

TO: James L. App, City Manager
FROM: Jim Throop, Director of Administrative Services
SUBJECT: Surplus Property
DATE: November 3, 2009

Needs: For the City Council to consider declaring certain City property as surplus and authorize its disposal.

Facts:

1. City office equipment is replaced in accordance with a City Council adopted replacement schedule.
2. The replaced equipment, per Exhibit A, is no longer servicable for City operations.
3. Disposal of said equipment cannot take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the equipment replacement, or appropriate enterprise, fund.

Analysis &

Conclusion: The equipment identified in the attached exhibit is no longer being used by the City. The equipment declared surplus will be sold by public auction, bid or sale at the least cost or greatest benefit to the City.

Fiscal

Impact: Sale proceeds will be deposited back into the appropriate fund.

- Options:
- a. Adopt Resolution No. 09-xxx declaring certain City property as surplus and authorize their sale to electronic recyclers or wholesalers by public auction, bid or sale; or
 - b. Amend, modify, or reject the above option.

Exhibit A

Listing of equipment to be declared surplus due to disrepair or obsolescence:

Avaya Merlin Magix

- (29) - Black 4406D telephones
- (42) - Black 4412D telephones
- (1) - Black 4424LD +DSS telephone
- (2) - Merlin Magix cabinets/power supply and processor with (2) 100DS1 cards, (4) 024TDL cards, plus
- (1) - 016TR card

ATT/Avaya Merlin Legend (Magix)

- (3) - Merlin Legend cabinets/power supply and processor and (7) 408GS/LS/MLX cards, (2) 016TR cards, (1) 012TR card, and (1) 800Legend DID card
- (64) - Black Avaya MLX-10 and MLX-24 phones

Samsung

- (3) - Samsung IDCS100 telephone cabinets and processors with (20) idcs 28D phones

Cell Phone/Pagers

- (150) - Motorola Nextel Phones
- (4) - Verizon Gz'One Phones
- (10) - Verizon Blackberry Phones
- (3) - Verizon Motorola W385 Phones
- (1) - Qualcomm Phone
- (1) - Verizon LG Phone
- (1) - Tascomm Pager

RESOLUTION NO. 10-

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City is purchasing various pieces of equipment per Council budgetary authorization and replacement schedules; and

WHEREAS, the City no longer has a need or use for the equipment being replaced; and

WHEREAS, it is highly desirable to sell the surplus equipment for the highest return possible.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit A is declared surplus and is to be sold by public auction, bid or sale at the least cost or greatest benefit to the City; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 3rd day of November 2009 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Duane Picanco, Mayor

ATTEST:

Cathy David, Deputy City Clerk