

TO: James L. App, City Manager  
FROM: Ronald Whisenand, Community Development Director  
SUBJECT: Special City Council/Planning Commission Meeting – Chandler Ranch Area Specific Plan  
DATE: August 3, 2010

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Needs: Consider scheduling a joint study session with the Planning Commission to review and provide direction on the draft Chandler Ranch Area Specific Plan (CRASP).

Facts:

1. The Wurth Family has submitted their latest version of a development plan for the CRASP. The plan incorporates direction provided with an independent peer review of prior plans and recent feedback provided by staff and the Council's CRASP Ad Hoc Committee.
2. Pursuant to Council policy on processing applicant prepared specific plans, a public meeting to gain community input is necessary before the plan can proceed through the environmental review and hearing stages. In this case, direction on the plan is desired before the applicant prepares further mapping and text for the specific plan document. Environmental review won't begin until completion of the City's Circulation Element as directed by the Council.
3. A date for a joint Planning Commission/Council workshop is needed in order to receive public input and Council direction.

Analysis &  
Conclusion: A special meeting date is needed. August 31<sup>st</sup> has been reserved but should be agreed to by a majority of the Council. The meeting would begin at 7:00 PM and would contain no other business matters. The Council should indicate your availability and staff will schedule accordingly.

Policy  
Reference: Council Policy and Procedures, Chapter 5, Section 5.2.3

Options:

- a. Set August 31, 2010 as a noticed joint meeting of the Planning Commission and City Council for discussion of the Chandler Ranch Area Specific Plan.
- b. Amend, modify or reject the foregoing option.