

## **MINUTES OF THE LIBRARY BOARD OF TRUSTEES**

February 11, 2010 ~ Paso Robles City Library, 1000 Spring Street, Paso Robles

*President Denise Surber; Vice President Jane Carey;  
Doug Bates; Jerome Boxer; Mary Morrison*

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### **CALL MEETING TO ORDER**

President Surber called the meeting to order at 9:01 a.m.

### **ROLL CALL**

Don Rader, Administrative Assistant, took roll as follows:

Members present: Bates, Boxer, Carey, Morrison, Surber

Absent: None

City Staff: Annie Robb, Director of Library & Recreation Services  
Julie Dahlen, City Librarian

City Council rep: Councilman Fred Strong

**PUBLIC COMMENTS** -President Surber noted a letter to the editor in a recent *Tribune* newspaper from Nan Madding, Friends Store Manager, and also an article in a recent *New York Times* book review section about libraries.

### **CONSENT AGENDA**

1. A motion was made by Trustee Boxer, seconded by Trustee Carey, to approve the Minutes of the January 14, 2010 meeting. Voice vote: 5 ayes, no dissent.

### **DISCUSSION ITEMS**

#### **2. Review and Vote on Revised Guidelines for Library Use**

-After review, in which a format question and the date the vote was taken was amended, a motion was made by Trustee Bates, seconded by Trustee Morrison, to approve the revised Guidelines for Library Use. Voice vote: 5 ayes, no dissent.

#### **3. Recognition of the Friends of the Library and Library Foundation**

-President Surber and Vice President Carey made a presentation to the Friends of the Library, and Vice President Carey made a presentation to the Library Foundation in recognition of their continual support of the Library. The City Council will also make a proclamation in honor of the Friends and the Foundation at its February 16, 2010 meeting.

4. **Expiring Terms of Trustees**  
-The City will start advertising for the two Library Board positions which will expire at the end of June, 2010. Applications will be received until April 30, 2010, with probable interviews in May, 2010. The new terms will start July, 2010.
5. **Advocacy Opportunities**  
-President Surber attended a Black Gold System Advisory Board meeting in which the main subject was library advocacy with ideas for promoting libraries. Also, City Librarian Julie Dahlen commended Vice President Carey for Carey's work with the Friends of the Library.
6. **March Art-Galaxy Art Contest Exhibition**  
-The Board discussed attending the reception for the Galaxy art contest on March 5, 2010 and the presentation of the prize offered by the Library Board.
7. **California Library Association Conference**  
-President Surber attended the California Library Association conference last fall and gave a brief verbal as well as a written report.

#### **COMMUNICATIONS/REPORTS**

-Annie Robb, with Julie Dahlen, is working on park grants from the state which will include the site for the future Library Study Center. Annie also announced that the Ventura Library is petitioning to leave the Black Gold system.

-Julie Dahlen told the Board of the return of the fundraiser Midsummer Magic, which will be held in the Library on June 26, 2010. Julie also noted the passing of long-time Library volunteer and former Volunteer of the Year Ann Martinez.

-Councilman Fred Strong is working with Cal Trans on their median strip project through the City along Highway 101. Councilman Strong also noted that the State Corrections Department is still working ahead on rehabbing the old School for Boys, and he also attended meetings in Sacramento in which one of the topics was transit funding.

#### **UNSCHEDULED MATTERS** -None

#### **ADJOURNMENT**

Adjourned at 10:05 to the February 16, 2010 City Council meeting, then to the next regularly scheduled meeting of the Library Board of Trustees on March 11, 2010, 9:00 a.m. in the Library Conference room, 1000 Spring St.

**These minutes were approved by the Library Board of Trustees at their March 11, 2010 meeting.**

Respectfully submitted by Don Rader, Administrative Assistant

Library Board of Trustees Minutes of February 11, 2010



**CITY OF EL PASO DE ROBLES**  
"The Pass of the Oaks"

***AIRPORT ADVISORY COMMITTEE***  
**MINUTES**

**Thursday, February 25, 2010 - - 7:00 PM**  
**Airport Terminal Conference Room – 4900 Wing Way**

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**CALL TO ORDER** - Roll Call:

Committee members: Caruthers, Cook, Diefenderfer, Kenyon, & Rice  
City Council: John Hamon, Ed Steinbeck  
Planning Commission: Gary Nemeth, Al Garcia  
Staff: Meg Williamson, Roger Oxborrow

**PUBLIC COMMENT**

Ron Rose reports of an effort to close the Oceano airport and an upcoming planning meeting to be held .  
Gary Nemeth commends Ron Rose on the occasion of his 70<sup>th</sup> birthday. He also introduces Al Garcia, fellow member of the Planning Commission who alternatively will attend these meetings.

**COMMITTEE BUSINESS**

**1. Minutes**

A **motion** by Mr. Cook, seconded by Mr. Diefenderfer to approve the December 10, 2009, minutes passes unanimously.

**2. Sub-Committee Reports**

- City Liaison – No report.
- Airport Promotion – Mr. Caruthers deferred any discussion to the Airport Day item, later in the agenda.
- Airport Business Plan – Mr. Kenyon reports on the last meeting of the sub-committee. Mr. Diefenderfer is being brought up to speed on the project. The effort to finalize a briefing for the City Council continues. The goal is to present that information to the full committee at the next meeting.

**DISCUSSION**

**3. Airport Day - 2010**

The committee reviewed the request from the North County Cloud Clippers to host the annual Airport Day on September 11, 2010. Mr. MacGregor, president of the club, reports on plans to promote an event similar to previous years. There is concern because of the economy and the availability of local sponsor funding. The committee feels this is a very worthwhile and beneficial event for the airport. Mr. Cook states that he feels there should be a way for the committee to take a more active role in supporting the event. **A Motion** by Mr. Cook, seconded by Mr. Kenyon to forward the request to the City Council, recommending their approval and support of the event passes unanimously.

**4. FAA Compliance Handbook**

In September 2009, the FAA issued a revised version of their Airport Compliance Handbook, Order 5190.6B, as it affects many of the business and operations processes on the Airport. Some concern has been expressed by local pilots groups and larger, national organizations regarding the content of the manual. Mr. Rice reviewed the new manual and also contacted the legal department of the Aircraft Owners & Pilots Association (AOPA) to try to determine any negative effects on our airport. He reports that his review, and the AOPA, are unable to identify any concerns or negative impacts.

**5. Development Status Report**

Staff advises that no new development is currently under consideration in immediate airport area..

**Director/Manager Business**

Staff provides a follow-up status report on various airport issues that have taken place over the past month:

- The Airport Capital Improvement List (ACIP) approved by the committee in December was approved by the City Council on January 6 and forwarded on to the FAA.
- The private hangar sublease issue was approved by the City Council on January 19.
- The City Council took action on February 2 to allow the recruitment period for applicants for the committee to remain open until April 2, in order to attract additional persons interested in serving.
- A new lease agreement for the farming operations on the airport will be reviewed by the City Council on March 2.
- It is determined that the Request for Proposals (RFP) for a restaurant at the airport will be again published to determine if there are any interested parties that have not yet submitted proposals.
- Current issues with fuel service on the airport are under negotiation and legal review. The assurance that fuel continues to be available to all airport users is absolutely essential.
- A survey reflecting current fuel prices in the area is reviewed. The current price being charged at our airport is in compliance with lease agreement requirements.
- The taxiway construction project is suspended until the ground dries. Essentially, it is ready for paving, so there is no compromise to quality or to airport operations until it can be properly completed.
- Dialogue with FAA has resolved all the concerns with instrument approach procedures to the airport. The recommendation of the committee to delete certain less-used procedures will be followed. The new approach procedures are being drafted and reviewed by the Air Traffic Division of FAA. Publication of the new procedures is planned for September 23, 2010.
- Concerns have been raised regarding some improper aircraft operations in the airport traffic pattern. This is largely due to a lack of education and information dissemination to incoming, unfamiliar pilots. Staff reports of efforts with the National Weather Service, who provide the automated weather information broadcasts, to include additional traffic pattern information as part of that broadcast.

**Committee Comments**

Mr. Kenyon proposes **a motion** to commend staff for efforts to improve airport safety by way of new broadcast information and to encourage the continued support of any actions that will further improve this situation. It is seconded by Mr. Cook and passes unanimously. He asked questions regarding the airport farming lease with respect to safety of operations and updating of relevant lease conditions. He also states that the committee remains available and willing to provide technical support and expertise to the City Council on airport matters that may arise.

No other committee comments are made.

**ADJOURN** – 8:00 PM

to the regular meeting, March 25, 2010, 7:00 PM, 4900 Wing Way.