

TO: James L. App, City Manager  
FROM: Julie Dahlen, Interim Director, Library and Recreation Services  
SUBJECT: Schedule Dates for Applicant Interviews/Appointments for  
Advisory Body Vacancies  
DATE: March 1, 2011

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**Needs:** For the City Council to consider setting dates for interviews of candidates for filling vacancies for the following advisory bodies:

**Facts:**

1. The **Youth Commission** has twelve members, three alternates, with one- and two-year staggered terms. **There are ten vacancies**; only one member is eligible for reappointment, and the other nine are graduating seniors.
2. The **Parks and Recreation Advisory Committee** has five members, no alternates, with two-year staggered terms. **There are three vacancies**, and all three members are eligible for reappointment.
3. The **Library Board of Trustees** has five members, no alternates, with three-year staggered terms. **There is one vacancy**, and that member is eligible for reappointment.
4. The **Senior Citizen Advisory Committee** has nine members, two alternates, with two-year staggered terms. **There are five vacancies**, and four members are eligible for reappointment. Members are required to be a minimum of 55 years of age.
5. A recruitment notice for the vacancies was placed in the *Paso Robles Magazine*, the LRS Activity Guide, and posted on the City's website. The application period ends Friday, April 29, 2011.

**Analysis and**

**Conclusion:** In order to have a full complement of members on the City's advisory bodies, it would be helpful for the Council to consider candidates for these committees during May, 2011. There are nineteen vacancies; nine existing members are eligible for reappointment.

**Policy**

**Reference:** Adopted Council policies regarding advisory bodies

**Fiscal**

**Impact:** None

**Options:**

- a. Set Thursday, May 5, 2011 (Youth Commission) AND Thursday May 26, 2011 (all other advisory bodies) at 7:00 p.m. to interview applicants; or
- b. Amend, modify, or reject the above options.