

TO: James L. App, City Manager
FROM: Meg Williamson, Assistant City Manager
SUBJECT: Airport Advisory Committee – Applicant Interview Date
DATE: October 6, 2009

NEEDS: For the City Council to set a date to conduct interviews with Airport Advisory Committee applicants.

- FACTS:
1. The Citizen Airport Advisory Committee acts in an advisory capacity to the City Council in matters pertaining to aeronautical activities, proposed uses and safety of operations at the Paso Robles Municipal Airport.
 2. The Committee consists of five (5) regular appointed members and one (1) alternate who are each assigned in staggered two year terms. Two of the regular appointed committee members' terms will expire October 31, 2009. Additionally, the alternate's term will expire that same date.
 3. Regular community advertising and recruitment for the three expiring committee member terms has begun. The deadline for application submittal has been set for 5:00 PM, Friday, October 23, 2009.
 4. The City Council traditionally has conducted oral interviews at an adjourned meeting date, and made Committee appointments at the conclusion of the interviews.

ANALYSIS &
CONCLUSION: The last meeting for the seated Airport Advisory Committee members will be October 22, 2009. In order to make new committee appointments without interruption of the Advisory Committee's meeting schedule, it will be necessary to conduct candidate interviews in November. An interview date of Thursday, November 12, 2009 at 7:00 PM is suggested.

POLICY
REFERENCE: City Council Policies and Bylaws - Advisory Bodies.

FISCAL
IMPACT: No fiscal impact is anticipated in association with the Advisory Committee interviews.

- OPTIONS:
- a. For the City Council to set Thursday, November 12, 2009 at 7:00 PM as the intended adjourned Council meeting date to conduct oral interviews for membership of the Citizen Airport Advisory Committee.
 - b. Amend, modify or reject above option.