

TO: James L. App, City Manager

FROM: Ron Whisenand, Community Development Director

SUBJECT: 2010 Community Development Block Grant (CDBG) Program

DATE: July 20, 2010

Needs: For the City Council to make budget appropriations for projects to be accomplished with the City's allotment of 2009 Community Development Block Grant (CDBG) funds and with re-programmed funds from prior years.

Facts: 1. At its meeting of March 4, 2010, the City Council adopted Resolution 10-028 determining that the following activities are to be funded with the City's 2010 allotment of Community Development Block Grant (CDBG) funds (which were estimated to be \$277,207) and with \$52,000 in re-programmed funds from the First 5 Demolition Project:

Reprogrammed 2007 CDBG Funds:

36 <sup>th</sup> Street Improvements (re-programmed 2007 CDBG Funds) .....	\$ 35,000
<u>Handicapped Ramps in Oak Street (re-programmed 2007 CDBG Funds)...</u>	<u>\$ 17,000</u>
Total.....	\$ 52,000

2010 CDBG Funds:

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street.....	\$ 46,126
LED-Lighted Crosswalk at Spring and 26 <sup>th</sup> Streets .....	\$ 28,800
LED-Lighted Crosswalk at Oak and 24 <sup>th</sup> Streets .....	\$ 16,000
Sidewalks in Turtle Creek Park.....	\$ 89,700
CAPSLO-Senior Health .....	\$ 2,100
CAPSLO-Teen Academic Parenting Program .....	\$ 1,500
Lifestyles Recovery Center .....	\$ 3,800
Transitional Food and Shelter Motel Voucher and Apartment Program .....	\$ 10,781
Literacy Council .....	\$ 1,500
Christ Kitchen and CBS Ministry Programs .....	\$ 5,000
Big Brothers/Big Sisters .....	\$ 1,500
El Camino Homeless Organization .....	\$ 5,000
Boys and Girls Club's Project Learn .....	\$ 2,100
Transitions Mental Health (211 Hotline).....	\$ 1,000
United Way (211 Hotline) .....	\$ 1,000
Loaves and Fishes' Food Pantry .....	\$ 2,100
Children's Dentistry Program .....	\$ 2,100
Food Bank's Senior Brown Bag Program .....	\$ 2,100
Capacity Building (an administrative use of CDBG funds) .....	\$ 27,500
<u>Administration.....</u>	<u>\$ 27,500</u>
Total.....	\$277,207

2. Since adoption of Resolution 10-028, the City has been notified that it's allotment of 2010 CDBG funds was to be \$300,090, or \$22,883 more than estimated. Consequently, the City Manager approved an administrative allocation of the

additional \$22,883 so as to result in the schedule below. In this schedule: the public service grants were increased proportionately so that their collective amounts totaled 15% of the new total; Capacity Building and Administration were likewise increased so that their combined amounts totaled 20% of the new total; and the remainder (\$14,450) was allocated to the Riverside Sidewalks project.

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street.....	\$ 60,576
LED-Lighted Crosswalk at Spring and 26 <sup>th</sup> Streets .....	\$ 28,800
LED-Lighted Crosswalk at Oak and 24 <sup>th</sup> Streets .....	\$ 16,000
Sidewalks in Turtle Creek Park.....	\$ 89,700
CAPSLO-Senior Health .....	\$ 2,300
CAPSLO-Teen Academic Parenting Program .....	\$ 1,600
Lifestyles Recovery Center .....	\$ 4,100
Transitional Food and Shelter Motel Voucher and Apartment Program .....	\$ 11,614
Literacy Council .....	\$ 1,600
Christ Kitchen and CBS Ministry Programs .....	\$ 5,400
Big Brothers/Big Sisters .....	\$ 1,600
El Camino Homeless Organization .....	\$ 5,400
Boys and Girls Club's Project Learn .....	\$ 2,300
Transitions Mental Health (211 Hotline).....	\$ 1,100
United Way (211 Hotline) .....	\$ 1,100
Loaves and Fishes' Food Pantry .....	\$ 2,300
Children's Dentistry Program.....	\$ 2,300
Food Bank's Senior Brown Bag Program .....	\$ 2,300
Capacity Building (an administrative use of CDBG funds) .....	\$ 30,000
<u>Administration.....</u>	<u>\$ 30,000</u>
Total.....	\$300,090

3. It is important to note that the administrative re-allocation described above is consistent with federal regulations that limit the amount of CDBG funds that can be awarded to public services to 15% of the Program Year 2010 allocation.
4. During the past year, the 2007 CDBG-funded handicapped ramps project was completed leaving \$1,745.65 unspent. Therefore, the City Manager administratively transferred that amount to the 36<sup>th</sup> Street Improvements Project. These funds should be re-appropriated.
5. The City expects to soon be notified that the US Department of Housing and Urban Development has approved the County of San Luis Obispo's 2010 One Year Action Plan, which includes the City's proposal for use of 2010 CDBG funds.
6. The City has already budgeted the amount allocated to Administration and Capacity Building (administrative activities), but needs to make appropriations for the non-administrative projects.

Analysis and  
Conclusion:

The attached resolution appropriates the 2010 CDBG funds and re-programmed CDBG funds from prior program years to the projects listed above.

Policy

Reference:

Federal regulations for the Community Development Block Grant Program

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Impact: Participation in the federal CDBG Program has involved and will continue to demand a commitment of staff resources. Utilizing CDBG funds for the allowable administrative expenses avoids adverse impacts on the City's General Fund.

- Options:
- a. Adopt Resolution 10-XXX to allocate the City's allotment of 2010 CDBG funds and re-programmed 2007 CDBG funds.
  - b. Amend, modify or reject the foregoing option.

Prepared By: Ed Gallagher, City Planner

Attachment: Resolution Appropriating 2010 CDBG Funds and Re-Programmed 2007 CDBG Funds

ED\CDBG\10\APPROPRIATION CCR 072010

RESOLUTION NO. 10-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES  
APPROPRIATING 2010 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND  
RE-PROGRAMMED 2007 CDBG FUNDS

WHEREAS, at its meeting of March 4, 2010, the City Council of the City of El Paso de Robles (City) adopted Resolution 10-028 determining that the following activities were to be funded with the City's 2010 allotment of Community Development Block Grant (CDBG) funds (which were estimated to be \$277,207) and with \$52,000 in re-programmed 2007 CDBG funds:

Reprogrammed 2007 CDBG Funds:

36 <sup>th</sup> Street Improvements (re-programmed 2007 CDBG Funds).....	\$ 35,000
Handicapped Ramps in Oak Street (re-programmed 2007 CDBG Funds) .....	\$ 17,000
Total.....	\$ 52,000

2010 CDBG Funds:

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street.....	\$ 46,126
LED-Lighted Crosswalk at Spring and 26 <sup>th</sup> Streets.....	\$ 28,800
LED-Lighted Crosswalk at Oak and 24 <sup>th</sup> Streets.....	\$ 16,000
Sidewalks in Turtle Creek Park .....	\$ 89,700
CAPSLO-Senior Health .....	\$ 2,100
CAPSLO-Teen Academic Parenting Program .....	\$ 1,500
Lifestyles Recovery Center.....	\$ 3,800
Transitional Food and Shelter Motel Voucher and Apartment Program.....	\$ 10,781
Literacy Council.....	\$ 1,500
Christ Kitchen and CBS Ministry Programs.....	\$ 5,000
Big Brothers/Big Sisters .....	\$ 1,500
El Camino Homeless Organization .....	\$ 5,000
Boys and Girls Club's Project Learn.....	\$ 2,100
Transitions Mental Health (211 Hotline) .....	\$ 1,000
United Way (211 Hotline).....	\$ 1,000
Loaves and Fishes' Food Pantry .....	\$ 2,100
Children's Dentistry Program .....	\$ 2,100
Food Bank's Senior Brown Bag Program .....	\$ 2,100
Capacity Building (an administrative use of CDBG funds) .....	\$ 27,500
<u>Administration.....</u>	<u>\$ 27,500</u>
Total.....	\$277,207

WHEREAS, since adoption of Resolution 10-028, the City has been notified that it's allotment of 2010 CDBG funds was to be \$300,090, or \$22,883 more than estimated; and

WHEREAS, the City Manager has approved an administrative allocation of the additional \$22,883 so as to result in the following schedule for 2010 CDBG funds:

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street.....	\$ 60,576
LED-Lighted Crosswalk at Spring and 26 <sup>th</sup> Streets.....	\$ 28,800
LED-Lighted Crosswalk at Oak and 24 <sup>th</sup> Streets.....	\$ 16,000
Sidewalks in Turtle Creek Park .....	\$ 89,700

CAPSLO-Senior Health .....	\$ 2,300
CAPSLO-Teen Academic Parenting Program .....	\$ 1,600
Lifestyles Recovery Center.....	\$ 4,100
Transitional Food and Shelter Motel Voucher and Apartment Program.....	\$ 11,614
Literacy Council.....	\$ 1,600
Christ Kitchen and CBS Ministry Programs.....	\$ 5,400
Big Brothers/Big Sisters .....	\$ 1,600
El Camino Homeless Organization .....	\$ 5,400
Boys and Girls Club's Project Learn.....	\$ 2,300
Transitions Mental Health (211 Hotline) .....	\$ 1,100
United Way (211 Hotline).....	\$ 1,100
Loaves and Fishes' Food Pantry .....	\$ 2,300
Children's Dentistry Program .....	\$ 2,300
Food Bank's Senior Brown Bag Program.....	\$ 2,300
Capacity Building (an administrative use of CDBG funds) .....	\$ 30,000
<u>Administration.....</u>	<u>\$ 30,000</u>
Total.....	\$300,090

WHEREAS, the \$52,000 in unspent (and re-programmed) 2007 CDBG funds were appropriated via Resolution 10-072 to the 36<sup>th</sup> Street Improvement and Handicapped Ramps in Oak Street projects; and

WHEREAS, the City Manager has administratively transferred \$1,745.65 in unspent 2007 CDBG funds for the CDBG-funded handicapped ramps project to the 36<sup>th</sup> Street Improvements Project; and

WHEREAS, the City has already budgeted the amount allocated to Administration and Capacity Building (administrative activities);

NOW, THEREFORE, BE IT RESOLVED, by City Council of the City of El Paso de Robles that a budget appropriation is approved as follows:

1. Reprogrammed 2007 CDBG Funds: \$1,700 for 36<sup>th</sup> Street Improvements is appropriated to Account No. 227-910-5452-548;
2. Non-Administrative 2010 CDBG Funds:
  - a. \$228,700 for the Sidewalks on Riverside Ave and 24<sup>th</sup> Street is appropriated to Account No. 227-910-5452-430;
  - b. \$28,800 for the LED-Lighted Crosswalk at Spring and 26<sup>th</sup> Streets is appropriated to Account No. 227-910-5452-384;
  - c. \$16,000 for the LED-Lighted Crosswalk at Oak and 24<sup>th</sup> Streets is appropriated to Account No. 227-910-5452-385;
  - d. \$89,700 for the Sidewalks in Turtle Creek Park is appropriated to Account No. 227-910-5452-386;
  - e. A total of \$45,000 is appropriated to Account No. 227-710-5235-211 for the following activities:

CAPSLO-Senior Health .....	\$ 2,300
CAPSLO-Teen Academic Parenting Program.....	\$ 1,600

Lifestyles Recovery Center.....	\$ 4,100
Transitional Food and Shelter Motel Voucher and Apartment Program.....	\$ 11,600
Literacy Council.....	\$ 1,600
Christ Kitchen and CBS Ministry Programs.....	\$ 5,400
Big Brothers/Big Sisters .....	\$ 1,600
El Camino Homeless Organization .....	\$ 5,400
Boys and Girls Club's Project Learn.....	\$ 2,300
Transitions Mental Health (211 Hotline) .....	\$ 1,100
United Way (211 Hotline).....	\$ 1,100
Loaves and Fishes' Food Pantry .....	\$ 2,300
Children's Dentistry Program .....	\$ 2,300
<u>Food Bank's Senior Brown Bag Program.....</u>	<u>\$ 2,300</u>
Total	\$ 45,000

ADOPTED by the City Council of the City of El Paso de Robles at a regular meeting of said Council held on the 20<sup>th</sup> day of July 2010 by the following vote:

AYES:  
 NOES:  
 ABSTAIN:  
 ABSENT:

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Duane Picanco, Mayor

ATTEST:

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Caryn Jackson, Deputy City Clerk