

TO: James L. App, City Manager

FROM: Jim Throop, Director of Administrative Services

SUBJECT: Surplus Property

DATE: July 20, 2010

Needs: For the City Council to consider declaring certain City property as surplus and authorize its disposal.

Facts:

1. City equipment is declared surplus due to age, cost of maintenance and/or obsolescence.
2. The equipment listed on Exhibit A is no longer servicable or needed.
3. Disposal of said equipment cannot take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the equipment replacement, or appropriate enterprise, fund.

Analysis &
Conclusion:

The equipment identified in the attached exhibit is no longer being used by the City. The equipment declared surplus will be sold by public auction, bid or sale at the least cost or greatest benefit to the City.

Fiscal

Impact: Sale proceeds will be deposited back into the appropriate fund.

- Options:
- a. Adopt Resolution No. 10-xxx declaring certain City property as surplus and authorize their sale to recyclers, wholesalers or by public auction, bid or sale;
or
 - b. Amend, modify, or reject the above option.

EXHIBIT A

City of Paso Robles

Surplus Property

July 2010

<u>Description</u>	<u>Dept</u>	<u>Model No.</u>	<u>Serial No.</u>	<u>License No.</u>
1945 Willy Ambulance Trailer	WasteWater	N/A	N/A	E 250626
Evidence Safe	Police	N/A	105096	N/A
Continental Washer/Extractor	Emergency Services	L1030PM21010	1013794F00	N/A

RESOLUTION NO. 10-XXX

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS**

WHEREAS, the City no longer has a need or use for the equipment listed on Exhibit A due to age, obsolescence or cost of maintenance; and

WHEREAS, it is highly desirable to sell the surplus equipment for the highest return possible.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit A is declared surplus and is to be sold by public auction, bid or sale at the least cost or greatest benefit to the City; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 20th day of July 2010 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Duane Picanco, Mayor

ATTEST:

Caryn Jackson, Deputy City Clerk