



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

AIRPORT ADVISORY COMMITTEE
MINUTES

Thursday, October 28, 2010 - - 7:00 PM
Airport Terminal Conference Room – 4900 Wing Way

CALL TO ORDER - Roll Call:

Committee members: Caruthers, Cook, Diefenderfer, Kenyon & Rice
City Council: John Hamon, Ed Steinbeck
Planning Commission: Al Garcia
Staff: Doug Monn, Meg Williamson, Roger Oxborrow

PUBLIC COMMENT - The President of the PRAA addressed the committee on the following topics: a) commenting on the temporary FBO services, b) inquiring as to the status of the FBO selection process, c) announcing a Toys for Tots drive planned on December 4th; and d) announced the PRAA had conducted a survey of local interest for a restaurant at the airport.

COMMITTEE BUSINESS

1. Minutes

A motion by Mr. Cook, seconded by Mr. Diefenderfer, to approve the September 23, 2010, minutes passes unanimously.

2. Sub-Committee Reports

- City Liaison (Caruthers) - Mr. Caruthers comments on the recent City Council interviews for new committee members and congratulates those who have been selected.
- Airport Promotion & Publicity (Caruthers) – No activity to report.
- Airport Business Plan (Diefenderfer, Kenyon) – Mr. Kenyon confirms that the program remains on 'hold'. With the FBO selection process underway, action is anticipated shortly.

DISCUSSION

3. Development Status Report

Staff reports on the completion of the comment letter regarding the CDCR environmental review for the prison facility. Copies of the letter are provided to anyone interested. Staff also reports on progress being made on projects adjacent to, or on the airport: Santa Cruz Biotech is underway with another building; the Specialty Silicone Fabricators building continues; and the City Planning Department has received preliminary inquiries regarding the possible starting of a first phase of the Andros project. No action is required by the committee and staff will continue to monitor each project's progress.

4. Airport Safety – Runway Intersection

Staff reports on a recent Runway Safety Inspection conducted by the FAA wherein a discrepancy in the layout of runway safety areas creates a possible conflict at the intersection of the two runways. The issue is the lack of a safe holding area for an aircraft that may be stopped on the taxiway between the runways.

A number of solutions are discussed, as some of the proposed remedies are already planned in the Airport Capital Improvement Program and the Airport Master Plan. These remedies include:

- An offset holding pad between the two runways and angled taxiways to connect it to both runways.
- Moving forward with the construction of an extension of the mid-field taxiway (Taxiway 'C') to intersect a mid-point of the far runway and give ample space for aircraft between the runways. (This option is already included in the current CIP.)

4. Airport Safety (continued).

- Construct a small apron on the west side of the main runway, including directional signage that provides for aircraft runup before crossing to Runway 13 for departure.

Discussion included the possible confusion of the angled taxiway and holding pad between the runways. This option was found to be the least desirable. A mid-field intersection to Runway 13 might cause longer time on the runway if aircraft needed to back-taxi, but the other benefits of improved ground traffic flow would be significant. This safety issue could well be added justification to accelerate approval and FAA funding for the taxiway extension project. The signage and west-side run-up apron would be a benefit in addition to either of the other improvements proposed. A **motion** by Mr. Kenyon, seconded by Mr. Diefenderfer, to encourage pursuing approval process for the taxiway extension using this safety issue as added justification, passes unanimously.

Director/Manager Business

Staff provides a progress report on each of the current airport items:

- The FBO RFP Process is still underway. The Selection Committee is interviewing candidate teams on Friday, October 29, 2010.
- The City Council interviewed five applicants for the various position on the committee, and appointed Mark Kenyon and JC Diefenderfer to another term, each. Ron Rose, was again appointed to serve, as was newcomer Jim Willis. Angel York was appointed to serve a term as Alternate.
- The first meeting of the new committee will be December 2, at which time it will be necessary to elect officers for the coming year.
- The Revised Instrument Approach Procedures are generating some comments from users and from the FAA. Additional modifications may be made in the future.

Committee Business - None

ADJOURN – 8:10 PM, to the regular Committee meeting, December 2, 2010, 7:00 PM, 4900 Wing Way.

MINUTES OF THE **PASO ROBLES YOUTH COMMISSION**

Wednesday, November 3, 2010, 2:30 p.m.

School District Board Room, 800 Niblick Road, Paso Robles

CALL MEETING TO ORDER

Chairperson Fabian called the meeting to order at 2:35 p.m.

ROLL CALL

Members present: Noel Aschenbrener, Paul Cleland, Nicki Fabian, Talitha Jansen Van Rensburg, Anthony Kalvans, Travis Martinus, Arianna Meleandez, C.J. Prusi and Nicholas Van Wiggeren
Absent: Cameron Holt, Salomé Jansen Van Rensburg, and Nikita Kinsell,
City staff present: Charlotte Gorton and Judy O'Neal
Absent: Vicky Jeffcoach
City Council present: Nick Gilman
Absent: Duane Picanco
Guest(s): James Statler

CONSENT AGENDA

1. It was moved and seconded by Cleland/Van Wiggeren, to approve the Minutes of the October 6, 2010 meeting - motion carried.

BUSINESS ITEMS

2. **City Guest Speaker**
 - Clyde Ganes, Public Works, presentation was moved to April 2011.
3. **Lifebound Leadership & Development Program**
 1. James Statler, is the Director of the Lifebound Leadership & Development Program, of the after school teen program that opened in August in Paso Robles.
 2. Mr. Statler gave a power point presentation explaining all about this program, showing various projects the teens have done, future goals, and more.
 3. The teen center is open Monday and Thursday from 2:30 to 5 p.m., located next to the Independence Program on the Paso Robles High School campus. He said they hope to increase their membership as word gets out.

4. They are attracting more male participation in Paso Robles, while the Nipomo Teen Center is coed.
5. This program is funded by the Federal government. The local Kiwanis Club sponsored the Big Partners project and the Harvest Marathon was sponsored by the Paso Robles Rotary Club.
6. The Paso Robles Teen Center received a \$5,000 Grant from Best Buy. Steve is planning to put on twelve classes with a guest speaker for each class.
7. James is asking for support from the Youth Commission for their fundraiser in May. Charlotte explained the Youth Commission is appointed by the City Council. During their ten month school year, the teens have community service projects and fundraisers and a small budget to do their programs. They do not have funds available to donate to other groups. They can support in other ways like helping with a project.
8. It was moved and seconded by Cleland/Fabian to support this program by mentoring and working with the teens from the Lifebound Leadership & Development Program – motion carried.

AD HOC COMMITTEE UPDATES

Community Service

- a) Charlotte Gorton, Recreation Services Manager, passed out a sign-up sheet to work the Annual Craft Bazaar at Centennial Park in the gym on Saturday, December 4 from 4-8 p.m.
- b) Youth Commissioners signed-up to work the free Thanksgiving dinner for the public at Centennial Park on Thursday, November 25.

Sports Outreach

- a) Reach out to community and student body to raise awareness.
- b) Water polo game awareness.
- c) Sport teams go on hikes.

Active Lifestyles for Teens (PALA)

- a) Charlotte discussed the Presidential Active Lifestyles Award (PALA) and passed out the Choose a Challenge packet.
- b) Each member will recruit at least three people to participate
- c) It was moved and seconded by Cleland/Fabian to add Active Lifestyles for Teens as a Youth Commission Goal – motion carried.
- d) Each member commits to 60 minutes of physical activity a day at least five days a week.

CITY COMMUNICATION

Charlotte discussed the following:

- We need more t-shirts for new Youth Commissioners. She will check with Vicky.
- Recreation has a trip to Disneyland on November 11 – sign up at Centennial Park.
- Martin Luther King's Birthday celebration is on Friday, January 14 at 5:30 p.m. at the

Youth Commission Minutes of 11/3/10

Senior Center, 270 Scott Street. The City is putting on the celebration and the Youth Commissioners are invited to join the sing along with their fellow Commissioner, Cameron Holt, who is playing guitar and lead in a sing-a-long of “*I’d like to teach the World to Sing*”. Members agreed to participate.

- Council Gilman talked about the recent November 2 elections. The City of Paso Robles kept the same City Council members.

UNSCHEDULED MATTERS/TEEN ISSUES

- Member Aschenbrener talked about teens planning the prom - unorganized.

ADJOURNMENT

It was moved and seconded by Van Wiggeren/Prusi, to adjourn the meeting at 3:47 p.m. - motion carried.

Adjourn to the next regular meeting on Wednesday, December 1, 2010 at 2:30 p.m., at the School District Board Room, 800 Niblick Road, Paso Robles.

THESE MINUTES WERE APPROVED BY THE YOUTH COMMISSION AT THEIR 12/1/10 MEETING

Respectfully submitted by Arianna Meleandez, Judy O’Neal, and Charlotte Gorton

MINUTES OF THE **SENIOR CITIZEN ADVISORY COMMITTEE**

November 8, 2010 ~ Senior Center, 270 Scott Street, Paso Robles

CALL MEETING TO ORDER

Chairman Austin called the meeting to order at 1:40 p.m.

PLEDGE OF ALLEGIANCE

Chairman Austin led the Pledge of Allegiance.

ROLL CALL

Members present: Marie Brinkmeyer, Steve Austin, Joni Watson, Sammy Nemeth, Bill Pluma, Pamela Janes, Bertha Bybee, and Dale Gustin
City staff present: Lynda Holt and Charlotte Gorton
Absent: Julie Dahlen and Judy O'Neal
City Council present: Ed Steinbeck
Absent: Duane Picanco
Guest: Fred Bruen

PUBLIC COMMENT- None

CONSENT AGENDA

1. It was moved and seconded by Pluma/Bybee, to approve the Minutes of the October 11, 2010 meeting - motion carried.
2. **Senior Endowment Report**
 - The Senior Endowment Report was received and filed with a balance of \$230,609.68 dated 10/21/10.
 - Senior Volunteer Fundraising Account balance as of 10/29/10 was \$6,589.70.

BUSINESS ITEMS- None

Senior Citizen Advisory Committee Minutes of 11/8/10

SENIOR PROGRAM UPDATE

Lynda Holt, Recreation Coordinator – Senior Programs:

1. October was a very busy month with flu shots. Our clinic went smoothly, but was about one quarter of the normal participation.
2. Madcap Mondays are very successful. Member Pluma asked about being a sponsor and Lynda advised the fee is \$50.
3. Legacy of Peace Workshop is next Monday, November 15.
4. Thanksgiving meal is November 24 at the Senior Center.
5. December 17 is the Senior Christmas Party and we are accepting donations.
6. Member Pluma asked about the Friendly Rides for seniors program. Lynda hopes to roll out in the Good Neighbor program.
7. Lynda talked about Save the Date - Martin Luther King event on Friday, January 14, 5:30 p.m. at the Senior Center.

GOAL UPDATES

Promote Senior Activities

- The new outreach brochure and message about Senior Centers will be ready in January. Lynda asked members to do outreach in the community to promote our senior center and programs.

Promote Volunteerism – No report

Fundraising

- Lynda received very positive feedback from the Black Tie Bingo event. We reduced staff hours by half this year and the net profit was \$4100.
- Lynda won the grand prize trip to Idaho.
- Chairman Austin - It is important to have a resolution commending the Committee for such a successful event.
 - It was moved and seconded by Gustin/Watson to congratulate the Black Tie Bingo Committee and members of the Senior Citizen Advisory Committee for a successful Black Tie Bingo fund raising event to raise funds to augment the Senior Endowment Fund — motion carried.

CITY COMMUNICATION

Charlotte Gorton, Recreation Services Manager:

1. Annie's last day of work is Friday, December 10, 2010. Reference Librarian, Barbara Bilyeu, is retiring and we are moving people around in our Department to make it all work.
2. Trine is in charge of recreation trips:
 - a. November 11 - Vicky is escorting a one-day bus trip to Disneyland with Oak Park kids that also went to the Beauty and the Beast play in Santa Barbara.
 - b. December 12 we have a one-day bus trip to Dickens in the San Francisco.

3. The annual Holiday Craft Bazaar is Saturday, December 4, at Centennial Park from 9-4 p.m.
4. Charlotte also discussed other potential dog park locations in the City and the Obesity Summit she attended.
5. We are currently taking Youth Basketball sign-ups until 11/19/10.
6. Zumba Exercise Class is now at Oak Park and we are looking for grant money to assist paying for participants. Bertha is interested in volunteering.

Councilman Ed Steinbeck

1. Thanked LRS staff for stepping up to the plate.
2. He discussed receiving many emails regarding the proposed dog park issue in the existing Larry Moore neighborhood park.
3. Airport – New fixed base operator – temporary and interviewing others.
4. Member Pluma asked about when the water rates will go up. Because of the lawsuit, we have to start over.

UNSCHEDULED MATTERS

Fred Bruen is interested in being a member of the Senior Citizen Advisory Committee and will submit his application.

ADJOURN

- It was moved and seconded by Gustin/Watson to adjourn the meeting at 2:40 p.m. - motion carried.
- Adjourn to the next regular meeting on Monday, December 13, 2010, at 1:30 p.m. in the Senior Center, 270 Scott Street, Paso Robles.

THESE MINUTES WERE BY THE SENIOR ADVISORY COMMITTEE AT THEIR 12/13/10 MEETING

Respectfully submitted by secretaries Marie Brinkmeyer and Judy O'Neal

MINUTES OF THE LIBRARY BOARD OF TRUSTEES

November 18, 2010 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

President Denise Surber
Doug Bates; Jerome Boxer; Jane Carey; Mary Morrison

CALL MEETING TO ORDER

President Surber called the meeting to order at 7:37 a.m.

ROLL CALL

Don Rader, Administrative Assistant, took roll as follows:

Members present: Bates, Carey, Morrison, Surber

Absent: Boxer

City Staff: Julie Dahlen, City Librarian

Kris Bell, Children's Librarian

City Council rep: Councilman Fred Strong

PUBLIC COMMENTS -President Surber discussed an article in the *Wall Street Journal* regarding new library technology, and also a recent KPRL radio discussion about the Library.

CONSENT AGENDA

1. After revision in #2, second paragraph, in which "And that it was understood that changes would not be made immediately" was added; and that in #3, first paragraph, instead of "attached" the new internet policy will be printed out for review at the December 9, 2010 meeting, a motion was made by Trustee Carey, seconded by Trustee Bates to adopt the minutes from October 14, 2010. Voice vote: 4 ayes, no dissent.

DISCUSSION ITEMS

2. Advocacy Activities/Opportunities

-Trustee Morrison talked about the City Council meeting she attended in September; the Board discussed members attending the December 7th and December 21st City Council meetings.

3. Library Services

-The Board discussed ways to show their appreciation to the Library staff and the impact of the City hiring freeze on the Library with the imminent retirement of Reference Librarian Barbara Bilyeu. Julie Dahlen announced to the Board that, while the City has no plan to hire a new Reference Librarian in the near future, Claire Glennon, who has her masters degree in Library Science, will be on loan from Public Works 24 hours per week.

4. **Policy Review**

The Library Board began its review of the Library Administration section of the City of Paso Robles Municipal Code, a process which will continue over the next few meetings. The resulting draft will then be reviewed by the City Attorney and the City Manager before submission to the City Council for ratification.

5. **Review December 2010 Art**

-Art for December was reviewed. Wall art will feature the work of Pat Cairns while the display case will have the wood carvings of Matt Pomerico.

COMMUNICATIONS/REPORTS

-Julie Dahlen talked about “Can Your Fines”, a program in which patrons can pay certain fines by bringing in cans of food for the Food Bank; Chad Dawson, from the Recreation Department has tendered his resignation. Judy O’Neal, from Recreation, will assume the recording secretary duties for the Board starting at the January 13th, 2011 meeting. Nan Madding, President of the Friends of the Library, was named Volunteer of the Year for 2010.

-Kris Bell told the Board of the “Giving Tree” in which patrons can purchase a book for \$20 dollars, with the money going to the Library Foundation and the book to the Library. Kris also finished and turned in a grant to the Wine Country Alliance for the Study Center.

-Councilman Fred Strong told the Board that though not official yet, all City Council members up for election were re-elected. Councilman Strong also talked about the economic summit he attended, water/waste water regulatory requirements; and the City’s assistance with the infrastructure for new class rooms at the North County campus of Cuesta College.

UNSCHEDULED MATTERS -None

ADJOURNMENT to next month’s regular meeting on Thursday, December 9, 2010, at 7:30 a.m. in the Library Conference Room, 1000 Spring Street, Paso Robles.

These minutes were approved by the Library Board of Trustees at their December 9, 2010 meeting.

Respectfully submitted by Don Rader, Administrative Assistant

Library Board of Trustees Minutes of November 18, 2010