

TO: JAMES L. APP, CITY MANAGER
FROM: BOB LATA, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: EXTENSION TO DAVID TAUSSIG & ASSOCIATES AGREEMENT
DATE: JANUARY 20, 2004

Needs: For the City Council to consider extending the contract services agreement with David Taussig & Associates to assist with mitigation measure financing related to implementation of the updated General Plan.

Facts:

1. As a part of the General Plan update program, David Taussig & Associates was hired to prepare a Fiscal Impact Analysis model and to assist the City in evaluating options related to the General Plan. That work was completed successfully and within the established budget.
2. The City is now taking steps to evaluate options for insuring that future developments are “fiscally neutral”. A part of that evaluation is consideration of Community Facilities Districts and other infrastructure financing tools. The presentation scheduled for January 20, 2004 and continuing discussions with representatives of the Paso Robles School District are examples of that work.
3. As a part of the General Plan program budget approved by City Council, there are funds for contingencies. It is proposed that a contract extension for David Taussig to continue working with the City on the implementation of the General Plan be taken from these contingency funds.

Analysis
and

Conclusion: David Taussig & Associates has successfully completed its role in the adoption of the General Plan update. Their continued assistance is needed in implementing the General Plan and its mitigation measures.

As this point in time it is unclear how much additional time will be needed. An initial amount based on “time and materials” is being proposed. The requested amount may not be enough, or may be in excess of what is needed. Hence, it may be necessary to request additional funding at a later date. In turn, whatever funds are not needed would revert to the General Plan contingency budget.

In order to provide for funding of continued work on implementing the General Plan and financing options related to the Paso Robles School District and in particular formation of one or more Community Facility Districts it is proposed that the City Council authorize a “time and materials” contract extension of \$40,000 at this point in time.

Policy

Reference: General Plan

Fiscal

Impact: None; would be drawn from already budgeted General Plan program contingency funds.

Options:

- a. Authorize the City Manager and City Clerk to extend the Contract Services Agreement with David Taussig & Associates on a “time and materials” basis up to \$40,000, with funding to be charged to the General Plan program contingency budget.
- b. Amend, modify or reject the foregoing options.

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