

TO: James L. App, City Manager  
 FROM: Ron Whisenand, Community Development Director  
 SUBJECT: 2009 Community Development Block Grant (CDBG) Program  
 DATE: August 4, 2009

Needs: For the City Council to make budget appropriations for projects to be accomplished with the City's allotment of 2009 Community Development Block Grant (CDBG) funds and with re-programmed funds from prior years.

Facts: 1. At its meeting of March 5, 2009, the City Council adopted Resolution 09-022 determining that the following activities are to be funded with the City's 2009 allotment of Community Development Block Grant (CDBG) funds (which were estimated to be \$273,000) and with \$35,083 in re-programmed funds from the Children's Museum Project (\$2,946) and Seismic Structural Design Study Grant Program (\$32,137):

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street .....	\$213,133
EOC-Senior Health .....	\$ 1,900
EOC-Teen Academic Parenting Program .....	\$ 2,300
Lifestyles Recovery Center .....	\$ 4,750
Transitional Food and Shelter Motel Voucher and Apartment Program .....	\$ 19,650
Literacy Council .....	\$ 1,900
Senior Nutrition Program of SLO County .....	\$ 1,900
Big Brothers/Big Sisters .....	\$ 1,900
El Camino Homeless Organization .....	\$ 4,750
Peoples' Self-Help Housing Corp.'s Homebuyer Education Workshops .....	\$ 1,900
Capacity Building (an administrative use of CDBG funds) .....	\$ 27,000
<u>Administration.....</u>	<u>\$ 27,000</u>
Total.....	\$308,083

2. Since adoption of Resolution 09-022, the City has been notified that it's allotment of 2009 CDBG funds was to be \$277,207, or \$4,207 more than estimated. Consequently, the City Manager approved an administrative allocation of the additional \$4,207 so as to result in the following schedule:

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street .....	\$216,709
EOC-Senior Health .....	\$ 1,950
EOC-Teen Academic Parenting Program .....	\$ 2,350
Lifestyles Recovery Center .....	\$ 4,800
Transitional Food and Shelter Motel Voucher and Apartment Program .....	\$ 19,881
Literacy Council .....	\$ 1,950
Senior Nutrition Program of SLO County .....	\$ 1,950
Big Brothers/Big Sisters .....	\$ 1,950
El Camino Homeless Organization .....	\$ 4,800
Peoples' Self-Help Housing Corp.'s Homebuyer Education Workshops .....	\$ 1,950
Capacity Building (an administrative use of CDBG funds) .....	\$ 27,000
<u>Administration.....</u>	<u>\$ 27,000</u>
Total.....	\$312,290

3. It is important to note that the administrative re-allocation described above is consistent with federal regulations that limit the amount of CDBG funds that can be awarded to public services to 15% of the Program Year 2009 allocation.
4. During the past year, other CDBG-funded projects and programs were completed in a manner that left some allocated funds unspent. Therefore, the City Manager administratively transferred a total of \$11,995 in unspent 2007 CDBG funds for the Women's Shelter Rehabilitation Project (\$620), Paso Robles Fellowship Development (2<sup>nd</sup> Baptist Church) Homeless Services (\$437), and LED-Lighted Crosswalk at Spring and 17<sup>th</sup> Street (\$10,938) to the Sidewalks on Riverside Ave and 24<sup>th</sup> Street Project. These funds should be re-appropriated.
5. The City expects to soon be notified that the US Department of Housing and Urban Development has approved the County of San Luis Obispo's 2009 One Year Action Plan, which includes the City's proposal for use of 2009 CDBG funds.
6. The City has already budgeted the amount allocated to Administration and Capacity Building (administrative activities), but needs to make appropriations for the non-administrative projects.

Analysis and  
Conclusion:

The attached resolution appropriates the 2009 CDBG funds and re-programmed CDBG funds from prior program years to the projects listed above.

Policy

Reference:

Federal regulations for the Community Development Block Grant Program

Fiscal

Impact:

Participation in the federal CDBG Program has involved and will continue to demand a commitment of staff resources. Utilizing CDBG funds for the allowable administrative expenses avoids adverse impacts on the City's General Fund.

Options:

- a. Adopt Resolution 09-XXX to allocate the City's allotment of 2009 CDBG funds and re-programmed CDBG funds from prior program years.
- b. Amend, modify or reject the foregoing option.

Prepared By:

Ed Gallagher  
City Planner

Attachment:

Resolution Appropriating 2009 CDBG Funds and Re-Programmed CDBG Funds from Prior Program Years

ED\CDBG\09\APPROPRIATION CCR 080409

RESOLUTION NO. 09-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES  
 APPROPRIATING 2009 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND  
 RE-PROGRAMMED CDBG FUNDS FROM PRIOR PROGRAM YEARS

WHEREAS, at its meeting of March 5, 2009, the City Council of the City of El Paso de Robles (City) adopted Resolution 09-022 determining that the following activities were to be funded with the City's 2009 allotment of Community Development Block Grant (CDBG) funds (which were estimated to be \$273,000) and with \$35,083 in re-programmed CDBG funds from prior program years:

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street.....	\$213,133
EOC-Senior Health .....	\$ 1,900
EOC-Teen Academic Parenting Program .....	\$ 2,300
Lifestyles Recovery Center .....	\$ 4,750
Transitional Food and Shelter Motel Voucher and Apartment Program .....	\$ 19,650
Literacy Council.....	\$ 1,900
Senior Nutrition Program of SLO County .....	\$ 1,900
Big Brothers/Big Sisters .....	\$ 1,900
El Camino Homeless Organization .....	\$ 4,750
Peoples' Self-Help Housing Corp.'s Homebuyer Education Workshops .....	\$ 1,900
Capacity Building (an administrative use of CDBG funds) .....	\$ 27,000
<u>Administration</u> .....	<u>\$ 27,000</u>
Total .....	\$308,083

WHEREAS, since adoption of Resolution 09-022, the City has been notified that it's allotment of 2009 CDBG funds was to be \$277,207, or \$4,207 more than estimated; and

WHEREAS, the City Manager has approved an administrative allocation of the additional \$4,207 so as to result in the following schedule:

Sidewalks on Riverside Ave and 24 <sup>th</sup> Street.....	\$216,709
EOC-Senior Health .....	\$ 1,950
EOC-Teen Academic Parenting Program .....	\$ 2,350
Lifestyles Recovery Center .....	\$ 4,800
Transitional Food and Shelter Motel Voucher and Apartment Program .....	\$ 19,881
Literacy Council.....	\$ 1,950
Senior Nutrition Program of SLO County .....	\$ 1,950
Big Brothers/Big Sisters .....	\$ 1,950
El Camino Homeless Organization .....	\$ 4,800
Peoples' Self-Help Housing Corp.'s Homebuyer Education Workshops .....	\$ 1,950
Capacity Building (an administrative use of CDBG funds) .....	\$ 27,000
<u>Administration</u> .....	<u>\$ 27,000</u>
Total .....	\$312,290

WHEREAS, the City Manager has administratively transferred a total of \$11,995 in unspent 2007 CDBG funds for the Women's Shelter Rehabilitation Project (\$620), Paso Robles Fellowship Development Homeless Services (\$437), and LED-Lighted Crosswalk at Spring and 17<sup>th</sup> Street (\$10,938) to the Sidewalks on Riverside Ave and 24<sup>th</sup> Street Project; and

WHEREAS, the City has already budgeted the amount allocated to Administration and Capacity Building (administrative activities);

NOW, THEREFORE, BE IT RESOLVED, by City Council of the City of El Paso de Robles that a budget appropriation is approved for the non-administrative 2009 CDBG-funded activities and re-programmed funds from prior Program Years as follows:

- a. \$228,700 for the Sidewalks on Riverside Ave and 24<sup>th</sup> Street is appropriated to Account No. 227-910-5452-430;
- b. A total of \$41,600 is appropriated to Account No. 227-710-5235-211 for the following activities:

EOC-Senior Health .....	\$ 1,950
EOC-Teen Academic Parenting Program .....	\$ 2,350
Lifestyles Recovery Center .....	\$ 4,800
Transitional Food and Shelter Motel Voucher and Apartment Program .....	\$ 19,881
Literacy Council.....	\$ 1,950
Senior Nutrition Program of SLO County .....	\$ 1,950
Big Brothers/Big Sisters .....	\$ 1,950
El Camino Homeless Organization .....	\$ 4,800
<u>Peoples' Self-Help Housing Corp.'s Homebuyer Education Workshops .....</u>	<u>\$ 1,950</u>
Total	\$ 41,561

ADOPTED by the City Council of the City of El Paso de Robles at a regular meeting of said Council held on the 4<sup>th</sup> day of August 2009 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Duane Picanco, Mayor

ATTEST:

\_\_\_\_\_  
Cathy M. David, Deputy City Clerk