

TO: James L. App, City Manager
FROM: Doug Monn, Public Works Director
SUBJECT: Award of Disking & Trimming Maintenance Contract
DATE: March 17, 2009

NEEDS: For City Council to consider awarding a maintenance contract to Martinelli Landscape Construction Inc. for the yearly disking and trimming of City owned open spaces.

- FACTS:**
1. Currently the City of Paso Robles requires all privately owned open space properties within City limits be disked and/or mowed by June 1st of each year for fire prevention and aesthetic purposes. City--owned open spaces are subject to the same requirement.
 2. Historically, disking of City owned properties, for weed abatement and fire prevention, have been performed with city crews and contractor help.
 3. Because of the number of City properties requiring attention (more than 50 acres) and the desire to raise the performance standard (both timeliness & quality) it is necessary to engage outside assistance to meet the June 1st deadline.
 4. The City advertised for bids on a contract for Disking and String Trimming of City open spaces. The City received twelve bids ranging from a low bid of \$28,000 to a high bid of \$107,000 (see attached).
 5. Staff and the City Attorney have reviewed the bids and concluded that the Disking and String Trimming bid received from Martinelli Landscape Construction Inc. meets the bid requirements and is the lowest responsive bid for this work.

**ANALYSIS &
CONCLUSION:**

Fiscal year 2009 marks the third year the city as advertised for bids to complete the yearly disking and trimming of City owned property. Each year the bid prices have improved, as illustrated below. This year's bid also includes the option of renewing each year for a period of five years if both the City and the contractor agree in writing.

	<u>Disking</u>	<u>Trimming</u>
2007	\$126 per hour	\$57 per hour
2008	\$95 per hour	\$28 per hour
2009	\$35 per hour	\$21 per hour

POLICY

REFERENCE: Purchasing and Payment Procedures Manual.
Approved FY09 City of Paso Robles Maintenance and Operations budget.

FISCAL

IMPACT: The current approved FY09 budget contains funding for this work.

- OPTIONS:**
- a. Authorize the City Manager to enter into a maintenance contract with Martinelli Landscape Construction Inc. for \$28,000 to fund the City's annual weed abatement.
 - b. Amend, modify, or reject the above option.

Attachments 1) Bid Summaries

