

TO: JAMES L. APP, CITY MANAGER  
FROM: BOB LATA, COMMUNITY DEVELOPMENT DIRECTOR  
SUBJECT: CONFIRMATION OF PLANNING COMMISSION APPOINTMENT  
DATE: JANUARY 6, 2004

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Needs: For the City Council to consider confirming the appointment of Eric Mattke to the Planning Commission for a three (3) year term beginning January 2004.

Facts:

1. On December 11, 2003, the City Council held interviews of applicants to fill two (2) Planning Commission vacancies. Both vacancies were 3-year terms beginning in January 2004 and expiring December 31, 2006.
2. John Hamon received five (5) votes from the City Council, reflecting a clear intent to appoint him to fill one of the vacancies.
3. Eric Mattke received the next highest number of votes (two) but that number does not reflect a majority of the Council votes.
4. City Council is requested to confirm the appointment of Eric Mattke with a minimum of three votes.
5. Attached are copies of the applications of all of the Planning Commission candidates.

Analysis  
and

Conclusion: Action by a majority of the Council to confirm appointment of Mr. Mattke to the Planning Commission will fill the remaining vacant Planning Commission seat for the upcoming three year period.

Policy

Reference: City Council policy regarding advisory bodies

Fiscal

Impact: None

Options: **a.** Confirm appointment of Eric Mattke to the Planning Commission for a 3-year term expiring December 31, 2006.

**b.** Make appointment to the Planning Commission for a 3-year term expiring December 31, 2006, from the following applicants:

Pat McMahan	Kyle Gardner
Eileen McCourt	Dennis Palm
J. Gregory Kudlick,	

**c.** Amend, modify or reject the foregoing options.