

TO: City Council
FROM: Doug Monn, Director of Public Works
SUBJECT: Ad Hoc Committee Formation - Review of City Park Restroom Design Services
DATE: January 4, 2011

NEEDS: Staff requests that the City Council appoint two members to an Ad Hoc Committee to assist staff in the review of the Request for Proposal for architectural services for City Park restrooms.

BACKGROUND: On September 7, 2010, City Council directed staff to seek architectural design services for replacement of the existing park restrooms. Responses to the Request for design services have been received. The ad hoc committee will be asked to review staff's assessment of the proposals and provide direction regarding award of the design contract.

OPTIONS:

- a. Appoint two City Council members to the ad hoc committee.
- b. Amend, modify or reject the above option.