed for City operations.
3. Disposal of said equipment cannot take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the General fund, Equipment Replacement fund, or the appropriate Enterprise, fund.

Analysis & Conclusion:

The equipment identified in the attached exhibit is no longer being used by the City. The equipment declared surplus will be sold by public auction, bid or sale at the least cost or greatest benefit to the City.

Fiscal

Impact: Sale proceeds will be deposited back into the appropriate fund.

- Options:
- a. Adopt Resolution No. 11-xxx declaring certain City property as surplus and authorize their sale to recyclers, wholesalers or by public auction, bid or sale; or
 - b. Amend, modify, or reject the above option.

EXHIBIT A

1. 2008 Ford Crown Victoria
 - a. VIN - 2FAHP71V18X101200
 - b. Mileage – 93,539

2. Modular Buildings
 - a. Two Modular buildings located 3050 Park Street
 - b. Used for the Oak Park After-School Program
 - c. Referred to as the George Stephen Center

3. 1998 Ford F150 Extended Cab Fleetside Pickup
 - a. VIN – 1FTZX17W7WKC04049
 - b. Mileage – 85,438

RESOLUTION NO. 11-xxx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS**

WHEREAS, the City no longer has a need or use for the equipment listed on Attachment A due to age, obsolescence or cost of maintenance; and

WHEREAS, it is highly desirable to sell the surplus equipment for the highest return possible.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Attachment A is declared surplus and is to be sold by public auction, bid or sale at the least cost or greatest benefit to the City; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 5th day of April 2011 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk