

TO: James L. App, City Manager

FROM: Ron Whisenand, Community Development Director

SUBJECT: Housing Authority Board Interviews

DATE: July 6, 2010

Needs: For the City Council to consider a single application to fill an opening on the Housing Authority Board of Commissioners (the "Board") and set a date to interview the applicant.

- Facts:**
1. One of the statutory duties of the City Council is to appoint members of the Board.
 2. The Board has seven members with three-year staggered terms. Five members are appointed from the community at large; two members must be residents of Oak Park Public Housing; one of the two resident members must be 62 or more years of age.
 3. There is presently one at-large vacant position on the Board to replace Ray Hampson, whose seat expires on February 28, 2011.
 4. A recruitment notice for the vacancy was placed with the local media and posted on the City's website for one month. The application deadline was Friday, June 25, 2010.
 5. The City's adopted policies and procedures for advisory bodies provides that members of advisory bodies must be residents of the City, unless a body's by-laws provide for an exception. The Housing Authority's by-laws do not provide for such an exception.
 6. Two applications for the open position were filed by June 25. However one applicant does not live in City limits and is, therefore, not eligible for appointment.
 7. Michael Talen, a resident, has filed an application and is eligible for consideration.

Analysis and

Conclusion: Housing authorities operate under Sections 34200 et seq of the Health and Safety Code. Section 34270 sets forth the requirement for a seven member board with the composition outlined in Fact #1, above. This section also requires that the Mayor appoint the members of the Board, subject to confirmation by a majority of the City Council.

The options available to the Council appear to be:

- a. Interview Michael Talen and appoint him if the Council is satisfied that he possesses the pertinent qualifications for the position.
- b. Hold Mr. Talen's application and direct staff to re-open the application period.

Policy

Reference: Health and Safety Code Sections 34200 et seq.; City Council Policies & Procedures governing advisory bodies adopted 12/18/01.

Fiscal Impact: Recruitment entails the placement of 1/8 page ads in local newspapers. For this recruitment, ads were placed in two newspapers, the *Tribune* and the *Daily Press*, for a combined cost of about \$1,624. Redevelopment Low and Moderate Income Housing Funds were used to cover the costs of these ads.

Options: That the City Council take one of the actions listed below.

- a. Set Thursday, July 22, 2010 at 7:00 p.m. to interview Mr. Talen for the position and make an appointment to the Housing Authority Board of Commissioners if the Council finds Mr. Talen to have the pertinent qualifications for the position;
- b. Direct Staff to hold Mr. Talen's application and re-open the application period.
- c. Amend, modify or reject the above options.