


TO: James L. App, City Manager
FROM: Ken Johnson, ES Chief 
SUBJECT: Physical Fitness Equipment Bid Award
DATE: March 1, 2011

NEEDS: For the City Council to considering authorizing the purchase of physical fitness equipment.

- FACTS:**
1. Council Resolution 10-086 authorized the acceptance of a Federal Emergency Management Agency (FEMA) grant in the amount of \$114,642.
 2. Approximately \$13,000 of the grant funds were allocated to physical fitness equipment. This allocation occurred in the form of an amendment approved by FEMA.
 3. In accordance with Section 3.0 of the Purchasing and Payment Procedure Manual, Emergency Services (ES) solicited bids for physical fitness equipment.

ANALYSIS & CONCLUSION: Vendors were invited to submit sealed bids for two (2) elliptical trainers and one (1) treadmill by Friday, January 28, 2011. ES received three qualifying bids ranging between \$12,134 and \$16,599.

Staff recommends acceptance of the low bid of \$12,134, submitted by Advantage Fitness Products, and authorize the purchase of exercise equipment specified above.

POLICY REFERENCE: Purchasing and Payment Procedures Manual, Section 5.0

FISCAL IMPACT: \$12,134 from account 100.220.5212.150 (\$10,921 reimbursed by FEMA grant, \$1,213 from current allocation)

- OPTIONS:**
- a. Adopt Resolution No. 11-XXX authorizing Emergency Services to purchase physical fitness equipment for \$12,134 from Advantage Fitness Products, or;
 - b. Amend, modify or reject above option.

RESOLUTION NO. 11-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AUTHORIZING THE PURCHASE OF PHYSICAL FITNESS EQUIPMENT

WHEREAS, Council Resolution 10-086 authorized the acceptance of Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant in the amount of \$114,652; and

WHEREAS, \$13,000 of the grant funds were allocated to purchase fitness equipment; and

WHEREAS, Emergency Services solicited bids for two (2) elliptical trainers and one (1) treadmill; and

WHEREAS, competitive bids were obtained as required by City Purchasing Policies; and

WHEREAS, Advantage Fitness Products was the lowest responsive bidder at \$12,134.

THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of El Paso de Robles authorizes the Chief of Emergency Services to purchase physical fitness equipment from Advantage Fitness Products, in the amount of \$12,134.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 1st day of March 2011 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk