

**TO:** James L. App, City Manager  
**FROM:** Doug Monn, Public Works Director  
**SUBJECT:** Theatre Drive Realignment – Construction Management  
**DATE:** September 7, 2010

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**NEEDS:** For City Council to consider awarding a contract to Cannon and Associates to provide construction management services for the Theatre Drive Realignment project.

**FACTS:**

1. In April 2005, a Project Study Report (PSR) was approved by Caltrans that identifies alternatives to improve safety and reduce congestion in and around the US Route 101/46 West interchange. Recommendations include:
  - a) Realign Theatre Drive to the west from its current connection to Highway 46.
  - b) Realign Vine Street to connect with Highway 46W west of its current location and in alignment with the realigned Theatre Drive.
  - c) Construct west roundabout to accommodate Highway 101/46 traffic movement.
  - d) Construct east roundabout to accommodate Highway 101/46 traffic movement.
2. In March 2009, SLOCOG programmed \$2,860,000 of the ARRA grant for the City's Theatre Drive realignment project.
3. In January 2010, the Federal Highway Administration (FHWA) authorized the fund appropriation and directed the City to advertise for bids.
4. The FHWA has authorized Caltrans to provide oversight to insure that FHWA requirements are properly implemented.
5. The FHWA requires an engineer be dedicated to the project to coordinate and inspect the construction activity.
6. In February 2010, the City issued a Request for Proposal (RFP) to 15 consultants to provide assistance in managing the construction phase of the project consistent with FHWA requirements.
7. Five firms responded to the RFP as follows: Cannon Associates, Filippin, MNS Engineers, Penfield and Smith, and Wallace Group.

**ANALYSIS &  
CONCLUSION:**

The Caltrans Procedures Manual outlines requirements for evaluating the proposals and for negotiating a final Scope of Work and Fee with the selected firm. The manual states that engaging the services of an engineering firm must be based on qualifications first. Once a firm is selected, the City may then negotiate the final scope and fee.

On May 27, 2010, City and Caltrans staff selected Cannon after interviewing the five firms that submitted proposals. The City completed its negotiations with Cannon and both parties agreed to a fee of \$205,680 to perform construction management services for the project.

**POLICY**

**REFERENCE:** Adopted Circulation Element of the General Plan

**FISCAL**

**IMPACT:** Costs for these services will be funded with the City's ARRA grant.

**OPTIONS:**

- a. Authorize staff to enter into a contract with Cannon to assist staff in providing construction management services for the Theatre Drive Realignment project, for a not-to-exceed fee of \$205,680.
- b. Amend, modify, or reject the above option.

Prepared by: Ditas Esperanza, P.E., Capital Projects Engineer

**RESOLUTION NO. 10-xxx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
AWARDING A CONTRACT FOR CONSTRUCTION MANAGEMENT  
FOR THE PROJECT TO REALIGN THEATRE DRIVE, PHASE I**

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WHEREAS, in April 2005, a Project Study Report (PSR) was approved by Caltrans that identified alternatives to improve safety and reduce congestion in and around the US Route 101/46 West interchange, including recommendations to (a) realign Theatre Drive to the west from its current connection to Highway 46; (b) realign Vine Street to connect with Highway 46W west of its current location and in alignment with the realigned Theatre Drive; (c) construct west roundabout to accommodate Highway 101/46 traffic movement; and (d) construct east roundabout to accommodate Highway 101/46 traffic movement; and

WHEREAS, in March 2009, SLOCOG programmed \$2,860,000 of the ARRA grant for the City's Theatre Drive Realignment project; and

WHEREAS, in January 2010, the Federal Highway Administration (FHWA) authorized the fund appropriation and directed the City to advertise for bids; and

WHEREAS, the FHWA has authorized Caltrans to provide oversight to insure that FHWA requirements are properly implemented; and

WHEREAS, the FHWA requires an engineer be dedicated to the project to coordinate and inspect construction activity; and

WHEREAS, the City issued a Request for Proposal (RFP) in February 2010 to 15 consultants to provide assistance in managing the construction phase of the project consistent with FHWA requirements; and

WHEREAS, on May 27, 2010, City and Caltrans staff selected CSD Engineering, Inc., dba Cannon, after interviewing the five firms that submitted proposals.

WHEREAS, the City completed its negotiations with Cannon and both parties agreed to a fee of \$205,680 to perform construction management services for the project; and

WHEREAS, costs for these services will be funded with the City's ARRA grant.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby authorize staff to enter into a contract with CSD Engineering, Inc., dba Cannon, to assist staff in providing construction management services for the Theatre Drive Realignment project, for a not-to-exceed fee of \$205,680

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 7th day of September 2010 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST:

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Duane Picanco, Mayor

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Caryn Jackson, Deputy City Clerk