

Housing Authority of the City of Paso Robles
Monthly Board Meeting May 11, 2004

Present:

Chairman:	Mr. Chet Dotter
Commissioners:	Mr. Leo Fisher Mr. Ray Hampson Ms. Carmen Garcia
Sec/Dir:	Mr. Gene Bergman
Recorder:	Ms. Blair Lowery
Guests:	Ms. Jessica Aguilar Mr. Bart Ellerbroek Ms. Leonore Rodrigues-Garcia
Absent:	Mr. Richard Stainbrook Ms. Pearl Munak

1. The meeting was called to order by the Chairman, Mr. Dotter at 6:00 pm. Mr. Ellerbroek was introduced to the Board and gave a presentation on the First Tee Program. The Housing Authority has been exploring way to obtain transportation for participants from the community. The First Tee Program has an individual who has volunteered to drive a City Recreation van, but the insurance for the city does not cover individuals who are not city employees. Possibly the program could coordinate with the Recreation Programs for one of the employees to drive the participants. Mr. Ellerbroek will also check with the School District to see if their vans could be rented.
2. Mr. Fisher moved to accept the minutes of the April 13th meeting as mailed. Seconded by Mr. Hampson, passed.
3. Review Monthly Report and Checks Written - Mr. Hampson moved to accept as presented. Seconded by Mr. Fisher, passed. Mr. Bergman reported that there is one vacancy. A household was able to purchase their own home.
4. Parking Well expansion- Mr. Bergman notified the Board that the funds set aside for the expansion of the parking wells needs to obligated soon. Obtaining plans for the parking well expansion has been unsuccessful. Mr. Bergman is suggesting using the funds for the paving of some of the dirt parking areas. By the June meeting Mr. Bergman will have the plans and specifications drawn up for this work.
5. Covenant with the Paso Robles Nonprofit Housing Corporation for water lines was reviewed. Mr. Hampson moved to approve the document. Seconded by Mr. Fisher, passed. The Covenant will need to be approved by the Nonprofit and then recorded.
6. Sports
 - A. Soccer – there are up to 8 games played each Sunday. There are 6 games for the older children and 2-3 for the smaller children. The Board asked that the Score Board be completed and set up for use.
 - B. Baseball – 8 applications have been completed and turned in to date. Mr. Perales will be unable to coach a team due to work conflicts. The applications will be turned into Lisa Mathias who is coordinating this in the Police Department. Next year the Housing Authority will try to get enough children from here for their own team.
7. Scholarship- Ms. Garcia has contacted all High School Programs in the city regarding the Oak Park Scholarship Program. Ms. Garcia and Ms. Aguilar will work together to identify high school senior in Oak Park. Once a list has been made up they will contact the students to see if there are any that are continuing with their education and could apply for the scholarship.

8. Leonore Rodriguez-Garcia gave the Board a quarterly update on the School Readiness Program. An additional 75 books have been purchased for the program. Also, an additional 45 new bags have been purchased for the Raise a Reader Program. There will be a summer program from August 9-20 for first time students to Georgia Brown. The School Readiness Program has identified the need for an addition 22 preschool slots in this area, and has received money to develop this.
9. Report on Senior Housing – Mr. Dotter reported to the Board that the planning process is 95% complete for submission to the City for a building permit. Mr. Dotter commented that Mr. Gallagher has been a tremendous help in the process.
10. Mr. Dotter notified the Board that there are plans in the Nonprofit organization to re-build the single story units into townhouses. This would allow more the addition for more units within the complex. The Nonprofit has requested the architect, Mr. Ralph McCarthy, draw up a separate contract for developing a Master Plan for the addition of the units, and relocation of utility services. The Master Plan will also be reviewed by the Ad Hoc Committee appointed by the City Council. The need for additional parking will be addressed in the Master Plan.
11. A. Overview of Insurance Proposal – the Commissioners reviewed a handout from the Housing Authority Insurance carrier for the proposed coverage and rates for the coming year.
B. The Housing Authority received a safety award from our Workers Compensation carrier.
12. Meeting adjourned at 7:35 pm

Secretary

Chairman