

TO: James L. App, City Manager
FROM: Meg Williamson, Interim Public Works Director
SUBJECT: Sludge Hauling from Wastewater Treatment Plant to Landfill
DATE: September 7, 2004

NEEDS: For the City Council to consider awarding a bid and entering into a contract to provide sludge hauling services from the Wastewater Treatment Plant to the Landfill.

FACTS:

1. The City utilizes contract assistance for the hauling of sludge from the Wastewater Treatment Plant to the Landfill on an annual basis.
2. A Request for Quotations was published in the local media per the City's adopted Purchasing Policy.
3. One quote was received at the deadline of Friday, August 20, 2004.
4. The quote was from Ole Viborg, Inc. in the amount of \$28,600 for two years of hauling/loading service (for an estimated 2,000 tons).

**ANALYSIS
AND**

CONCLUSION: The City bi-annually solicits bids for sludge hauling services from the Wastewater Treatment Plant to the Landfill. Quotations were solicited per the City's Purchasing Policy with one quotation received.

POLICY

REFERENCE: City of Paso Robles Purchasing and Payment Procedures Manual

FISCAL

IMPACT: Sufficient funds are in the Wastewater Budget in Account No. 601.310.5212.163 and 164.

- OPTIONS:**
- a. Adopt Resolution No. 04-xx awarding the bid for a two-year contract to provide sludge hauling services from the Wastewater Treatment Plant to the Landfill to Ole Viborg, Inc. in the amount of \$28,600 and authorizing the City Manager to execute said contract on behalf of the City.
 - b. Amend, modify, or reject the above option.

Attachments: (3)

- 1) Resolution
- 2) Quotation from Ole Viborg, Inc.
- 3) Request for Quotations

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AWARDING A TWO-YEAR CONTRACT FOR SLUDGE HAULING FROM THE WASTEWATER
TREATMENT PLANT TO THE PASO ROBLES LANDFILL TO OLE VIBORG, INC AND
AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT

WHEREAS, the City utilizes contract assistance for the hauling of sludge from the Wastewater Treatment Plant to the Landfill on an annual basis; and

WHEREAS, a Request for Quotations was published in the local media per the City's adopted Purchasing Policy; and

WHEREAS, one quote was received at the deadline of Friday, August 20, 2004; and

WHEREAS, the quote was from Ole Viborg, Inc. in the amount of \$28,600 for two years of hauling/loading service (for an estimated 2,000 tons).

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby award a two-year contract to provide sludge hauling services from the Wastewater Treatment Plant to the Landfill to Ole Viborg, Inc. in the amount of \$28,600.

SECTION 2. The City Council of the City of El Paso de Robles does hereby direct the City Manager to execute said agreement on behalf of the City.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 7th day of September 2004 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk

**CITY OF EL PASO DE ROBLES
DEPARTMENT OF PUBLIC WORKS
REQUEST FOR QUOTATION**

From:
Ole Viborg Inc
1529 North River Road
Paso Robles, CA 93446

Division: Wastewater **Phone:** (805) 237-3865
Closing Date: Thursday, August 20, 2004
Closing Time: 5:00 pm
Return Completed and Signed Form to:
City of Paso Robles
Public Works Department
1000 Spring Street
Paso Robles, CA 93446

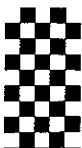
THIS IS NOT AN ORDER

Label face of envelope with department name, division name, and type "QUOTATION".

ITEM #	UNIT	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
			SLUDGE HAULING Sludge hauling from Paso Robles Wastewater Plant to Paso Robles Landfill Quote is for two years from 9/04 thru 9/06 Approximately 2,000 tons per year is being projected City pays landfill dumping fee (Quote is to including hauling and loading of sludge and is to be based on a per-ton basis.) *1 cu. Yrd. is approximately 1 ton.	\$7.15	\$28,600.00
			Sales Tax		
			Total		

The undersigned offers and agrees to furnish the above services and/or supplies at the unit prices stated and agrees that stated unit prices are firm for a period of one year from the date hereof. Unless otherwise indicated above, delivery will start within seven (7) calendar days after receipt of our order. **QUOTE TO BE SIGNED BY AN OFFICER WHO IS AUTHORIZED TO SIGN LEGAL DOCUMENTS ON BEHALF OF THE COMPANY.**

DATE: Aug 20 - 04
BUSINESS NAME: OLE VIBORG Inc **SIGNATURE:** [Signature]
PHONE: 238-2581 **FAX:** 238-2386 **TYPED NAME:** OLE VIBORG
ADDRESS: 2470 2d Pomeroy **TITLE:** owner Inc.
Templeton 93465



NOTICE OF REQUEST FOR QUOTATION

Sealed proposals will be received at the office of the Public Works Department, 1000 Spring Street, Paso Robles, California, until **5:00 p.m. on August 20, 2004**, for quotations in accordance with the specifications therefore, to which special reference is made as follows:

Sludge Hauling from Paso Robles Wastewater Treatment Plant to the Paso Robles Landfill

The quote is for two years from 9/04 – 9/06 with approximately 2,000 tons per year being projected. The City pays the landfill dumping fees. Quote is to include hauling and loading of sludge and is to be based on a per-ton basis.

The Request for Quotation form can be picked up from Public Works Administration, 1000 Spring Street, Paso Robles, California or by calling Ed Moldrem at (805) 237-3865.

The City of Paso Robles hereby notifies all proposers that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority, business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, origin in consideration for an award.

The City Council of the City of Paso Robles, California, reserves the right to reject any or all proposals or waive any informality in a proposal.

Ed Moldrem
Wastewater Superintendent

Date

Publication Dates: July 28, 2004
August 11, 2004