

TO: James L. App, City Manager  
FROM: Meg Williamson, Assistant City Manager  
SUBJECT: Airport Advisory Committee – Applicant Interview Date  
DATE: October 5, 2010

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NEEDS: For the City Council to set a date to conduct interviews with Airport Advisory Committee applicants.

FACTS:

1. The Citizen Airport Advisory Committee acts in an advisory capacity to the City Council in matters pertaining to aeronautical activities, proposed uses and safety of operations at the Paso Robles Municipal Airport.
2. The Committee consists of five (5) regular appointed members and one (1) alternate who are each assigned in staggered two year terms. Based on the inability to fill all terms last year, four (4) regular committee seats are open after October 31, 2010. Additionally, there is a vacant alternate's appointment to be filled.
3. Community based advertising and recruitment for the committee member positions has been occurring over the last 12 months. Four (4) candidate applications have been received to date.
4. Because there are more positions to be filled than applications received, applications will be accepted through Friday, October 8, 2010 at 5:00PM.
5. The City Council traditionally has conducted oral interviews at an adjourned meeting date, and made Committee appointments at the conclusion of the interviews.

ANALYSIS &  
CONCLUSION: The last meeting for the seated Airport Advisory Committee members will be October 28, 2009. Conducting interviews in October will allow reorganization of the Advisory Committee members at their regular October meeting. An interview date of Thursday, October 14<sup>th</sup> at 7:00 PM is suggested.

POLICY  
REFERENCE: City Council Policies and Bylaws - Advisory Bodies.

FISCAL  
IMPACT: No fiscal impact is anticipated in association with the Advisory Committee interviews.

OPTIONS:

- a. For the City Council to set Thursday, October 14, 2010 at 7:00 PM as the intended adjourned Council meeting date to conduct oral interviews for membership of the Citizen Airport Advisory Committee.
- b. Amend, modify or reject above option.