

TO: James L. App, City Manager

FROM: Meg Williamson, Assistant City Manager

SUBJECT: Reimbursement Request for the River Parkway Trail Project

DATE: March 6, 2007

Needs: For the City Council to consider a request by the Upper Salinas – Las Tablas Resource Conservation District (RCD) for reimbursement of unforeseen expenditures incurred during their administration of the River Parkway Trail grant project and the construction of that trail.

Facts:

1. In August, 2004, staff from the Upper Salinas Las Tablas Resource Conservation District (RCD) proposed that the City participate in a grant that could be used to enhance public access to and education about the Salinas River.
2. In December 2004, the City Council authorized the Mayor to send a letter to the RCD indicating the City's willingness to partner in the grant opportunity by providing the public land for its construction and by agreeing to operate and maintain the trail and habitat enhancements over a minimum of 20 years. Total annual reoccurring costs are currently budgeted for \$31,500.
3. In 2005, the California Resources Agency approved \$366,000 grant funding to the RCD for the design and construction of public access to the river, and to conduct riparian habitat restoration beginning at Larry Moore Park and ending just north of the Niblick Bridge.
4. The project has been under construction for approximately a year and half. A "Grand Opening" of the finished trail is planned for March 24, 2007 at which time the trail will officially open to the public and its completion celebrated.
5. The trail has been fully supported by the City's Parks and Recreation Advisory Committee, REC Inc., and numerous citizen groups also involved in the Salinas River Corridor Vision effort.
6. The City was recently approached by Mr. Chuck Pritchard, RCD Board President, with a request that the City consider reimbursement of approximately \$14,000 of unforeseen grant administration costs associated with the RCD completing the trail project.

Analysis
and

Conclusion:

The RCD in this case was the direct recipient of the State Grant and had sole responsibility in covering project cost expenditures, then submitting to the State for project cost reimbursement. The role of grant administrator has proven problematic to the RCD in terms of their monthly cash flow. The RCD has shared that under this structure, the RCD has been unable to adequately cover their administrative costs and on-going overhead. As such, they are seeking reimbursement for their organization's costs associated with a public benefit received by the City of Paso Robles.

The RCD has been a valuable partner in initiating the River Parkway trail project and sparking community interest in a new vision for the river corridor. At the time this grant opportunity arose, it was unlikely that the City of Paso Robles would have been able to, by itself, dedicate the necessary staff resources for either grant writing or grant administration. The RCD's involvement resulted in a direct benefit from the project's inception to its completion.

This project has been a learning process in terms of structuring grant partnerships. The role of the RCD is better suited as a sub-contractor of their expertise and services. As such, future similar projects with the RCD will be structured under contract to the City who would then act as the Grant Administrator.

Policy

Reference:

General Plan; Council Goals; City Budget – FY 2005-2007

Fiscal Impact:

The City Budget has annual reoccurring maintenance and replacement funds of \$31,500. The RCD's request for a one-time expenditure of \$14,086.00 would be appropriated from the City's Emergency Contingency Fund.

Options:

- a) For the City Council to adopt the attached resolution 07-XXX approving an appropriation of \$14,100.00 from the Emergency Contingency Fund GL #110-910-5452-542 to GL# 100-110-5235-101 to enable reimbursement to the Upper Salinas Las Tablas Resource Conservation District for unforeseen costs associated with their design and construction of the River Parkway Trail project on City owned land.
- b) Amend, modify, or reject the foregoing option.

Attachments:

1. Resolution 07-XXX authorizing appropriation and reimbursement to the RCD
2. River Trail Grant Description and Budget
3. RCD invoice for un-reimbursed costs associated with the River Parkway Grant

RESOLUTION NO. 07-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
APPROVING AN APPROPRIATION OF FUNDS TO ALLOW FOR REIMBURSEMENT
TO THE UPPER SALINAS LAS TABLAS RESOURCE CONSERVATION DISTRICT
FOR COSTS INCURRED DURING THE DESIGN AND CONSTRUCTION OF
THE RIVER PARKWAY TRAIL PROJECT

WHEREAS, in August, 2004, staff from the Upper Salinas Las Tablas Resource Conservation District (RCD) proposed that the City participate in a grant that could be used to enhance public access to and education about the Salinas River; and

WHEREAS, in December 2004, the City Council authorized the Mayor to send a letter to the RCD indicating the City's willingness to partner in the grant opportunity by providing the public land for its construction and by agreeing to operate and maintain the trail and habitat enhancements over a minimum of 20 years; and

WHEREAS, in 2005, the California Resources Agency approved \$366,000 in grant funding to the RCD for the design and construction of public access to the river, and to conduct riparian habitat restoration beginning at Larry Moore Park and ending just north of the Niblick Bridge; and

WHEREAS, the project has been under construction for approximately a year and half and will be completed for public use by the end of March, 2007; and

WHEREAS, the trail has been fully supported by the City's Parks and Recreation Advisory Committee, REC Inc., and numerous citizen groups also involved in the Salinas River Corridor Vision effort; and

WHEREAS, the construction of this trail and restoration project was determined to be consistent with adopted General Plan and community visioning goals at the time the City entered into partnership with the RCD on the River Parkway Trail Grant; and

WHEREAS, the River Parkway trail is located on public land and will be available for public community use and benefit; and

WHEREAS, the City has been requested by the RCD that the City consider reimbursement of approximately \$14,000 of unforeseen grant administration costs associated with the RCD completing the trail project; and

WHEREAS, the RCD's request for reimbursement of their organization's costs is directly associated with a project where public benefit is received by the City of Paso Robles.

THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles to appropriate \$14,100 from the City's Emergency Contingency Fund GL # 110-910-

5452-542 to GL # 100-110-5235-101 to enable reimbursement to the Upper Salinas Las Tablas Resource Conservation District for unforeseen costs associated with their design and construction of the River Parkway Trail project on City owned land.

ADOPTED by the City Council of the City of El Paso de Robles at a regular meeting of said Council held on the 6th day of March 2007 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Deborah Robinson, Deputy City Clerk

Salinas River Trail and Habitat Restoration Project

10/25/2004

Upper Salinas-Las Tablas RCD, California Conservation Corps, and Planning and Conservation League Foundation

Reach A, Salinas River, City of Paso Robles

DESIGN, ADMINISTRATION, MONITORING, & PERMITS

	Materials & Other	Hours	Rate	Total hour cost	Total
Design, Coord. w/ agencies & Sign Design/Spanish translation	\$1,000.00	640	\$40.00	\$25,600.00	\$26,600.00
Drafting and Rendering	\$500.00	120	\$32.00	\$3,840.00	\$4,340.00
Site Background Evaluation		160	\$40.00	\$6,400.00	\$6,400.00
Topo Survey and Legal	\$20,000.00	40	\$40.00	\$1,600.00	\$21,600.00
Engineering		140	\$90.00	\$12,600.00	\$12,600.00
CCC Design Collaboration	Match	280	\$45.00	\$12,600.00	\$0.00
Planning & Cons. League Found.	Match	156	\$45.00	\$7,020.00	\$0.00
Permits and Review					
DFG	\$2,000.00			\$0.00	\$2,000.00
City processing	\$4,000.00			\$0.00	\$4,000.00
TOTAL	\$27,500.00			\$57,060.00	\$77,540.00

Reach A, Lawrence Moore Park-Wal-Mart-Niblick Rd.-Albertsons

3 miles of trails, bridges and boardwalk (incl. 1.5 miles of existing and proposed trails by others)

6,000 ft. of channel bank, 10 ac. of restoration

CONSTRUCTION

	Materials & Other	Hours	Rate	Total hour cost	Total
US-LT RCD					
Construction manage	\$2,000.00	480	\$40.00	\$19,200.00	\$21,200.00
Construction manage eng.		40	\$90.00	\$3,600.00	\$3,600.00
Project Construction	\$1,500.00	960	\$35.00	\$33,600.00	\$35,100.00
Monitoring (During)		240	\$40.00	\$9,600.00	\$9,600.00
Arch. Monitor (During)	\$7,000.00	40	\$40.00	\$1,600.00	\$8,600.00
Monitoring (After)	\$500.00	400	\$40.00	\$16,000.00	\$16,500.00
CCC					
Trails	\$20,000.00	1600	\$13.00	\$20,800.00	\$40,800.00
Parking	\$5,000.00	200	\$13.00	\$2,600.00	\$7,600.00
Signs	\$15,000.00	200	\$13.00	\$2,600.00	\$17,600.00
Benches and Picnic Facil.	\$7,000.00	400	\$13.00	\$5,200.00	\$12,200.00
Bollards and fencing	\$8,000.00	800	\$13.00	\$10,400.00	\$18,400.00
Ped Bridges & Bdwalks	\$30,000.00	2000	\$13.00	\$26,000.00	\$56,000.00
Planting restoration	\$6,000.00	800	\$13.00	\$10,400.00	\$16,400.00
Temporary irrigation	\$4,000.00	240	\$13.00	\$3,120.00	\$7,120.00
Debris & noxious weed removal		120	\$13.00	\$1,560.00	\$1,560.00
Admin. Assistance to RCD	Match	720	\$45.00	\$32,400.00	\$0.00
Bathrooms	\$0.00	0	\$40.00	\$0.00	\$0.00
Grading	\$5,000.00	0	\$40.00	\$0.00	\$5,000.00
Water & Sewer extend	\$0.00			\$0.00	\$0.00
Concrete	\$4,000.00			\$0.00	\$4,000.00
Other	\$5,000.00			\$0.00	\$5,000.00
TOTAL	\$120,000.00			\$166,280.00	\$286,280.00

TOTAL ESTIMATED COSTS, PASO ROBLES REACH:

\$363,820.00



Upper Salinas-Las Tablas RCD
 65 Main Street, Suite 107
 Templeton, CA 93465
 (805) 434-0396

Invoice

Date	Invoice #
2/12/2007	10019

Bill To
City of Paso Robles Paso Robles, CA 93446 Attn: Mayor Mecham

Project
Paso Robles Trails

Date	Description	Hours	Rate	Total
4/30/2005	Unreimbursed costs to prepare and negotiate the project, proposal, scope of work, grant document, and contract for Paso Robles Trails Project. (July 2004-April 2005)		9,350.46	9,350.46
12/31/2005	Administration, Office, Bookkeeping costs and overhead related to Paso Robles Trails Project. (2005)		1,894.21	1,894.21
12/31/2006	Administration, Office, Bookkeeping costs and overhead related to Paso Robles Trails Project. (2006)		2,841.33	2,841.33

It has been a pleasure working with you.	Balance Due	\$14,086.00
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