

**TO:** James L. App, City Manager  
**FROM:** Doug Monn, Public Works Director  
**SUBJECT:** Landscape and Lighting Contract Award  
**DATE:** April 19, 2011

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**NEEDS:** For the City Council to consider adopting Resolution 11-xx awarding a contract to Martinelli Landscape Construction Inc. (MLC) for landscape maintenance services for the Paso Robles Landscape and Lighting District No. 1 (LLD).

- FACTS:**
1. The City has historically contracted to maintain LLD areas via a landscape maintenance services contract. The contract term ends June 30, 2011, prompting the solicitation of bids for a new contract.
  2. Bids were solicited for landscape maintenance services for all existing LLD Zones and associated sub areas.
  3. Specifications were provided to all requesting individuals and a Notice Inviting Bids was published twice in a local publication as required by the Public Contract Code.
  4. Ten companies purchased bid packets and attended the mandatory pre-bid tour, three submitted a bid. The bid totals were as follows:
    - Martinelli Landscape Construction Inc. \$516,630.20
    - Venco Western Landscape Company \$572,881.92
    - New Image Landscape Company \$772,610.00
  5. The bid submitted by Martinelli Landscape Company has been reviewed and deemed responsive.
  6. If approved the new contract term will begin July 1, 2011 and end June 30, 2013, with the option of four two year extensions with City Council approval.

**ANALYSIS  
AND**

**CONCLUSION:** The City currently oversees the maintenance of 13 zones and 137 sub areas that make up the LLD. The largest single district cost is landscape maintenance. Maintenance needs range from simple once per year weed abatement to weekly maintenance of large area landscapes that require, but are not limited to; mowing, trimming, planting and weed abatement. The size of the district has prompted the need to retain a company capable of servicing a district of this size.

The contract specifications allow for adjustment of pay based on frequency of service. This contract feature will allow the City to adjust the frequency of service up or down based on available funding in each of the zones and/or sub areas.

**POLICY**

**REFERENCE:** Public Contract Code

Purchasing and Payment Procedures Manual  
Resolution 89-89 which formed the Paso Robles Landscape and Lighting District No. 1  
for the City of Paso Robles.

**FISCAL**

**IMPACT:** The district is completely self funding. All expenses will be paid by LLD assessment revenues.

- OPTIONS:**
- a. That the Council approve Resolution No. 11-xx awarding a \$516,630.20 per year Landscape and Lighting District Landscape Maintenance contract to Martinelli Landscaping Construction Inc. and directing the City Manager to execute said contract.
  - b. Amend, modify or reject the above option.

Attachments:

- 1) Resolution

RESOLUTION NO. 11-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES AWARDING A CONTRACT FOR LANDSCAPE MAINTENANCES SERVICES FOR THE PASO ROBLES LANDSCAPE AND LIGHTING DISTRICT # 1 TO MARTINELLI LANDSCAPE CONSTRUCTION INC.

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WHEREAS, the City currently retains a landscape contractor to maintain Landscape and Lighting District improvements via a landscape services contract; and

WHEREAS, the contract term ends June 30, 2011 prompting the need to bid; and

WHEREAS, a notice inviting bids was published as required by the Public Contract Code and specifications were provided to all requesting individuals; and

WHEREAS, ten companies purchased bid packets and attended the mandatory pre-bid tour; and

WHEREAS, three companies submitted bids before the April 7, 2011 deadline; and

WHEREAS, the low bid submitted by Martinelli is \$516,630.20 per year was reviewed and deemed responsive; and

WHEREAS, with City approval the new contract term will begin July 1, 2011 and end June 30, 2013 with the option of four two year extensions with City Council approval; and

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the City Council of the City of El Paso de Robles to award the Landscape and Lighting District Maintenance Contract to Martinelli Landscaping Construction Inc amounting to approximately \$516,630.20 per year.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 19th day of April 2011 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Duane Picanco, Mayor

ATTEST:

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Caryn Jackson, Deputy City Clerk