

TO: JAMES L. APP, CITY MANAGER

FROM: MEG WILLIAMSON, INTERIM PUBLIC WORKS DIRECTOR

SUBJECT: FIRE STATION #2 REHABILITATION

DATE: JULY 6, 2004

Needs: For the City Council to consider awarding a contract to prepare plans and specifications for the rehabilitation of Fire Station #2.

Facts:

1. The City Council allocated \$300,000.00 for the rehabilitation of Fire Station #2 .
2. Fifteen (15) Requests for Qualifications associated with the rehabilitation of Fire Station #2 were mailed to architectural firms in February of 2004. Three (3) responses were received.
3. After review by the Council Ad Hoc Committee, Requests for Cost Proposals were forwarded to two firms, Vitetta and BFGC.
4. The cost proposals were received June 18, 2004. Vitetta's cost for design services was \$29,825.00 and BFGC was \$40,670.00.

Analysis  
and

Conclusion: Vitetta Architecture is qualified to prepare rehabilitation plans and specifications. Additionally they have provided the most reasonable fee for performing this service. Staff recommends a contract in the amount of \$29,825.00 be awarded to Vitetta Architecture.

Policy

Reference: None

Fiscal Impact: The cost of construction, \$300,000.00 has already been allocated from the General Fund.

Options:

1. Adopt Resolution 04-xx awarding a contract to prepare plans and specifications for the rehabilitation of Fire Station #2 to Vitetta Architecture in the amount of \$29,825.00.
2. Amend, modify, or reject the above options.

Attachments:

Resolution awarding a contract for preparation of plans and specifications for Fire Station #2

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
AWARDING A CONTRACT TO PREPARE PLANS AND SPECIFICATIONS FOR  
THE REHABILITATION OF CITY FIRE STATION #2

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WHEREAS, the City Council of the City of El Paso de Robles did receive proposals for the rehabilitation of City Fire Station #2; and

WHEREAS, the lowest cost proposal received was from Vitetta Architecture for the preparation of plans and specifications for this project; and

WHEREAS, the City Council has determined it to be in the best interest of the City to accept the proposal by Vitetta Architecture for Fire Station #2.

THEREFORE BE IT RESOLVED by the City Council of the City of El Paso de Robles, that the City Manager is authorized to enter into a contract with Vitetta Architecture in an amount not to exceed \$29,825.00 to prepare plans and specifications for the rehabilitation of Fire Station #2.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 6<sup>th</sup> day of July by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Frank R. Mecham, Mayor

ATTEST:

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Sharilyn M. Ryan, Deputy City Clerk