


**TO:** James L. App, City Manager

**FROM:** Ken Johnson, ES Chief 

**SUBJECT:** Emergency Operations Plan

**DATE:** April 20, 2004

---

**NEEDS:** For the City Council to consider approval of the City of Paso Robles Emergency Operations Plan.

- FACTS:**
1. The City of Paso Robles has the potential to experience disasters (earthquake, major fire, hazardous materials release, multi-casualty incident, storm/flood, civil disturbance/terrorism) that would impact a tremendous number of people and easily overwhelm our community's resources.
  2. Federal, State and local statutes require that the City of Paso Robles have and follow written Emergency Operations Plans (EOP) during a declared disaster.
  3. The City obtained a \$25,000 grant from the Federal Emergency Management Agency in 2003 to update the EOP.
  4. Staff representing all City departments participated in the update of the EOP.

**ANALYSIS &**

**CONCLUSION:** The EOP is the City's master management and policy document related to emergency planning and response. The EOP has been updated and revised to reflect changes in emergency management systems and procedures within California. It is consistent with Federal, State, and County emergency planning requirements.

The EOP consists of three parts: Part 1 – Basic Plan; Part 2 – Functional Annexes; and Part 3 – Support Documents. The basic plan focuses on organization, authorities and references, hazard overview, planning basis, emergency management, concept of operations, emergency resources, and program maintenance.

The functional annexes are incident type specific and include the earthquake, hazardous material response, multi-casualty incident operations, storm/flood, major fire, and civil disturbance/terrorism plans. These annexes are utilized in conjunction with the basic plan during disaster operations.

Support documents found in Part 3 of the EOP include San Luis Obispo County Emergency Alerting System, recovery plan, confidential phone directory, resource lists, and disaster management guides. Support documents are used by emergency managers and responders during disaster operations. (EOP is available for review in the City Clerk's Office and in the City Library.)

**POLICY**

**REFERENCE:** PRMC Section 9.02 – Emergency Regulations  
PRMC Section 2.24.100 – Emergency Plan  
City of Paso Robles Ordinance 424, 1979 – Disaster Council

**FISCAL  
IMPACT:**

None.

**OPTIONS:**

- a. Adopt Resolution No. 04-xx approving the City of Paso Robles Multi-Hazard Emergency Response Plan; or
- b. Amend, modify, or reject above option.

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
AUTHORIZING ADOPTION OF THE CITY OF PASO ROBLES MULTI-HAZARD  
EMERGENCY RESPONSE PLAN

---

WHEREAS, the City recognizes the potential for disasters that could impact a tremendous number of people and overwhelm our community's resource; and

WHEREAS, the City recognizes the need to comply with Federal, State, and Local Statutes relative to emergency planning; and

WHEREAS, the City was awarded a Federal Emergency Management Agency grant of \$25,000 for the update of the Multi-Hazard Emergency Response Plan; and

WHEREAS, the updated Multi-Hazard Emergency Response Plan consists of three parts: Part I – Basic Plan, Part 2 – Functional Annexes, and Part 3 – Support Documents.

THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of El Paso de Robles does hereby adopt as written the City of Paso Robles Multi-Hazard Emergency Response Plan.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 20th day of April 2004 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Frank R. Mecham, Mayor

ATTEST:

---

Sharilyn M. Ryan, Deputy City Clerk