

TO: James L. App, City Manager
FROM: Doug Monn, Public Works Director
SUBJECT: Chlorination Supply Bid Award
DATE: July 21, 2009

NEEDS: For the City Council to consider awarding the purchase of 18,000 pounds of Pulsar Plus Chlorine Briquettes over a period of twelve months from Knorr Systems Inc.

- FACTS:**
1. The City currently operates and maintains two public swimming pools (Municipal & Centennial) that use the Pulsar Chlorination system for sanitation purposes.
 2. In an attempt to purchase product at the most economical price, and to ensure availability, quotes were solicited for a year supply of briquettes.
 3. Materials and Supplies specifications were drafted and advertised per the City of Paso Robles Purchasing and Payment Procedures Manual.
 4. Three RFQ's were received and opened on July 2, 2009. The quotes ranged from a low bid of \$44,578.80 to a high bid of \$50,119.60.
 5. The low bid of \$44,578.80 submitted by Knorr Systems Inc. was reviewed and deemed a responsive bid.

**ANALYSIS
AND**

CONCLUSION: The City operates and maintains two commercial pools. The Pulsar Chlorination system is currently being utilized. This system is dependent upon the use of Calcium Hypochlorite Briquettes. Purchasing a year's supply provides the best price and ensures availability of the product.

POLICY

REFERENCE: Purchasing and Payment Procedures Manual.

FISCAL

IMPACT: Funds available in approved FY10 Maintenance and Operations budget.

- OPTIONS:**
- a. Approve Resolution No. 09-xx awarding the purchase of 18,000 pounds of Pulsar Plus Briquettes to Knorr Systems Inc. in the amount of \$44,578.80.
 - b. Amend, modify, or reject the above option.

Attachments (2)

- 1) Bid Summary
- 2) Resolution

RESOLUTION NO. 09-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AWARDING THE PURCHASE OF PULSAR PLUS BRIQUETTES
FROM KNORR SYSTEMS, INC. OF SANTA ANA, CALIFORNIA,
IN THE AMOUNT OF \$44,578.80

WHEREAS, Request for Quotes were solicited for the purchase of 18,000 pounds of Pulsar Plus Chlorine Briquettes; and

WHEREAS, the RFQ's opening was held on July 2, 2009, with three RFQ's received ranging from a low bid of \$44,578.80 to a high bid of \$50,119.60; and

WHEREAS, the low quote of \$44,578.80 submitted by Knorr Systems, Inc. was reviewed and deemed a responsive bid; and

WHEREAS, funds are available in the approved FY10 Maintenance & Operations budget.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of Paso Robles does hereby authorize the purchase of 18,000 pounds of Pulsar Plus Chlorine Briquettes, to be shipped as needed, from Knorr Systems, Inc. of Santa Ana, California, in the amount of \$44,578.80.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 21th day of July 2009 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Duane Picanco, Mayor

ATTEST:

Cathy David, Deputy City Clerk

**CITY OF EL PASO DE ROBLES
DEPARTMENT OF PUBLIC WORKS
REQUEST FOR QUOTATION**

The City of Paso Robles is requesting quotations for the item or service described below. THIS IS NOT AN ORDER. Submit quotations in a sealed envelope marked with the word "QUOTATION" and the name of the department that issued this request. If the City selects your proposal, it will issue a Purchase Order or Contract with terms and conditions of the purchase. Prices and terms quoted must be honored for one year from the date of this quotation. Quotation must be signed by a person authorized to sign legal documents on behalf of the company submitting the quote.

From:

**Knorr Systems, Inc.
Joe Stephens
2221 Standard Avenue
Santa Ana, CA 92707**

Division: Building Maintenance Phone: (805) 237-3873
Closing Thursday, July 2, 2009
Closing Time: 3:00 pm

Return Completed and Signed Form to:

City of Paso Robles
Public Works Department
PULSAR PLUS BRIQUETTES QUOTATION
1000 Spring Street
Paso Robles, CA 93446

THIS IS NOT AN ORDER

Label face of envelope with department name, division name, and type "QUOTATION".


ITEM #	UNIT	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	50# Pails	360	PULSAR PLUS BRIQUETTES (18,000 Pounds - Total Amount) (To be delivered 07-01-09 through 06-30-09) (5) Shipments of 3600# each - Shipped as needed	\$104.00	\$37,440
				\$810.00 *	
				Total Shipping Cost: \$4050.00	
				Sales Tax: \$3088.80	
				Total: \$44,578.80	

* Due to continuous fluctuations in fuel prices, shipping charges are only an estimate and are based on current rates. Freight costs may be different at time of order.

The undersigned offers and agrees to furnish the above services and/or supplies at the unit prices stated and agrees that stated unit prices are firm for a period of one year from the date hereof. By submitting a quotation, the undersigned accepts the terms and conditions of the City's Purchase Order and agrees to perform in accordance with those Terms and Conditions. Unless otherwise indicated above, delivery will start within seven (7) calendar days after receipt of our order.

QUOTE TO BE SIGNED BY AN OFFICER WHO IS AUTHORIZED TO SIGN LEGAL DOCUMENTS ON BEHALF OF THE COMPANY.

DATE: 7/1/09
 BUSINESS NAME: Knorr Systems Inc.
 PHONE: 714-754-4044 FAX: 714-754-1405
 ADDRESS: 2221 Standard Ave
Santa Ana, CA 92707

SIGNATURE: 
 TYPED NAME: Chris Burns
 TITLE: Customer Service Manager

**CITY OF EL PASO DE ROBLES
DEPARTMENT OF PUBLIC WORKS
REQUEST FOR QUOTATION**

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From:

**Lincoln Equipment, Inc.
Bill Hird
2051 Commerce Avenue
Concord, Ca 94520**

Division: Building Maintenance Phone: (805) 237-3873
Closing Thursday, July 2, 2009
Closing Time: 3:00 pm

Return Completed and Signed Form to:

City of Paso Robles
Public Works Department
PULSAR PLUS BRIQUETTES QUOTATION
1000 Spring Street
Paso Robles, CA 93446

THIS IS NOT AN ORDER

Label face of envelope with department name, division name, and type "QUOTATION".

ITEM #	UNIT	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	50# Pails	360	PULSAR PLUS BRIQUETTES (18,000 Pounds - Total Amount) (To be delivered 07-01-09 through 06-30-09) (5) Shipments of 3600# each - Shipped as needed	\$20.00	43,200.00
				Total Shipping Cost: 916.00	
				Sales Tax: 8.25% = 3,564.00	
				Total: 47,680.00	

The undersigned offers and agrees to furnish the above services and/or supplies at the unit prices stated and agrees that stated unit prices are firm for a period of one year from the date hereof. By submitting a quotation, the undersigned accepts the terms and conditions of the City's Purchase Order and agrees to perform in accordance with those Terms and Conditions. Unless otherwise indicated above, delivery will start within seven (7) calendar days after receipt of our order.

QUOTE TO BE SIGNED BY AN OFFICER WHO IS AUTHORIZED TO SIGN LEGAL DOCUMENTS ON BEHALF OF THE COMPANY.

DATE: 6-30-09
 BUSINESS NAME: Lincoln Equipment, Inc
 PHONE: 800-223-5450 FAX: 805-680-2825
 ADDRESS: _____

SIGNATURE: Bill Hird
 TYPED NAME: Bill Hird
 TITLE: Regional Sales Manager

**CITY OF EL PASO DE ROBLES
DEPARTMENT OF PUBLIC WORKS
REQUEST FOR QUOTATION**

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From:

**Horizon Mechanical
John Gordon
140 Santa Cruz Road
Arcadia, CA 91007**

Division: Building Maintenance Phone: (805) 237-3873
Closing Thursday, July 2, 2009
Closing Time: 3:00 pm

Return Completed and Signed Form to:

City of Paso Robles
Public Works Department
PULSAR PLUS BRIQUETTES QUOTATION
1000 Spring Street
Paso Robles, CA 93446

THIS IS NOT AN ORDER

Label face of envelope with department name, division name, and type "QUOTATION".

ITEM #	UNIT	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	50# Pails	360	PULSAR PLUS BRIQUETTES (18,000 Pounds - Total Amount) (To be delivered 07-01-09 through 06-30-09) (5) Shipments of 3600# each - Shipped as needed	\$ 118.00 \$ 827.00	\$ 42,480.00
				Total Shipping Cost: \$ 4135.00	
				Sales Tax 7 3504.60	
				Total \$ 50,119.60	

The undersigned offers and agrees to furnish the above services and/or supplies at the unit prices stated and agrees that stated unit prices are firm for a period of one year from the date hereof. By submitting a quotation, the undersigned accepts the terms and conditions of the City's Purchase Order and agrees to perform in accordance with those Terms and Conditions. Unless otherwise indicated above, delivery will start within seven (7) calendar days after receipt of our order.

QUOTE TO BE SIGNED BY AN OFFICER WHO IS AUTHORIZED TO SIGN LEGAL DOCUMENTS ON BEHALF OF THE COMPANY.

DATE: 7/1/09
 BUSINESS NAME: Horizon Mechanical Inc
 PHONE: 626 574 0900 FAX: 626 447 9664
 ADDRESS: PO Box 661461
Arcadia CA 91066

SIGNATURE: Maggie Kimball
 TYPED NAME: MAGALL KIMBALL
 TITLE: Business Mgr