

TO: James L. App, City Manager
FROM: Ron Whisenand, Community Development Director
SUBJECT: 2007 Community Development Block Grant (CDBG) Program
DATE: March 8, 2007

Needs: For the City Council to conduct a noticed public hearing and decide which activities are to be approved for funding with the City's 2007 Community Development Block Grant (CDBG) funds and with re-allocated CDBG funds from prior years.

- Facts:
1. The City expects to have \$339,387 in CDBG funds available for activities in 2007. Of this amount, \$284,387 are the City's 2007 allotment of CDBG funds, \$54,000 are "program income" from repaid CDBG-funded residential rehabilitation loans, and \$1,000 are unspent CDBG funds that were allocated to the LED-lighted crosswalk at 34th and Spring Streets, which need to be re-allocated.
 2. Of the total of \$339,387 in CDBG funds, \$272,387 will be available for projects and programs, and \$67,000 would be used for program administration.
 3. In October 2006, the City received 18 applications for 2007 CDBG funds. Attached are a table and a narrative "Summary of the 2006 CDBG Applications", both of which summarize the 18 applications.
 4. Binders containing all of the applications are available at the reference desk in the Library, at the public counter/reception desk at City Hall, and in the Council's office.
 5. CDBG regulations stipulate that at least 70% of each year's funds be spent on activities that benefit low income persons, that no more than 30% may be spent on activities that eliminate blight, and that 20% of the total may be spent for administration. (CDBG funds spent on administration are assumed to provide benefit to low income persons and to eliminate blight in the 70%/30% ratio.)
 6. CDBG regulations also provide that no more than 15% of each year's funds *may* be used for public service activities such as homeless services, health services, programs for at-risk youth, etc. In 2007, this 15% cap would amount to \$50,758. Public service activities are classified as benefiting low income persons.
 7. If the \$339,387 in CDBG funds are allocated per the ratios mentioned above, the allotments would be as follows:

\$140,429 minimum for low income benefit – non-public service projects
\$ 50,758 maximum for low income benefit – public service programs
\$ 81,200 maximum for blight elimination projects
\$ 67,000 maximum for administration and capacity-building
\$339,387 Total
 8. At its meeting of December 19, 2006, the City Council directed that the Draft One Year Action Plan for spending the City's allotment of 2007 CDBG funds include the projects listed on the following page.

As noted under Fact #9, above, the Council is not obligated to approve the Draft One Year Action Plan and may approve any of the applications, provided that regulatory limits for certain types of activities are not exceeded.

Additional Application: Seismic Mitigation Grants

In 2003, 2004, and 2006, a total of \$185,539 in CDBG funds was allocated to the Seismic Mitigation Program under which grants were made available to owners of commercial unreinforced masonry (URM) buildings to reimburse them for their costs to have structural analyses and retrofit construction plans prepared for their buildings. As of February 2007, there remains \$41,000 of the \$185,539 to be divided among up to 5 owners of URM buildings.

The \$144,000 in CDBG funds used to date have funded analyses and plans for 9 buildings, yielding an average grant amount of \$16,000 per building. However, the average amount for the last 4 buildings came to \$25,000. To provide grants for the remaining 5 buildings, the remaining \$41,000 could need to be supplemented with between \$39,000 and \$79,000. Option C, discussed below, proposes allocating \$35,000 to this program. Should Option B be adopted and \$35,000 prove insufficient, additional funds could be applied for in 2008 and affected URM owners would have to wait another year for reimbursement.

Public Facilities Projects

The Draft One Year Action Plan defined by the Council on December 19, 2006 proposes the following applications be approved:

- Therapy Pool Rehabilitation (\$106,629);
- LED-Lighted Crosswalk at Spring & 17th Streets (\$40,000);
- Women's Shelter Rehabilitation (\$17,000);
- Demolition of building at First Five Commission's property (\$58,000).

Not recommended for funding was the installation of sidewalks in Riverside Avenue along the frontage of the parking lot for the Paso Robles Event Center (Fairgrounds). This project is estimated to cost a total of \$190,000, which could be funded with a combination of State Workforce Housing Reward (WFHR) Funds and CDBG funds.

In February 2007, the City received \$125,000 from the Paso Robles Housing Authority to reimburse the City for a portion of the expenses for the construction of curbs, gutters, and sidewalks in 28th Street, adjacent to the Oak Park Senior Housing project. That grant freed up a corresponding amount of 2004 Workforce Housing Reward (WFHR) Funds for other uses. On August 16, 2005, the City Council identified the Riverside Avenue sidewalks project as its third priority for use of WFHR funds. Additionally, the City is eligible for applying for up to \$60,000 in 2006 WFHR funds. The application for that grant must be submitted to the State by March 21, 2006.

Options for Allocating 2007 CDBG Funds

Two options have been prepared for the Council's consideration. Option A is the Draft One Year Action Plan formulated by the City Council on December 19 with a minor amendment to decrease the amount of funds for LED-lighted crosswalks by \$5,000, which would be allocated to the Riverside Avenue Sidewalks. The sidewalk project would be primarily accomplished with WFHR funds. Adding a small amount of CDBG funds allows greater flexibility in

Options: Upon completion of a public hearing, take one of the following actions:

- a. Option A: Adopt the attached Resolution 07-XX to allocate the City's allotment of 2007 CDBG funds, program income, and unspent CDBG funds as follows:

Therapy Pool Rehab.....	\$106,629
Women's Shelter.....	\$ 17,000
First Five Commission: Demolition of Building.....	\$ 58,000
LED Crosswalk at 17 th & Spring Streets.....	\$ 35,000
Riverside Avenue Sidewalks.....	\$ 5,000 *
Public Services Activities (allocated as shown below).....	\$ 50,758
EOC-Senior Health.....	\$ 2,000
EOC-Teen Academic Parenting Program.....	\$ 2,000
TFS Motel Voucher.....	\$21,000
Literacy Council.....	\$ 2,500
El Camino Homeless Organization.....	\$ 4,000
Big Brothers/Big Sisters.....	\$ 2,500
Caring Callers.....	\$ 2,500
PR Fellowship Development (2 nd Baptist Church).....	\$11,258
RSVP Rides for Seniors.....	\$ 3,000
Capacity Building (an administrative use of CDBG funds).....	\$ 40,000
Administration.....	\$ 27,000
Total.....	\$339,387

- b. Option B: Adopt the attached Resolution 07-XX, amending it to allocate the City's allotment of 2007 CDBG funds, program income, and unspent CDBG funds as follows:

Therapy Pool Rehab.....	\$106,629
Women's Shelter.....	\$ 17,000
First Five Commission: Demolition of Building.....	\$ 58,000
Riverside Avenue Sidewalks.....	\$ 5,000 *
Seismic Mitigation Program.....	\$ 35,000
Public Services Activities (allocated as shown below).....	\$ 50,758
EOC-Senior Health.....	\$ 2,000
EOC-Teen Academic Parenting Program.....	\$ 2,000
TFS Motel Voucher.....	\$21,000
Literacy Council.....	\$ 2,500
El Camino Homeless Organization.....	\$ 4,000
Big Brothers/Big Sisters.....	\$ 2,500
Caring Callers.....	\$ 2,500
PR Fellowship Development (2 nd Baptist Church).....	\$11,258
RSVP Rides for Seniors.....	\$ 3,000
Capacity Building (an administrative use of CDBG funds).....	\$ 40,000
Administration.....	\$ 27,000
Total.....	\$339,387

* Riverside Avenue Sidewalks would be supplemented with \$125,000 in 2004 Workforce Housing Reward (WFHR) funds and \$60,000 in 2006 WFHR funds.

- c. Amend, modify or reject the proposed activities listed in this report.

RESOLUTION NO. 07-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DETERMINING THOSE PROJECTS TO BE FUNDED WITH THE CITY'S ALLOTMENT
OF 2007 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

WHEREAS, the City has been notified by the Federal Department of Housing and Urban Development (HUD) that it is entitled to receive Community Development Block Grant (CDBG) funds; and

WHEREAS, via a Cooperation Agreement with the County of San Luis Obispo (hereafter referred to as "County") executed on June 28, 2005, the City waived its individual entitlement status for a period of three years in order that the County and the cities located therein may qualify as an "Urban County"; and

WHEREAS, via the Cooperation Agreement, the City retains the authority to determine which projects are to be funded with its allotment of CDBG funds; and

WHEREAS, the City expects to receive \$284,387 in entitlement CDBG funds in 2006 and, since approval of the 2006 CDBG entitlement allotment, has received \$54,000 in CDBG "program income" in the form of repaid residential rehabilitation loans from previous CDBG grants from the State's Small Cities Program; and

WHEREAS, there are \$1,000 in unused 2006 CDBG funds that had been allocated the LED-Lighted Crosswalks activity, which had been intended to address the National Objective of benefit to low and moderate income persons, and which need to be re-allocated; and

WHEREAS, on or about September 13, 2006, the urban county published a "Request for Proposals" for projects to be funded under the 2007 CDBG Programs, which provided that proposals were to be submitted by October 30, 2006; and

WHEREAS, on September 27, 2006, the urban county conducted a public meeting in Atascadero for residents of northern San Luis Obispo County, including the City of Paso Robles, to ascertain the housing and community development needs to be addressed in the Consolidated Plan; and

WHEREAS, on or about January 27, 2007, the urban county released a Public Review Draft Consolidated Plan, which indicated those projects to be proposed to receive CDBG funds in 2007; and

WHEREAS, on February 7, 2007, the City published a notice in the Tribune, indicating those projects to be proposed in the Annual Action Plan to receive CDBG funds in 2007; and

WHEREAS, at its meeting of March 8, 2007, the City Council conducted a public hearing to obtain public testimony on the proposed Draft Consolidated Plan;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of El Paso de Robles, California, to recommend that the Board of Supervisors for the County of San Luis Obispo adopt the 2006 Draft Annual Action Plan, a copy of which shall be kept on file in the Community Development Department, which shall include the following programs to be funded with the City's allotment of CDBG funds:

1. **Municipal Pool: Therapy Pool Rehabilitation: \$106,629.** This project is initiated by the City of Paso Robles and consists of: (a) replacing the roof and the heating and ventilating system in the Therapy Pool building at the Municipal Pool facility at 28th and Oak Streets; (b) converting conference room into handicapped-accessible restrooms and lockers for Therapy Pool; and (c) undergrounding overhead utilities. The maintenance on the roof and heating and ventilating system for this building had been long deferred. The entire Municipal Pool facility is not yet fully-accessible to the physically disabled. The total cost for this project is estimated to be about \$705,000 (not including undergrounding of overhead utility lines). In January 2007, a construction contract was awarded. The City will contribute \$400,000 or more non-CDBG funds to this project.

pedestrian safety and enhance disabled access. These funds would supplement (match) \$125,000 in 2004 State Workforce Housing Reward (WFHR) funds and \$60,000 in 2006 WFHR funds. It is estimated that the full cost of installing the sidewalk is \$190,000.

This program would serve the National Objective of “activities which aid in the prevention or elimination of slums and blight” ” (24 CFR 570.208(b)). This program is eligible for CDBG funding as a public facility/improvement under Section 24 CFR 570.201(c).

6. **Senior Health Screening Program: \$2,000.** This program is initiated by EOC and requests the City to contribute a share of the costs to operate a county-wide senior health screening program. Their goal is to serve 625 low income seniors county-wide. CDBG regulations consider seniors to be a “limited clientele” that is principally low income.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

7. **Teen Academic Parenting Program: \$2,000.** This program is initiated by EOC and requests the City to contribute a share of the costs to operate a counseling and child care program for pregnant teens, teen-aged parents and their children. Their goal is to assist about 305 low income persons (mothers, fathers and children) county-wide.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

8. **Motel Voucher Program: \$21,000.** Transitional Food and Shelter has requested the City to assist in their program of providing motel rooms for those homeless from the North County’s who are too sick and/or disabled to stay at a homeless shelter. Their goal is to serve about 600 homeless in 2007.

CDBG regulations consider the homeless to be a “limited clientele” that is principally low income. This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

9. **The Literacy Program: \$2,500.** The Literacy Program requests the City to contribute a share of the costs to operate a county-wide program to provide English Language classes. Their goal is to serve an estimated 700 low income adult persons county-wide. The funds would be used for salaries, equipment and operating expenses for one year.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

10. **Big Brothers/Big Sisters Mentoring Program: \$2,500.** This activity is initiated by Big Brothers/Big Sisters and consists of the City’s share to operate a program to provide adult mentors for about 200 low-income “at-risk” children. Their goal is to serve about 200 at-risk children county-wide.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

11. **Caring Callers Program: \$2,500.** The Wilshire Foundation requests the City to contribute a share of the costs of operating costs for a program to provide in-home visitation for low income seniors. Their goal is to serve estimated 120 seniors county-wide.

This activity qualifies for CDBG funding as a public service under Section 24 CFR 570.201(e). The national objective achieved is benefit to low and moderate income persons in accordance with 24 CFR 570.208(a)(2).

12. **El Camino Homeless Organization ‘s (ECHO) Homeless Services: \$4,000.** This program consists of assisting the operations of ECHO’s homeless shelter in Atascadero/Templeton. This program was assisted with

CITY OF PASO ROBLES: 2007 CDBG APPLICATIONS

A. Public Facilities, Building Rehab, Economic Development Projects (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
1	City of Paso Robles	Therapy Pool: reroof and replace HVAC system	\$200,000
2	City of Paso Robles	Install LED-Lighted Crosswalk at 17th & Spring Streets	\$40,000
3	North County Women's Shelter	Rehabilitate Paso Robles Women's Shelter	\$17,000
4	Good Samaritan Shelter, Inc.	Develop a North County homeless shelter	\$100,000
	Total Requested		357,000
	Total Available		\$140,429 *

* Assumes that \$50,758 is used for Category B and \$81,200 is used for Category C.

B. Public Services (National Objective: Low Income Benefit)

#	Applicant	Program/Project	Amount Requested
5	Economic Opportunity Commission	Senior Health Screening Program	\$ 2,500
6	Economic Opportunity Commission	Teen Academic Parenting Program	\$ 3,000
7	Paso Robles Fellowship Development	Christ's Kitchen and CBC Ministries	\$ 20,114
8	Transitional Food & Shelter	Motel Voucher Program for the homeless	\$24,000
9	The Literacy Council	The Literacy Program	\$ 3,000
10	Big Brothers & Big Sisters	Mentoring Program for disadvantaged youth	\$ 3,000
11	Senior Volunteer Services	Friendly Rides 4 Seniors Program	\$ 3,700
12	Wilshire Foundation	Caring Callers in-home visitation for seniors program	\$ 3,000
13	El Camino Homeless Shelter	Homeless shelter operating costs	\$ 5,000
	Total Requested		\$67,314
	Total Available		\$50,758

C. Public Facilities Projects (National Objective: Elimination of Blight)

#	Applicant	Program/Project	Amount Requested
14	City of Paso Robles	Demolish building on First 5 Site (NW corner 36 th & Spring)	\$58,000
15	City of Paso Robles	Construct sidewalks on Riverside Ave. at Fairgrounds	\$81,200
16	Paso Robles Main Street Association	Install decorative street lights in downtown	\$81,200
17	City of Paso Robles	Seismic Mitigation: grants to owners of unreinforced masonry buildings	\$81,200
	Total Requested		\$301,600
	Total Available		\$81,200

D. Administration and Capacity-Building

#	Applicant	Program/Project	Amount Requested
18	City of Paso Robles	Capacity-Building Program: activities to implement Housing Element Programs	\$40,000
19 *	City of Paso Robles	Administration of City's CDBG Program and all CDBG-funded activities *	\$27,000 *
	Total Requested		\$67,000
	Total Available		\$67,000

* An application for funds for Administration is not required.

SUMMARY OF 2007 CDBG APPLICATIONS

ACTIVITIES THAT BENEFIT LOW INCOME PERSONS

1. Municipal Pool: Therapy Pool Rehabilitation: \$200,000. This project is initiated by the City of Paso Robles and consists of replacing the roof and the heating and ventilating system in the Therapy Pool building at the Municipal Pool facility at 28th and Oak Streets. The maintenance on the roof and heating and ventilating system for this building had been long deferred.

The present project budget is \$705,000, of which 400,000 is from the City's Facility Repair Fund and \$305,000 from prior years' allocation of CDBG funds. On January 16, 2007, the City Council approved a contract for \$618,000. The current budget includes moneys for a 10% contingency. The current budget does not, however, include moneys for undergrounding overhead utility lines: a task that must be completed prior to undertaking the project. It is estimated that the cost of undergrounding will be about \$125,000.

The Municipal Pool serves the recreational swimming needs of the residents of the West Side of the City. According to the 2000 US Census, more than 51% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

2. LED-Lighted Crosswalks: \$40,000. The project consists of installing a wireless LED-lighted crosswalk at the intersection of 17th and Spring Streets.

Based on the cost for installing an LED-Lighted Crosswalk at 34th and Spring Streets, it is estimated that the amount of funds necessary to install one crosswalk may be \$40,000, which breaks down as follows:

Install LED-Lighted Crosswalk (expected bid)	\$37,000
5% contingency (rounded)	\$ 2,000
Bidding	<u>\$ 1,000</u>
Total (rounded)	\$40,000

This intersection is located in, and serves the pedestrian needs of, the West Side of the City. According to the 2000 US Census, 80% of the households residing in the West Side are low income (earning 80% or less of the County Median Income).

This intersection is located in the Redevelopment Project Area, and the Redevelopment Implementation Plan lists inadequate public improvements as a condition contributing to blight. This project, therefore, would also serve to eliminate blight.

3. Paso Robles Women's Shelter Rehabilitation: \$17,000. This application was filed by the North County Women's Resource Center to seek funds to replace deteriorating kitchen cabinets and countertops at the Paso Robles Women's Shelter. The application indicates that the shelter expects to serve 75-100 clients per year. CDBG regulations consider battered spouses and abused children to be a "limited clientele" that is principally low and moderate income.

In prior years, the City has awarded \$15,000, \$10,000, and \$6,000 in CDBG funds for the rehabilitation of the Paso Robles Women's Shelter.

4. Life Reclamation Center: \$100,000. Good Samaritan Shelter, Inc. (GSSI) has requested the City participate with the County of San Luis Obispo and the City of Atascadero to contribute a total of \$300,000 to be used to develop a homeless shelter and detox center in Atascadero. This project would benefit the homeless, which are considered by federal regulations to be low income.

SUMMARY OF 2007 CDBG APPLICATIONS, Page 3

The City has supported this program since 2001. In 2006, it allocated \$1,600 in CDBG funds for this activity.

7. Christ Kitchen and CBS Ministry Programs: **\$20,114**. Paso Robles Fellowship Development, Inc. (affiliated with the Second Baptist Church) has requested the City to assist their programs of providing meals, showers, and donated clothing for the homeless. According to the application, \$20,114 will benefit 35-50 persons per day.

The City supported this program in 2001 with an allocation of \$36,150 in CDBG funds for this activity. (The original 2001 application requested funds to build an addition to the Second Baptist Church to facilitate the meal program. However, regulations to maintain the church/state separation prevented use of CDBG funds for that purpose, and the City Council approved an amendment of the Consolidated Plan to allow the funds to be used for the Christ Kitchen and CBS Ministry Programs.)

As of mid-February 2007, the applicants have spent \$33,346 of the \$36,150. Overall, they averaged spending about \$8,300 per year; in 2006, they spent a little more than \$10,000. The current request for \$20,114 would appear to be twice the amount needed for one year.

8. Motel Voucher Program: **\$24,000**. Transitional Food and Shelter (formerly the Homeless Housing Project) has requested the City to assist in their program of providing motel rooms for those homeless that are too ill to stay at a shelter. According to the application, \$24,000 will benefit 600 persons.

The City has supported this program since 2001. In 2006, it allocated \$20,503 in CDBG funds for this activity.

9. The Literacy Program: **\$3,000**. The Literacy Program requests the City to contribute a share of the costs to operate a county-wide program to provide English Language classes to an estimated 700 low income adult persons (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002. In 2006, it allocated \$2,200 in CDBG funds for this activity.

10. Big Brothers & Big Sisters' Mentoring Program: **\$3,000**. Big Brothers & Big Sisters requests the City to contribute a share of the costs to operate a county-wide program to provide mentoring services to 200 "at-risk" youth from low income households (county-wide). The funds would be used for salaries, equipment and operating expenses for one year.

The City has supported this program since 2002. In 2006, it allocated \$1,595 in CDBG funds for this activity.

11. RSVP Friendly Rides for Seniors Program: **\$3,700**. Senior Volunteer Services requests that the City to contribute a share of the costs of operating costs for a county-wide program to provide door-to-door transportation for an estimated 1,300 frail, homebound, low income seniors.

This is a new program being initiated by Senior Volunteer Services.

12. Caring Callers Program: **\$3,000**. The Wilshire Foundation requests that the City to contribute a share of the costs of operating costs for a county-wide program to provide in-home visitation for estimated 120 low income seniors.

The City has supported this program since 2004. (It was previously operated by Senior Volunteer Services, but has been transferred to the Wilshire Foundation.) In 2006, it allocated \$3,000 in CDBG funds for this activity.

13. Homeless Shelter Operating Expenses: **\$5,000**. El Camino Homeless Organization (ECHO) requests that the City contribute a share of the costs to operate their homeless shelter at certain churches in Atascadero. Their application indicates that about 52% of their clients come from Paso Robles.

The City supported this program in 2005 with an allocation of \$2,000 in CDBG funds for this activity.

grants for the remaining 5 buildings, the remaining \$41,000 could need to be supplemented with up to \$79,000 or more.

Federal regulations provide that CDBG funds may be used to rehabilitate privately-owned commercial buildings if to resolve code violations. (Failure to construct seismic retrofit improvements would be a violation of the City's Seismic Safety Code.)

All URM buildings are located within the Redevelopment Project Area, which is defined as a blighted area. The Redevelopment Implementation Plan lists unsafe buildings as a condition of blight within the Project Area.

ADMINISTRATIVE ACTIVITIES

18. Grant Administration. **\$27,000**. The City of Paso Robles has initiated an application to use \$27,000 or 8% of the total amount of 2007 entitlement CDBG funds plus Program Income to administer the CDBG program and all of the activities that are approved.

CDBG Regulations provide that no more than 20% of all entitlement and Program Income CDBG funds in any Program Year may be used for administrative purposes. Since becoming entitled to CDBG funds in 1994, the City has split its administrative allotment between grant administration and capacity building.

19. Capacity Building. **\$40,000**. City staff time to implement the programs identified in the City's Housing Element of the General Plan to benefit low and moderate income persons. Such programs include, but are not limited to: amendments to the City's zoning code to remove constraints to the provision of housing that is affordable to low and moderate income households; development of a plan to ensure that certain percentages of new and replacement housing within the City's Redevelopment Project Area are reserved for occupancy by low and moderate income households; implementing the City's Redevelopment Implementation Plan (which includes detailed plans for using the Low and Moderate Income Housing (LMIH) Fund; and working with developers of housing designed to be affordable to low and moderate income households to process their development applications and government financing.

CDBG Regulations provide that capacity building activities are a type of administrative use and that no more than 20% of all entitlement and Program Income CDBG funds in any Program Year may be used for administrative purposes. Together, the \$27,000 for Administration and \$40,000 for Capacity-Building make up the 20%. Since becoming entitled to CDBG funds in 1994, the City has split its administrative allotment between grant administration and capacity building.

NOTE: As noted under item #4, above, Good Samaritan Shelter, Inc. gave verbal testimony at the December 19, 2006 Council meeting that the purpose of their application for \$100,000 was for use as a "feasibility study" (although their application actually cited 4 classifications of use of CDBG grant funds). Under federal regulations, a feasibility study would be classified as an administrative activity.

**City of Paso Robles CDBG Program
Analysis of Supplemental Information for Public Services for 2007 CDBG Applications**

List the types of funds applied for in the above table:

Activity	Type of funds
EOC – Senior Health	Grants-in-Aid, County Community Based Organization Grant
EOC – Teen Parenting	Grants-in-Aid
TFS Motel Voucher	Grants-in-Aid, County Coalition for the Homeless
Literacy Council	Grants-in-Aid
Big Bros/Big Sisters	SLO City Grants-in-Aid; County Community Based Organization Grant
Caring Callers	Grants-in-Aid; County Community Based Organization Grant
ECHO	Emergency Shelter Grants; Dept of Social Services homeless services
RSVP Rides 4 Seniors	none
Paso Robles Fellowship Development	none

5a. Rationale/methodology used to determine the amount of CDBG funds requested from each jurisdiction.

Activity	Rationale	
	Number of clients served per jurisdiction	Historical pattern of support from various jurisdictions
EOC – Senior Health	✓	
EOC – Teen Parenting	✓	
TFS Motel Voucher		✓
Literacy Council	✓	✓
Big Bros/Big Sisters	✓	✓
Caring Callers	✓	
ECHO	✓	
RSVP Rides 4 Seniors	✓	
Paso Robles Fellowship Development	✓	

5b. If your organization serves clients who live within one or more jurisdictions that have a CDBG program, yet your organization did not apply for funds from those jurisdictions, please explain why.

Activity	Rationale
EOC – Senior Health	Grants-in-Aid
EOC – Teen Parenting	Grants-in-Aid; TAPP contracts with County to provide services, so it is ineligible for Community Base Organization Grants.
TFS Motel Voucher	Historical pattern of support from various jurisdictions
Literacy Council	Not applicable
Big Bros/Big Sisters	Grants-in-Aid
Caring Callers	Grants-in-Aid
ECHO	Not applicable
RSVP Rides 4 Seniors	Not applicable
Paso Robles Fellowship Development	Not applicable

**City of Paso Robles CDBG Program
Analysis of Supplemental Information for Public Services for 2007 CDBG Applications**

9&10. Paid director or administrator.

Activity	Paid Director?	Are CDBG funds used for Director's Salary?	Salary and Benefits
EOC – Senior Health	Yes	No	
EOC – Teen Parenting	Yes	No	
TFS Motel Voucher	No	Not applicable	
Literacy Council	Yes	Yes	\$48,300/yr plus \$605/mo medical and mileage reimbursement
Big Bros/Big Sisters	Yes	No	
Caring Callers	Yes	No	
ECHO	No	Not applicable	
RSVP Rides 4 Seniors	Yes	No	
Paso Robles Fellowship Development	No	Not applicable	

Comparison of Paso Robles' Share of All Funds Requested from CDBG, Grants-in-Aid, and County's Community-Based Organization Grant to Paso Robles' Share of Each Activity's Beneficiaries

Activity	CDBG Funds asked from Paso Robles	All Funds Requested	Paso Robles Share of All Funds Requested	Paso Robles Share of Beneficiaries
EOC – Senior Health	3,500	48,580	7%	5%
EOC – Teen Parenting	3,000	8,000	38%	29%
TFS Motel Voucher	24,000	47,000	51%	60%
Literacy Council	3,000	53,000	6%	7%
Big Bros/Big Sisters	3,000	39,500	8%	7%
Caring Callers	3,000	17,500	17%	21%
ECHO	5,000	35,600	14%	33%
RSVP Rides 4 Seniors	3,700	4,700	79%	83%
Paso Robles Fellowship Development	20,114	20,114	100%	90%

**Transitional Food and Shelter
3770 N. River Road
Paso Robles, CA 93446
(805) 238-7056**

January 17, 2007

City Council
Paso Robles City
1000 Spring Street
Paso Robles, CA 93444

Dear Sirs,

It has come to our attention that Good Samaritan Homeless Shelter has submitted a CDBG grant application with the County.

Our understanding is a letter from Pearl Munak of Transitional Food and Shelter was included in the application. We want to clarify that the letter was intended to support the continuum of care concept. It was not meant to indicate Transitional Food and Shelter was interested in partnering with Good Samaritan in San Luis County at the expense of funding for current homeless programs.

Sincerely,
/s/ Julie Joslin

Board of Director
Transitional Food and Shelter

Board of Directors:
Pearl Munak
Paul Wilson
Marie Wilson
Liz Koll
Harold Stevens
Julie Joslin
Ronnie Nevarez
Tom Baron
Carol Phillips

Cc:/ Dana Lilley – Planning Department
City of Paso Robles – Ed Gallagher – City Council
City of Atascadero – City Council

