

TO: James L. App, City Manager
FROM: Lisa Solomon, Chief of Police
SUBJECT: Edward Byrne Memorial Justice Assistance Grant Program (Number 16.738)
DATE: June 16, 2009

NEEDS: For the City Council to consider accepting \$11,700 in FY 2010 from the Edward Byrne Memorial Justice Assistance Grant Program.

FACTS:

1. The City of Paso Robles is eligible to receive approximately \$11,700 in FY 2010 from the Edward Byrne Memorial Justice Assistance Grant Program.
2. Edward Byrne Memorial Justice Assistance Grant are “entitlement” funds and do not require matching funds from the City’s budget.
3. A public hearing is required for Council notification and public comment regarding the proposed use of the grant funds. This will be accomplished at the regularly scheduled Council meeting through review of this staff report, where public comment will be invited.
4. The Police Department intends to use the Edward Byrne Memorial Justice Assistance Grant funds to purchase police bicycles and electronic ticketing technology.

**ANALYSIS &
CONCLUSION:**

The Paso Robles Police Department will receive just over \$11,700 in funds from the Edward Byrne Memorial Justice Assistance Grant Program. The funds will be used to replace our 4 police bicycles, and to purchase 1 electronic ticketing machine.

The Police Department currently deploys 4 police bicycles that are approximately 15 years old. These bicycles are used for downtown patrols as well as special events such as Pioneer Day Parade, Mid-State Fair, Amgen Tour of California and others. These bicycles are in need or replacement due to their age and mechanical condition.

The Police Department is pursuing electronic ticketing in order to increase speed and efficiency in the issuance of traffic citations. The Department has already been approved to purchase two (2) electronic ticket machines in order to test this new and emerging technology that allow officers to issue traffic citations from their mobile computers. This grant will allow us to purchase one (1) additional unit to expand these capabilities. Electronic ticketing reduces data entry errors, allows for ticketing to be completed more quickly, provides professional and easy to read citation copies and integrates with the Police Department’s records management system. Future improvements should allow for electronic citations to be accepted by the courts in digital format, thereby reducing clerical processing time as well.

Minor variances in final procurement decisions may be made based on identified need.

POLICY

REFERENCE: City purchasing policy.

FISCAL

IMPACT: \$11,700 new revenue to fund #124-210-5454-136, with associated allocation of \$11,700 for purchase of equipment listed in Attachment "A".

\$2,400 annual maintenance cost for the electronic citation software to be paid out of continuing grant resources or absorbed into Police Department General Fund if necessary.

OPTIONS:

- a. Adopt Resolution No. 09-xx accepting the Edward Byrne Memorial Justice Assistance Grant Program Funds (Number 16.738) and approving the outlined expenditure plan.
- b. Amend, modify, or reject the above option.

ATTACHMENT "A"

Item	Description	No.	Cost Each	Total
1	Police Bicycles	4	\$ 1,350.00	\$ 5,400.00
2	Electronic Ticketing	1	\$ 6,300.00	\$ 6,300.00
			GRAND TOTAL:	\$ 11,700.00

**The Paso Robles Police Department will cover minor overage costs above the allotted \$11,700.00 grant funds.

RESOLUTION NO. 09-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AUTHORIZING THE ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT (JAG) PROGRAM FOR THE PURCHASE OF EQUIPMENT SUPPORTING THE
FRONTLINE LAW ENFORCEMENT MISSION

WHEREAS, the City of El Paso de Robles Police Department is eligible for funds up to \$11,700 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (16.738); and

WHEREAS, the Edward Byrne Memorial Justice Assistance Grant (JAG) Program has notified the City of a \$11,700 maximum award to be received by the City of El Paso de Robles in fiscal year 2010; and

WHEREAS, the monies received from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program are for the purpose of funding Police related equipment, services or personnel; and

WHEREAS, with the acceptance of the above described JAG funds, the Police Department plans to purchase a variety of equipment for the patrol division to support the frontline law enforcement mission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of El Paso de Robles does authorize acceptance of the Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$11,700 (maximum) and approves the associated expenditure plan for fiscal year 2010.

BE IT ALSO RESOLVED, that Council approves a one-time budget appropriation in the amount of \$11,700 to budget account 124-210-5454-136 to fund purchases identified in the expenditure plan with an offsetting revenue budget adjustment in the same amount to revenue account 124-000-4617-000.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 16th day of June 2009 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane Picanco, Mayor

ATTEST:

Cathy David, Deputy City Clerk

ATTACHMENT "A"
RESOLUTION NO. 09-

Item	Description	No.	Cost Each	Total
1	Police Bicycles	4	\$ 1,350.00	\$ 5,400.00
2	Electronic Ticketing	1	\$ 6,300.00	\$ 6,300.00
			GRAND TOTAL:	\$ 11,700.00

**The Paso Robles Police Department will cover overage costs above the allotted \$11,700.00 grant funds.

E4 THE TRIBUNE

SATURDAY, JUNE 6, 2009

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Police Department of the City of El Paso de Robles will hold a Public Hearing to review the City's Expenditure Plan for the Edward Byrne Memorial Justice Assistance Grant Program (Number 16.738). Recommendations regarding the purchase of equipment to support front line law enforcement efforts will be made to the City Council at that time.

The Police Department's hearing will take place in the Conference Room of the Library/ City Hall at 1000 Spring St., Paso Robles, California, at the hour of 7:30 PM on Tuesday, June 16th, 2009, at which time all interested parties may appear and submit written and oral views regarding this matter.

Copies of the staff report and associated attachments will be available at the Police Department, 900 Park St., Paso Robles, CA, 93446. Please write to this address or call the Police Department at (805) 227-7520 should you have questions or comments regarding this notice or related matters.

Lisa Solomon, Chief of Police
June 6, 2009

6823827