

TO: James L. App, City Manager
FROM: Meg Williamson, Assistant City Manager
SUBJECT: Airport Engineering Consultant Selection
DATE: February 17, 2009

NEEDS: For the City Council to approve the staff recommendation to select an engineering consultant for Airport construction projects and authorize negotiation of work scope.

FACTS:

1. The ongoing Airport Capital Improvement Program requires the services of a Consulting Engineer to provide engineering and design services and assure compliance with the many requirements of the FAA's grant program.
2. City policy and the FAA require a Request for Qualifications be published at regular intervals to assure that qualified consultants are engaged in the various project duties.
3. On December 5, 2008, the City published a Request for Statement of Interest and Qualifications. This publication was distributed by way of personal letter to nine (9) firms who had previously expressed interest in Airport projects. A notice was published through the Southwest Chapter of the American Association of Airport Executives (SWAAAE) via e-mail to virtually all airports and interested airport consultants in five western states. The notice was also published on the City website.
4. As many as twelve (12) separate inquiries were received by Airport Staff as a result of the publications with ultimately five (5) proposals being submitted for consideration..
5. The proposals were independently reviewed and rated by Public Works and Engineering staff members according to a standard criteria provided by the FAA.
6. The review process showed the firm of Tartaglia Engineering of Atascadero, CA, to be the highest rated of those considered.

**ANALYSIS &
CONCLUSION:**

Tartaglia Engineering is a local firm – well versed in the needs and limitations of our airport. They have provided most of the airport engineering services for the major airport improvement projects for many years. They perform similar work at a number of comparable-sized airports in central California. They maintain a very productive rapport with the FAA as the needs of their client airports are planned for and satisfactorily accommodated.

POLICY

REFERENCE: FAA Consultant Selection guidelines; City Purchasing Policies.

FISCAL

IMPACT: None at this time. Selection is based solely on qualifications. Contract cost is to be negotiated separately and will be approved by the City Council as a separate request.

OPTIONS:

- a. Approve the recommendation to select the firm of Tartaglia Engineering as the most qualified to perform required Airport Engineering Services.
- b. Amend, modify, or reject the above option.

Attachments: 1. Resolution authorizing negotiation of design work scope with Tartaglia Engineers

RESOLUTION NO. 09-xx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
APPROVING THE SELECTION OF AN ENGINEERING CONSULTANT AND
AUTHORIZING NEGOTIATIONS OF DESIGN WORK SCOPE FOR
AIRPORT IMPROVEMENT PROJECTS**

WHEREAS, the City of El Paso de Robles continues to participate in Airport Improvement grant funding programs of the Federal Aviation Administration (FAA) and the State of California (CALTRANS, Division of Aeronautics); and

WHEREAS, the Airport Capital Improvement Program anticipates future construction projects which require design, engineering and construction management services of outside firms, and;

WHEREAS, City Purchasing Policies and FAA guidelines require the periodic review and selection of qualified firms to provide necessary support services, and;

WHEREAS, the City conducted a consultant selection process in accordance with applicable standards for publication, solicitation, review and rating of qualified submitters, and;

WHEREAS, the results of the review and rating process determined the firm of Tartaglia Engineering of Atascadero, CA, to be the most qualified to provide the required services.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. That the City Council of the City of Paso Robles does hereby approve the recommendation finding the firm of Tartaglia Engineering to be the most qualified to perform the specified services;

Section 2. That the City Council of the City of Paso Robles does hereby authorize negotiations to establish the scope of design work and associated contract with Tartaglia Engineers.

PASSED AND ADOPTED by the City Council of the City of Paso Robles, this 17th day of **February, 2009**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Duane Picanco, Mayor

Cathy David, Deputy City Clerk

AIRPORT ENGINEERING CONSULTANT SUMMARY OF SUBMITTALS

Firms who submitted proposals:

- Bethel Engineering
- Penfield and Smith
- Tartaglia Engineering
- Trans Systems
- Z & H Engineering

Process:

Three independent reviewers (Airport, Public Works and Community Development Engineering Staff) rated the proposals on professional qualification criteria which included consideration of the firm's experience with airports of a size similar to Paso Robles, their location and proximity to our airport, their workload and ability to devote staff to our airport projects.

Summary Results:

A total of 50 combined points were possible

	Rater 1	Rater 2	Rater 3
Bethel	31	35	37
Penfield and Smith	37	37	39
Tartaglia Engineering	46	45	46
Trans Systems	27	41	29
Z & H Engineering	34	36	34