

TO: James L. App, City Manager
FROM: Lisa Solomon, Chief of Police
SUBJECT: Edward Byrne Memorial Justice Assistance Grant Program (Number 16.738)
DATE: July 6, 2010

NEEDS: For the City Council to consider accepting \$11,500 in FY 2011 from the Edward Byrne Memorial Justice Assistance Grant Program.

FACTS:

1. The City of Paso Robles is eligible to receive approximately \$11,500 in FY 2011 from the Edward Byrne Memorial Justice Assistance Grant Program.
2. This is an “entitlement” grant and does not require matching funds from the City.
3. A public hearing is required for Council notification and public comment regarding proposed use of the grant funds. This will be accomplished at the regularly scheduled Council meeting through review of this staff report, where public comment will be invited.
4. The Police Department intends to use the Edward Byrne Memorial Justice Assistance Grant funds to purchase electronic ticketing technology.

**ANALYSIS &
CONCLUSION:**

The Paso Robles Police Department will receive \$11,500 in funds from the Edward Byrne Memorial Justice Assistance Grant Program. The funds will be used to purchase two (2) electronic ticketing machines.

The Police Department is pursuing electronic ticketing in order to increase efficiency in the issuance of traffic citations. The Department has already been approved to purchase three (3) electronic ticket machines to test this technology that allow officers to issue traffic citations from their mobile computers.

Electronic ticketing reduces data entry errors, allows for ticketing to be completed more quickly, provides professional and easy to read citation copies and integrates with the Police Department’s records management system. Future improvements should allow for electronic citations to be accepted by the courts in digital format, thereby reducing clerical processing time as well.

**POLICY
REFERENCE:**

City purchasing policy.

FISCAL

IMPACT: \$11,500 new revenue to fund #124-210-5454-136, with associated allocation of \$11,500 for purchase of equipment listed in Attachment “A”.

\$2,400 annual maintenance cost for the electronic citation software to be paid out of continuing grant resources with consideration for General Fund budget appropriation in future budgeting processes.

- OPTIONS:**
- a. Adopt Resolution No. 10-xx accepting the Edward Byrne Memorial Justice Assistance Grant Program Funds (Number 16.738) and approving the outlined expenditure plan.
 - b. Amend, modify, or reject the above option.

ATTACHMENT "A"

Item	Description	No.	Cost Each	Total
1	Electronic Ticketing	2	\$ 5,750.00	\$ 11,500.00
GRAND TOTAL:				\$ 11,500.00

**The Paso Robles Police Department will cover minor overage costs above the allotted \$11,500.00 grant funds.

RESOLUTION NO. 10-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AUTHORIZING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT (JAG) PROGRAM FOR THE PURCHASE OF EQUIPMENT SUPPORTING THE
FRONTLINE LAW ENFORCEMENT MISSION

WHEREAS, the City of El Paso de Robles Police Department is eligible for funds up to \$11,500 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (16.738); and

WHEREAS, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program has notified the City of a \$11,500 maximum award to be received by the City of El Paso de Robles in fiscal year 2011; and

WHEREAS, the monies received from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program are for the purpose of funding Police related equipment, services or personnel; and

WHEREAS, with the acceptance of the above described JAG funds, the Police Department plans to purchase a electronic ticketing equipment for the patrol division to support the frontline law enforcement mission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of El Paso de Robles does authorize acceptance of the Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$11,500 (maximum) and approves the associated expenditure plan for fiscal year 2011.

BE IT ALSO RESOLVED, the City Council approves a one-time budget appropriation in the amount of \$11,500 to budget account 124-210-5454-136 to fund purchases identified in the expenditure plan with an offsetting revenue budget adjustment in the same amount to revenue account 124-000-4617-000.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 6th day of July 2010 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Picanco, Mayor

ATTEST:

Meg Williamson, Deputy City Clerk

ATTACHMENT "A"
RESOLUTION NO. 10-

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