

TO: James L. App, City Manager

FROM: Ronald Whisenand, Community Development Director

SUBJECT: Special City Council/Planning Commission Meeting – Uptown/Town Centre Specific Plan Form Based Code Training Workshop

DATE: August 3, 2010

Needs: Consider scheduling a joint study session with the Planning Commission on the Uptown/Town Centre Specific Plan Form Based Code.

Facts:

1. Hearings on the draft Uptown/Town Centre Specific Plan will begin later this summer.
2. Before deciding whether to approve the draft Specific Plan, the Council has requested a form based code training session where sample projects can be “tested” against the new set of zoning regulations that will apply to the City’s Westside.

Analysis & Conclusion: A special meeting date is needed. The consultant team has indicated that they would be available to meet on either Wednesday, September 8th or Thursday, September 9th. The meeting would begin at 7:00 PM and would contain no other business matters. The Council should indicate your preference and staff will schedule accordingly.

Policy Reference: Council Policy and Procedures, Chapter 5, Section 5.2.3

Options:

- a. Set September 8 or 9, 2010 as noticed joint meeting of the Planning Commission and City Council for discussion of the Uptown and Town Centre Specific Plan its proposed form based code.
- b. Amend, modify or reject the foregoing option.