

TO: JAMES L. APP, CITY MANAGER
FROM: DOUGLAS L. MONN, PUBLIC WORKS DIRECTOR
SUBJECT: ELECTRONIC ARCHIVING OF NEW INDUSTRIAL, AND COMMERCIAL
CONSTRUCTION BUILDING PLANS.

DATE: SEPTEMBER 15, 2009

Needs: For the City Council to consider appropriating funds to cover the costs associated with the electronic archiving of building plans and documents.

Facts:

1. The State health and Safety code requires jurisdictions to archive copies of building plans associated with commercial, industrial, and multi-family development.
2. The Building Division contracts conversion of building plans and documents to an outside vendor.
3. The cost for this service is collected from the developer by resolution and deposited in Electronic Archiving Fund Account No. 113-000-4739-000.

Analysis & Conclusion: The cost of electronic archiving are collected from the developer. The City can comply with the need to archive plans without impacting the General Fund.

Policy Reference: Resolution 02-229

Fiscal Impact: Electronic Archiving Fund for Electronic Archiving in an amount of \$30,000 for fiscal year 2010.

Options: Subject to consideration of public comments, that the City Council:

- a. That the City Council approves the attached Resolution appropriating \$30,000 to cover the cost of electronic archiving for fiscal year 2010.
- b. Amend, modify, or reject the option above.

Attachment: Resolution

Prepared By: Barbara Naftel-Anderton

RESOLUTION NO. 09-

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES APPROVING APPROPRIATION FOR
STATE MANDATED EDUCATION OF BUILDING DIVISION PERSONNEL

WHEREAS, State Health and Safety Code Sections 18949.25 through 18949.31, mandate that Building Division Personnel receive continuous education with respect to the evolution of building codes, materials and means and methods used in construction and;

WHEREAS, the City Council of the City of El Paso Robles has established a fund to cover the cost associated with this mandate;

THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles to approve a budget appropriation from the Building Education Reserve Fund 114 in the amount of \$15,000 to budget account 114-310-5226-217, to cover education costs for fiscal year 2010.

PASSED AND ADOPTED by the City Council of the City of Paso Robles, this 15th day of September 2009, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Duane Picanco, Mayor

ATTEST:

Cathy M. David, Deputy City Clerk